



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT*Revised

*Changes marked in **BOLD**

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon
Director of Human Resources
651.425.6255

DATE: November 15, 2018

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: November 15, 2018

REPORT

Agenda Item 6.1 – Retirements, Resignations, and Terminations:

Name	Assignment/Building	Last Day Worked	Type/Reason
Allen, Bruce	Bus Driver/TRANS	11/30/18	Resignation
Anderson, Zachary	Teacher/CGMS	11/16/18	Resignation
Burgess-Champoux, Terri	Paraprofessional/CP	10/24/18	Resignation
Calixte, Patricia	Nutrition Service Worker/WHS	11/09/18	Resignation
Carl, Lucy	Paraprofessional/LMS	01/18/19	Retirement
Cocchiarella, Kelsey	Teacher/LOA	11/02/18	Resignation
Durfey, William	Teacher/WHS-OMS	11/09/18	Resignation
Morgan, Heidi	Paraprofessional/OMS	10/17/18	Resignation
Rosario, Michael	Paraprofessional/VCES	10/17/18	Resignation
Strub, Kristina	Teacher/RRES	11/19/18	Resignation
Wilkin, Vicki	Nutrition Service Worker & Para/WMS-MES	11/09/18	Termination

Agenda Item 6.2 – Approval of Leave of Absence:

Name	Assignment/Building	Effective Date	Type of Leave
Amaral, Donna	Teacher/WHS	10/30/18-06/11/19	Paid – Intermittent – FML
Caldwell, Michelle	Teacher/VCES	09/14/18-10/22/18	Paid – FML
	Teacher/VCES	10/23/18-11/21/18	Unpaid – Revised End Date – FML
Craig, Sarah	Teacher/BES	11/05/18-12/04/18	Paid
		12/05/18-12/21/18	Unpaid
Diediker, Megan	Teacher/PHS	10/16/18-05/30/19	Paid – Intermittent - FML
Goette, Ashley	Paraprofessional/CGES	10/22/18-10/31/18	Paid
		11/01/18-11/30/18	Unpaid
Grundner, Michelle	Student Achievement Specialist/DIST	10/22/18-06/06/19	Paid – Intermittent – FML
Hagberg, Jane	Administrative Assistant/SPSVC	10/18/18-10/18/19	Paid – Intermittent – FML
Hoffman, Timothy	Assistant Principal/CGMS	04/09/18-05/31/18	Paid
		06/01/18-01/31/19	Unpaid – Revised End Date
Johnivin, Eric	Custodian/WHS	10/08/18-10/24/18	Unpaid
Kipka, Terri	Paraprofessional/PHS	10/02/18-11/30/18	Paid
Lehman, Amanda	Teacher/GCES	09/24/18-11/07/18	Paid – FML
		11/08/18-12/21/18	Unpaid – FML
Leirness, Amy	Teacher/PHES	10/16/18-11/19/18	Paid – FML
		11/20/18-01/09/19	Unpaid – FML
Limtiaco, Teresa	Nutrition Service Worker/WHS	10/24/18-10/26/18	Paid
		10/29/18-11/21/18	Unpaid
Meduna, Karen	Custodian/OMS	10/01/18-10/30/18	Paid – Revised End Date – FML
		10/31/18-01/28/19	Unpaid – FML
Monahan, Virginia	Bus Driver/TRANS	10/09/18-11/16/18	Paid – FML
		11/19/18-01/01/19	Unpaid – FML
Norton, Kathleen	Teacher/BES	09/20/18-10/18/18	Paid – FML
		10/22/18-01/03/19	Unpaid – FML
Segura, Kayla	Teacher/AES	10/12/18-11/19/18	Paid – FML
		11/20/18-12/21/18	Unpaid – FML
Smith, Bonnie	Bus Driver/TRANS	10/22/18-10/24/18	Paid – Revised End Date
		10/25/18-10/29/18	Unpaid

Agenda Item 6.3 – Approval of New Employees / Change of Status:

Name	Assignment/Building	Effective Date	Reason
Adkins, Abigail	Select Ensemble/LMS	09/06/18-05/31/19	Extra Curricular
	Choir Director/LMS	09/06/18-05/31/19	Extra Curricular
Albert, Benita	Paraprofessional/LRES	11/05/18	New Hire
Allen-Armstrong, Cassie	Elementary Choir/HES	09/04/18-06/07/19	Extra Curricular
Anderson, Sarah	Student Council Advisor/LMS	09/06/18-05/31/19	Extra Curricular
Berg-Williams, Susan	Transition Coordinator/CGMS	08/15/18-06/07/19	Extra Curricular
	Band Director/CGMS	09/04/18-06/07/19	Extra Curricular
	Select Ensemble/CGMS	10/09/18-06/07/19	Extra Curricular
Boigenzahn, David	Technical Director/CGMS	09/04/18-06/07/19	Extra Curricular
Bradley, Douglas	Select Ensemble/LMS	09/06/18-05/31/19	Extra Curricular
	Band Director/LMS	09/06/18-05/31/19	Extra Curricular
Buccola, Kathryn	Orchestra Director/LMS	09/06/18-05/31/19	Extra Curricular
	Select Ensemble/LMS	09/06/18-05/31/19	Extra Curricular
Burwick, Stacey	Elementary Instrumental/MISC	09/04/18-06/06/19	Extra Curricular

