



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

ADMINISTRATIVE REPORT

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon, Director of Human Resources

DATE: 10/12/17

TOPIC/PURPOSE OF REPORT: Student Teacher Placement Agreement/ Clinical Placement
Affiliation Agreement

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: 10/18/17

REPORT

Valley City State University and South Washington County Schools, ISD #833, would like to begin a student teaching placement / student training experience/ internship partnership that provides student teacher placement / student training experience/ internships in various classrooms throughout ISD 833.

Valley City State University is requesting that this collaborative relationship continue from year to year until such time either party notifies the other of a desire to review the terms of the agreement.

The administration recommends approval of this agreement.



VALLEY CITY
STATE UNIVERSITY

The following is an agreement of cooperation between Valley City State University (including teacher candidates from our NDSU program) and South Washington County Public Schools to provide locations for student teachers that are completing their professional education program at Valley City State University.

The agreement requests the following conditions; Student teachers will work toward assuming responsibilities of regular teachers and to comply with policies of the school system. The university supervisor of student teachers will be granted permission to visit the school and rooms while the student teacher is teaching and to consult with the cooperating teacher. At the discretion of the cooperating teacher, the student teacher will be expected gradually to increase the number of classes taught until he/she assumes the typical load of a full-time teacher. Procedures, including the assignment of student teachers and approval of cooperating teachers will be worked out cooperatively between the superintendent of the school, or the school's authorized representative, and the Office of Field Experiences of Valley City State University.

Valley City State University agrees to pay a stipend of \$240.00 for a full time (12 weeks) or \$120.00 for a half time (6 weeks) assignment. Payments will be made directly to the cooperating teacher unless other arrangements are made.

This agreement is to continue from year to year until such time either party notifies the other of a desire to review the terms of this agreement.

Dated the _____ day of _____, 20____.

Valley City State University
Office of Field Experiences
101 College Street SW
Valley City, North Dakota 58072

South Washington County Schools
7362 East Point Douglas Rd. S
Cottage Grove, MN 55016

Handwritten signature of Mary Thompson in cursive.

Director of Teacher Education

Superintendent/Administrator signature

Handwritten signature of Kim B. Knodle in cursive.

Director of Field Experiences

Superintendent/Administrator
– please print

(Please complete and return this agreement to Valley City State University)