



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: August 20, 2019

TOPIC/PURPOSE OF REPORT: Approval of the August 15, 2019 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: August 29, 2019

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

August 15, 2019

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, August 15, 2019. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette , Pat Driscoll, Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer, seconded by Katie Schwartz to approve an amended agenda adding a closed session, pursuant to MN Statute 13D.03 for labor negotiations. All in favor, none opposed, motion carried.
- 4.0 District Highlights: Agenda item scheduled for the August 29, 2019 meeting.
- 5.0 Public Comment: Agenda item scheduled for the August 29, 2019 meeting.
- 6.0 Consent Items: It was moved by Sharon Van Leer, seconded by Katie Schwartz to approve the Consent agenda items. All in favor, none opposed, motion carried.
 - 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence
 - 6.3 Approval of New Employees/Change of Status
 - 6.4 Approval of Extended Field Trips
 - 6.5 Approval of student teaching agreement with the University of MN, School of Social Work

- 7.0 Workshop Items:
7.1 Program Evaluation – Qualtrics, presented by Brian Boothe, Director of Continuous Improvement & Assessment. He shared the history of how they determined to use Qualtrics and the results of the employee survey.
- 8.0 Information Items:
8.1 First Reading of 410, 413, 414, 415, 514, 522, 524, 616, 806 Policies, presented by Mike Johnson, Assistant Superintendent. He highlighted the changes. There was no request for public comment. These policies will return on August 29, 2019 for approval.
8.2 Negotiations Update, presented by Sharon Van Leer, School Board Clerk. She provided an update on the current status of negotiations.
- 9.0 Discussion Items: None.
- 10.0 Action Items:
10.1 Approval of Policy 621 Homework, presented by Mike Johnson, Assistant Superintendent. It was moved by Pat Driscoll, seconded by Sharon Van Leer to approve the policy. All in favor, none opposed, motion carried.
- 11.0 Reports and Comments:
11.1 Superintendent's Report: Dr. Jacobus reported on the recent Finance awards and new welcome video. He had Dan Pyan provide an update on the Long-Term Facilities Plan and Brian Boothe provide an update on the new teacher workshops.
11.2 School Board Member Reports: Heather Hirsch reported she will be experiencing Camp 6 next week, has been attending the negotiations meetings and gathering information on mental health work, discipline and school climate. Sharon Van Leer has continued to serve on the negotiations team and Michelle Witte thanked people for their support of the Joe Slavin golf tournament raising funds to support mental health.
- 12.0 Future Meeting Dates:
12.1 Thursday, August 29, 2019 – School Board Meeting (DSC/6:30 p.m.)
12.2 Thursday, September 12, 2019 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Closed Session: Pursuant to Minnesota Statutes 13D.05, subdivision 3(a) for Superintendent Evaluation and as added at the beginning of the meeting, pursuant to MN Statute 13D.03 for labor negotiations. At 7:40pm, Katie Schwartz motioned to move to closed session, seconded by Sharon Van Leer. All in favor, none opposed, motion carried. At 9:07pm, Katie Schwartz motioned to reconvene the meeting, seconded by Sharon Van Leer, all in favor, none opposed, motion carried.
- 14.0 Adjournment: The meeting adjourned at 9:07pm.