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
Calkins, Amy	Teacher/PLACE	08/29/18	New Hire
Calubayan, Vilma	Nutrition Service Worker/DSC	10/29/18	Extra Curricular
Carstensen, Logan	Speech-Debate Coach/LMS	09/06/18-05/31/19	Extra Curricular
	Student Council Advisor/LMS	09/06/18-05/31/19	Extra Curricular
Charan, Beth	Elementary Choir/CGES	09/04/18-06/07/19	Extra Curricular
Clobes, Katherine	Paraprofessional/CP	09/17/18	Part-Time w/Benefits to Part-Time
Czepa, Amanda	Elementary Instrumental/MISC	09/04/18-06/06/19	Extra Curricular
Davis, Aaron	Asst. Girls Hockey Coach/PHS	10/29/18-02/23/19	Extra Curricular
Dries, Maren	Newspaper Co-Editor/WMS	09/04/18-06/07/19	Extra Curricular
Doss, Crystal	Nutrition Service Worker/DSC	10/31/18	Re-hire
Dubois, Rick	Asst. Girls Hockey Coach/WHS	10/29/18-02/23/19	Extra Curricular
Eberhardt, Brian	Transition Coordinator/LMS	09/06/18-05/31/19	Extra Curricular
Ellison, Cynthia	Elementary Instrumental/MISC	09/04/18-06/06/19	Extra Curricular
Erickson, Victoria	Asst. Gymnastics Coach/ERHS	11/12/18-03/01/19	Extra Curricular
Farmer, Alisa	Asst. Gymnastics Coach/PHS	11/12/18-02/23/19	Extra Curricular
Flaata, Alison	Gymnastics Coach/PHS	11/12/18-02/23/19	Extra Curricular
Flaata, Jared	Asst. Gymnastics Coach/PHS	11/12/18-02/23/19	Extra Curricular
Fleming, Hannah	Elementary Choir/PES	09/04/18-06/07/19	Extra Curricular
Getzlaff, Kent	Boys Basketball Coach/WHS	11/19/18-03/23/19	Extra Curricular
Gillen, Ciara	Asst. Gymnastics Coach/PHS	11/12/18-02/23/19	Extra Curricular
Gualdoni, Beeta	Paraprofessional/WHS	10/23/18	New Hire
Harmeyer, Katherine	Dance Coach/WHS	10/22/18-02/16/19	Extra Curricular
Harstad, Christina	Asst. Gymnastics Coach/ERHS	11/12/18-03/01/19	Extra Curricular
Hill, Angela	Transition Coordinator/WMS	09/04/18-06/07/19	Extra Curricular
Hill, Bruce	Asst. Girls Hockey Coach/PHS	10/29/18-02/23/19	Extra Curricular
Hinz, Louise	Math League Advisor/WMS	09/04/18-06/07/19	Extra Curricular
Humphrey, Andrew	Bus Driver/TRANS	10/17/18	New Hire
		11/05/18	Sub to Full-Time
Jensen, Karl	Transition Coordinator/LMS	09/06/18-05/31/19	Extra Curricular
Johnson, Amy	Yearbook Advisor/PHS	10/25/18-06/01/19	Extra Curricular
	Yearbook Business Mgr./PHS	10/25/18-06/01/19	Extra Curricular
Johnson, Ryan	Elementary Choir/BES	09/04/18-06/07/19	Extra Curricular
Kajer, Kristin	Long Term Teacher Sub/VCES	09/17/18-11/21/18	Sub to Long Term Sub
Kantrud, Katie	Asst. Girls Hockey Coach/WHS	10/29/18-02/23/19	Extra Curricular
Keys, Anna	Asst. Girls Hockey Coach/PHS	10/29/18-02/23/19	Extra Curricular
Kirchenwitz, Megan	Girls Basketball Coach/WHS	11/12/18-03/16/19	Extra Curricular
Koschak, Diane	Elementary Choir/VCES	09/04/18-06/07/19	Extra Curricular
Knutson, Ryan	Asst. Boys Basketball Coach/WHS	11/19/18-03/23/19	Extra Curricular
Larsen, Reid	Select Ensemble/CGMS	09/04/18-06/07/19	Extra Curricular
	Transition Coordinator/CGMS	08/15/18-06/07/19	Extra Curricular
	Musical Vocal Director/CGMS	09/04/18-06/07/19	Extra Curricular
	Choir Director/CGMS	09/04/18-06/07/19	Extra Curricular
Lepper, Chris	Girls Hockey Coach/WHS	10/29/18-02/23/19	Extra Curricular
Long, Savannah	Asst. Dance Coach/PHS	10/22/18-02/16/19	Extra Curricular
Luman, Nick	Asst. Girls Basketball Coach/WHS	11/12/18-03/16/19	Extra Curricular
Martinez-Rojas, Zita	Paraprofessional/ROES	11/05/18	New Hire
Mason, Esther	Long Term Teacher Sub/HES	08/21/18-11/30/18	Sub to Long Term Sub
McCrary, Lori	Yearbook Photography/CGMS	09/04/18-06/07/19	Extra Curricular
	Yearbook Editor/CGMS	09/04/18-06/07/19	Extra Curricular

