



# South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

## District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

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### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: November 9, 2018

TOPIC/PURPOSE OF REPORT: Approval of the October 17, 2018 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: November 15, 2018

### REPORT

District 833  
School Board Regular Meeting  
Unofficial Clerk's Summary

October 17, 2018

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, October 17, 2018. The meeting was called to order by Vice Chair Ron Kath, at 6:31pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer (arrived at 6:34pm) and Michelle Witte. Tracy Brunnette & Pat Driscoll were absent. Superintendent Keith Jacobus was present. Student Board Representative Hannah Poor (WHS) was present. Lindsey Strom (PHS) and Sonny Yimer (ERHS) were absent.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Michelle Witte to approve the agenda, seconded by Katie Schwartz. All in favor, none opposed, motion carried.
- 4.0 District Highlights:
  - 4.1 Cottage Grove Educator of the Year, Linnea Gamache
  - 4.2 Introduction of Educations Achievement & Integration Coordinator, Trina Patterson
  - 4.3 Farewell to Mike Vogel
- 5.0 Public Comment: None.
- 6.0 Consent Items: It was moved by Sharon Van Leer and seconded by Michelle Witte to approve the consent agenda. All in favor, none opposed, motion passed.
  - 6.1 Approval of Retirements, Resignations and Terminations
  - 6.2 Approval of Leaves of Absence

- 6.3 Approval of New Employees/Change of Status
  - 6.4 Approval of Extended Field Trips
  - 6.5 Approval of Electronic Fund Transfers
  - 6.6 Approval of Resolution to Accept Gifts
  - 6.7 Approval of September 20, 2018 School Board Meeting Minutes
  - 6.8 Approval of October 4, 2018 School Board Meeting Minutes
  - 6.9 Approval of student teacher agreement with the University of Wisconsin – Superior
  - 6.10 Approval of student teacher agreement with Northwestern College (Orange City, IA)
  - 6.11 Approval of Grant Applications & Awards
  - 6.12 Approval of Master Service Agreement with 121 Benefits
- 7.0 Workshop Items: Agenda item scheduled for the November 1, 2018 meeting
- 8.0 Information Items:
- 8.1 Community & District 833 Planning Updates, presented by Mike Vogel, Interim Director of Construction Management. Karl Batalden, Housing & Economic Development Coordinator from the City of Woodbury & Christine Costello Economic Development Director from the City of Cottage Grove. They shared their respective cities comprehensive plans and how that affects the district. Mr. Vogel shared some future growth challenges.
  - 8.2 Financial Update, presented by Dan Pyan, Director of Finance. He reviewed the current state of the budget. He will return with the Auditors at the end of the year.
  - 8.3 First Reading of Yearly Review Policies, presented by Mike Johnson, Assistant Superintendent. They pulled policy 506 and 414. The remaining policies will return at the November 1, 2018 meeting for approval. \*\*\* Following the first reading public comment was accepted regarding these policies. No one approached the board.
- 9.0 Discussion Items: None.
- 10.0 Action Items: None.
- 11.0 Reports and Comments:
- 11.1 Superintendent's Report: Dr Jacobus reported on Spark and AVID.
  - 11.2 Student Board Reports:  
Hannah Poor (ERHS) reported on Dr. Mayes recent talk with students. The school play is starting in 2 weeks. The Masterworks choir production between all the high schools was earlier in the week. She also reported on athletics.
- Lindsey Strom (PHS) was unable to attend, however shared information on Academics, Athletics and Upcoming events, sharing 10<sup>th</sup> and 11<sup>th</sup> graders will be completing college readiness testing at the end of the month, the play, "The Importance of being Earnest" will be showing 11/1-11/4. There is an upcoming day for 8<sup>th</sup> graders to learn more about PHS and the upcoming Veteran's Day program.
- 12.0 Future Meeting Dates:
- 12.1 November 1, 2018 – School Board Meeting (DSC/6:30 p.m.)
  - 12.2 November 15, 2018 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Adjournment: The meeting adjourned at 8:29pm.