



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Bentdahl, Executive Assistant to the Superintendent

DATE: November 10, 2016

TOPIC/PURPOSE OF REPORT: Approval of the November 3, 2016, School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: November 17, 2016

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

November 3, 2016

- 1.0 Call to Order; Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, November 3, 2016. The meeting was called to order by Chairman Ron Kath, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Ron Kath, Katy McElwee- Stevens, Katie Schwartz and Michelle Witte. Joe Slavin and Sharon Van Leer were absent. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Tracy Brunnette and seconded by Katy McElwee-Stevens to approve the agenda. All in favor. None opposed. Motion carried.
- 4.0 District Highlights: Agenda item scheduled for the November 17, 2016 meeting.
- 5.0 Public Comment: Agenda item scheduled for the November 17, 2016 meeting
- 6.0 Consent Items: It was moved by Tracy Brunnette and seconded by Katie Schwartz to approve the following Consent Agenda items. All in favor. None opposed. Motion carried.
 - 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence
 - 6.3 Approval of New Employees/Change of Status
 - 6.4 Approval of Extended Field Trips
 - 6.5 Approval of student placement agreement with the University of St. Augustine for Health Sciences
 - 6.6 Approval of student placement agreement with the University of Wisconsin – River Falls
- 7.0 Workshop Items:
 - 7.1 Special Services Assisted Technology Update, presented by Kevin Witherspoon, Director of Special Services, Michelle Barries, Special Services Supervisor and Kendra Krasin, Assisted Technology Facilitator. They explained why Assistive

Technology is important for students as well as the history of use and where they are headed as a team. There was a hands on demonstration for the Board.

8.0 Information Items:

8.1 Valley Crossing Monthly Update, presented by Julie Nielsen, Assistant Superintendent. She provided information on enrollment, physical space, attendance boundaries, parent night and the enrollment process.

8.2 Middle School Project Update, presented by Mike Vogel, Interim Director of Facilities and Construction Management. He shared that work is underway for the new Oltman and provided updates on the projects at Cottage Grove, Lake and Woodbury Middle Schools.

8.3 Enrollment Update, presented by Julie Nielsen and Mike Johnson, Assistant Superintendents. They reviewed the enrollment at the Elementary, Middle and High School levels as well as the demographics of the district.

9.0 Discussion Items: None.

10.0 Action Items:

10.1 Approval of Cooperative Agreement for WHS Girls' Hockey, presented by Mike Johnson, Assistant Superintendent. Michelle Witte motioned to approve the revised agreement. Seconded by Katy McElwee-Stevens. A roll call vote was taken. Michelle Witte, Katy McElwee-Stevens, Katie Schwartz, Tracy Brunnette and Ron Kath voted in favor. Joe Slavin and Sharon Van Leer were absent. None opposed, Motion passed.

10.2 Approval of Strategic Plan, presented by Keith Jacobus, Superintendent. He noted there was a change in the language being used in #4. "Unpacking standards" was changed to "personalized learning". Michelle Witte motioned to approve the Strategic Plan. Seconded by Brunnette. All in favor. None opposed, Motion passed.

11.0 Reports and Comments:

11.1 Superintendent's Report: Dr. Jacobus reported on the upcoming elections and how polling impacts our schools.

11.2 School Board Member Reports:

Tracy Brunnette: offered her condolences to Judy Spooners family.

Ron Kath: noted he is a part of the City of Cottage Grove Strategic Planning committee and they are taking information from the chalk boards around town. He encouraged the community to participate.

Katy McElwee- Stevens: attended the AVID family night at Cottage Grove Middle School and Valley Crossing Elementary School parent information night. She also noted that the Emotional Health and Wellness Fair is on November 12th.

Michelle Witte: noted this date is the 1 year anniversary of our referendum passing last year and all that we've done since that time.

12.0 Future Meeting Dates:

12.1 November 17, 2016 – Regular School Board Meeting (DSC/6:30 p.m.)

12.2 December 1, 2016 – Regular School Board Meeting (DSC/6:30 p.m.)

13.0 Adjournment: The meeting adjourned at 7:58pm.