



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: August 15, 2019

TOPIC/PURPOSE OF REPORT: Approval of the July 18, 2019 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: August 29, 2019

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

July 18, 2019

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, July 18, 2019. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette , Pat Driscoll, Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer, seconded by Pat Driscoll to approve the agenda. All in favor, none opposed, motion carried.
- 4.0 District Highlights:
 - Introduction of Park High School Principal, Todd Herber
 - Mike Johnson, Assistant Superintendent
 - Introduction of Director of Achievement and Integration, Cori Thompson
 - Kristine Schaefer, Assistant Superintendent
- 5.0 Public Comment: The following people addressed the Board:
 - 1. Haoming Wong and David Wong of Woodbury addressed the Board.
- 6.0 Consent Items: It was moved by Sharon Van Leer, seconded by Katie Schwartz to approve the Consent agenda items. All in favor, none opposed, motion carried.
 - 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence
 - 6.3 Approval of New Employees/Change of Status

- 6.4 Approval of Cash Disbursements for May
- 6.5 Approval of Electronic Fund Transfers
- 6.6 Approval of Resolution to Accept Gifts
- 6.7 Approval of June 20, 2019 School Board Meeting Minutes
- 6.8 Approval of student teaching agreement with St. Mary's University

- 7.0 Workshop Items: Agenda item scheduled for the August 15, 2019 meeting

- 8.0 Information Items:
 - 8.1 First Reading of Policy 621, presented by Mike Johnson, Assistant Superintendent. Mr. Johnson and Superintendent Jacobus shared the history and development of the policy. This will return for approval at the August 15, 2019 meeting. *** Following this item, public comment was accepted on Policies only. There was no comment.

- 9.0 Discussion Items: None.

- 10.0 Action Items:
 - 10.1 Approval of Long Term Facilities Maintenance Plan, presented by Dan Pyan, Director of Finance. It was moved by Ron Kath, seconded by Michelle Witte to approve the plan. All in favor, none opposed, motion carried.

 - 10.2 Approval of 2019-20 MSHSL Membership, presented by Mike Johnson, Assistant Superintendent. It was motioned by Pat Driscoll, seconded by Katie Schwartz to approve the membership. All in favor, none opposed, motion carried.

 - 10.3 Approval of Strategic Plan, presented by Keith Jacobus, Superintendent and Cabinet members. They shared the progress they made in 2018-19, the feedback they heard during the Strategic Planning Meetings and the focus and plan for the 2019-20 school year. It was moved by Heather Hirsch, seconded by Pat Driscoll to approve the plan. All in favor, none opposed, motion carried.

 - 10.4 Approval of Resolution relating to the election of school board members and calling the school district general election, presented by Keith Jacobus, Superintendent. It was moved by Sharon Van Leer, seconded by Katie Schwartz to approve the resolution. A roll call vote was taken. Tracy Brunnette , Pat Driscoll, Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte voted to pass the resolution. All in favor, none opposed, motion carried.

 - 10.5 Approval of Resolution relating to filing dates for affidavits of School Board Candidacy, presented by Keith Jacobus, Superintendent. It was moved by Sharon Van Leer, seconded by Katie Schwartz to approve the resolution. A roll call vote was taken. Tracy Brunnette , Pat Driscoll, Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte voted to pass the resolution. All in favor, none opposed, motion carried.

- 11.0 Reports and Comments:
 - 11.1 Superintendent's Report: Dr. Jacobus reported on the updated phones throughout the District, construction updates and summer professional development.

- 12.0 Future Meeting Dates:
 - 12.1 August 15, 2019 – School Board Meeting (DSC/6:30 p.m.)
 - 12.2 August 29, 2019 – School Board Meeting (DSC/6:30 p.m.)

- 13.0 Adjournment: The meeting adjourned at 8:02pm.