



# South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

## District Service Center

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### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Bentdahl, Executive Assistant to the Superintendent

DATE: October 12, 2017

TOPIC/PURPOSE OF REPORT: Approval of the October 5, 2017, School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: October 18, 2017

### REPORT

District 833  
School Board Regular Meeting  
Unofficial Clerk's Summary

October 5, 2017

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, October 5, 2017. The meeting was called to order by Chair Katy McElwee-Stevens, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Ron Kath, Katy McElwee-Stevens, Katie Schwartz, Sharon Van Leer and Michelle Witte. Superintendent Keith Jacobus was absent.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer and seconded by Tracy Brunnette to approve the agenda. All in favor. None opposed. Motion carried.
- 4.0 District Highlights: Agenda item scheduled for the October 18, 2017 meeting.
- 5.0 Public Comment: Agenda item scheduled for the October 18, 2017 meeting.
- 6.0 Consent Items: It was moved by Tracy Brunnette and seconded by Katie Schwartz to approve the following Consent Agenda items. All in favor. None opposed. Motion carried.
  - 6.1 Approval of Retirements, Resignations and Terminations
  - 6.2 Approval of Leaves of Absence
  - 6.3 Approval of New Employees/Change of Status
  - 6.4 Approval of the 2018-19 School Board Meeting dates
  - 6.5 Approval of Student Teacher Placement Agreement with the University of St. Thomas
  - 6.6 Approval of Student Teacher Placement Agreement with the University of Minnesota
  - 6.7 Approval of Student Teacher Placement Agreement with Inver Hills Community College
  - 6.8 Approval of Student Teacher Placement Agreement with the University of North Dakota
  - 6.9 Approval of Extended Field Trips

- 7.0 Workshop Items:  
7.1 Curriculum Redesign Work, presented by Matt Dorschner, Director of Teaching and Learning. Mr. Dorschner and several teachers reviewed the redesign work completed over the summer for PreK-2<sup>nd</sup> grade. They reviewed the new progress report cards.
- 8.0 Information Items:  
8.1 National Blue Ribbon School 2017, presented by Julie Nielsen, Assistant Superintendent. Ms. Nielsen introduced Bailey Elementary School Principal, Candy Hofstad and described the rigorous process Bailey Elementary staff went through to be honored with the National Blue Ribbon Award.
- 8.2 Construction Update, presented by Mike Vogel, Interim Director of Facilities and Construction Management and joined by Paul Youngquist from ARY Architects. They reviewed the current construction progress at the middle schools and Mr. Youngquist reviewed the planned improvements for the current Oltman Middle School as they transform the building into Nuevas Fronteras Spanish Immersion Elementary School.
- 8.3 Summer Learning Highlights presented by Michelle Barries, Director of Special Services and Bob Lawrence, Director of Community Education. Ms. Barries and Nancy Meyer reviewed some of the activities students participated in over the summer. Mr. Lawrence and staff reviewed the activities that were offered through Community Education as well as the kids club activities students participated in over the summer.
- 8.4 Summary of the Superintendent's Evaluation presented by Sharon Van Leer, School Board Clerk. Ms. Van Leer noted the Board agreed that Superintendent Jacobus exceeds standards and they will work to negotiate a new contract.
- 9.0 Discussion Items: None.
- 10.0 Action Items:  
10.1 Approval of Resolution Appointing Election Judges, presented by Mike Johnson, Assistant Superintendent. It was motioned by Sharon Van Leer, seconded by Katie Schwartz to approve the resolution approving Election Judges. A roll call vote was taken. The following voted in favor, Michelle Witte, Sharon Van Leer, Tracy Brunnette, Katie Schwartz, Ron Kath and Katy McElwee-Stevens. None opposed. Motion passed.
- 10.2 Approval of Revised Long Term Facilities Maintenance Plan, presented by Dan Pyan, Director of Finance. It was moved by Tracy Brunnette, seconded by Katie Schwartz to approve the edits to the Long Term Facilities Maintenance Plan, as recommended by MDE. All in favor, none opposed. Motion passed.
- 10.3 (Added following the closed session) Approval of settlement agreement between the school district and a student. They noted there are no public funds involved in this settlement. It was motioned by Tracy Brunette, seconded by Sharon Van Leer to approve the settlement. All in favor, none opposed, motion passed.
- 11.0 Reports and Comments:  
11.1 Superintendent's Report – None.  
11.2 School Board Member Reports:  
Tracy Brunnette reported on the 916 board meeting, information and program meeting on October 10<sup>th</sup>, new 916 staff and finance report. She also noted she attended the Teacher's Union Back to School Event.  
Katy McElwee-Stevens reported she attended the Community Conversations & WHS Awards Banquet.  
Katie Schwartz attended the Teachers Union Back to School Night, Community Conversations at PHS and ERHS and participated in Walk to School Day yesterday.
- 12.0 Future Meeting Dates:  
12.1 Wednesday, October 18, 2017 – School Board Meeting (DSC/6:30 p.m.)  
12.2 November 2, 2017 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Closed Session:  
13.1 Pursuant to MN Statutes section 13D.05, subdivision 3(b) to receive confidential legal advice from the School Board's Attorney regarding a pending legal action involving the District and a student.  
13.2 Pursuant to MN Statutes 13D.03 for Labor Negotiations  
It was moved by Sharon Van Leer and seconded by Michelle Witte to move to closed session at 8:38pm. Michelle Witte, Sharon Van Leer, Tracy Brunnette, Katie Schwartz and Katy McElwee-Stevens voted in favor of moving to closed session. Ron Kath opposed. Motion passes. The Board returned from both closed sessions at 9:29pm. It was moved by Ron Kath and seconded by Sharon Van Leer to re-convene the meeting. All in favor, none opposed. Motion passed.
- It was moved by Sharon Van Leer, seconded by Ron Kath to add action item 10.3 Approval of Settlement Agreement between the district and a Student to the agenda. All in favor, none opposed, motion passed.
- 14.0 Adjournment: It was moved by Katie Schwartz and seconded by Sharon Van Leer to adjourn the meeting. All in favor, none opposed. Motion passed. The meeting adjourned at 9:31pm.