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
McMorrow, Paul	Asst. Girls Hockey Coach/PHS	10/29/18-02/23/19	Extra Curricular
Meier, Joshua	Bus Driver/TRANS	10/29/18	Part-Time to Full-Time
Mohrhauser, Sarah	Speech Coach/CGMS	12/05/18-02/28/19	Extra Curricular
Morley, Helen	Elementary Choir/WES	09/04/18-06/07/19	Extra Curricular
Morse, Steve	Girls Hockey Coach/PHS	10/29/18-02/23/19	Extra Curricular
Mueller, Robert	Paraprofessional/PHS	10/15/18	New Hire
Mundahl, Cory	Asst. Girls Basketball Coach/WHS	11/12/18-03/16/19	Extra Curricular
Nelson, Reysol	Paraprofessional/OMS	10/29/18	Part-Time to Full-Time
O'Connor, Sara	Band Director/WMS	09/04/18-06/07/19	Extra Curricular
	Select Ensemble/WMS	09/04/18-06/07/19	Extra Curricular
Olley, Allison	Asst. Girls Basketball Coach/WHS	11/12/18-03/16/19	Extra Curricular
Olofson, Anne	Transition Coordinator/WMS	09/04/18-06/07/19	Extra Curricular
Peroza, Maryorit	Paraprofessional/NFSI	10/30/2018	New Hire
Plummer, Kaytlynn	Paraprofessional/GCES	10/18/18	Sub to Full-Time
Polley, R.J.	Asst. Girls Basketball Coach/WHS	11/12/18-03/16/19	Extra Curricular
Provencher, Tamara	Winter Dance Line/LMS	02/01/19-04/01/19	Extra Curricular
	One Act Fall Play Director/LMS	09/06/18-11/20/18	Extra Curricular
	Musical Director/LMS	02/01/19-05/01/19	Extra Curricular
Quale, Adam	Student Council Advisor/CGMS	08/27/18-06/07/19	Extra Curricular
Rae, Emilie	Paraprofessional/MES	10/26/18	Part-Time to Full-Time
Roberts, Burt	Asst. Boys Basketball Coach/WHS	11/19/18-03/23/19	Extra Curricular
Roy, Sumita	Paraprofessional/LRES-ROES	10/09/18	Full-Time to Part-Time w/Benefits
Ricks, Sammy	Asst. Boys Basketball Coach/WHS	11/19/18-03/23/19	Extra Curricular
Sager, Alora	Asst. Dance Coach/WHS	10/22/18-02/16/19	Extra Curricular
Schendel, Christine	Asst. Girls Hockey Coach/WHS	10/29/18-02/23/19	Extra Curricular
Schmitz, Greg	Asst. Boys Basketball Coach/WHS	11/19/18-03/23/19	Extra Curricular
Sheldon, Tammy	Paraprofessional/PHS	10/22/18	Sub to Full-Time
Shock, Bay	Asst. Girls Hockey Coach/WHS	10/29/18-02/23/19	Extra Curricular
Smith, Barbara	Paraprofessional/ROES	11/05/18	New Hire
Spain, Shelley	Yearbook Editor/WMS	09/04/18-06/07/19	Extra Curricular
Stewart, Kati	Bus Driver/TRANS	10/15/18	Sub to Part-Time w/Benefits
Sullivan, Suela	Elementary Choir/GCES	09/04/18-06/07/19	Extra Curricular
Swanson, Erica	Paraprofessional/WMS	11/09/18	Full-Time to Sub
Swanson, Lori	SADD Advisor/WHS	10/17/18-06/07/19	Extra Curricular
Thompson, Haleigh	Dance Coach/PHS	10/22/18-02/16/19	Extra Curricular
Tinucci, Megan	Paraprofessional/VCES/ROES	11/07/18	New Hire
Urgo, Caroline	Gymnastics Coach/ERHS	11/12/18-03/01/19	Extra Curricular
Utell, Michael	Elementary Instrumental/MISC	09/04/18-06/06/19	Extra Curricular
White, Maria	Speech Coach/CGMS	12/05/18-02/28/19	Extra Curricular
Ziegler, Liz	Elementary Choir/PHES	09/04/18-06/07/19	Extra Curricular