



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: October 11, 2018

TOPIC/PURPOSE OF REPORT: Approval of the September 20, 2018 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: October 17, 2018

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

September 20, 2018

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, September 20, 2018. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Pat Driscoll, Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte. Heather Hirsch was absent. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer to approve the amended agenda, adding another closed session pursuant to MN Statue 13D.05, subdivision 3(b) to receive confidential legal advice in a pending legal action pursuant to the attorney-client privilege. Seconded by Ron Kath. All in favor, none opposed, motion carried.
- 4.0 District Highlights:
Introduction of SWAHS Principal, Nick Falde, by Mike Johnson, Assistant Superintendent.
- 5.0 Public Comment:
The following individuals addressed the Board:
 - Angela Sell, St. Paul Park, regarding teacher licensure
 - Morgan Casner. Woodbury, regarding Pre-K licensure
 - Samantha Crabtree, Cottage Grove, regarding Pre-K licensure
 - Nancy Seipel, Cottage Grove. regarding PreK licensure
 - Sarah Craig, Woodbury, regarding PreK Contract
 - Jenny Holst Vannelli, Afton, regarding teacher licensure
 - Marty Fridgen, Woodbury, regarding school readiness licensure
- 6.0 Consent Items: It was moved by Sharon Van Leer and seconded by Pat Driscoll to approve the consent agenda. All in favor, none opposed, motion passed

- 6.1 Approval of Retirements, Resignations and Terminations
- 6.2 Approval of Leaves of Absence
- 6.3 Approval of New Employees/Change of Status
- 6.4 Approval of Extended Field Trips
- 6.5 Approval of Electronic Fund Transfers
- 6.6 Approval of Resolution to Accept Gifts
- 6.7 Approval of August 23, 2018 School Board Meeting Minutes
- 6.8 Approval of September 6, 2018 School Board Meeting Minutes

- 7.0 Workshop Items: Agenda item scheduled for the October 4, 2018 meeting

- 8.0 Information Items:
 - 8.1 Accountability Update, presented by Brian Boothe, Director of Professional Development and Accountability. He shared data from the Minnesota Comprehensive Assessment (MCA) and student assessment survey.
 - 8.2 First Reading of the 2019-20 Open Enrollment & IDT Parameters, presented by Julie Nielsen & Mike Johnson, Assistant Superintendents. They will return October 4, 2018 for approval of these parameters.

- 9.0 Discussion Items: None.

- 10.0 Action Items:
 - 10.1 Approval of Proposed Levy for Taxes Payable in 2019, presented by Dan Pyan, Director of Finance. It was moved by Michelle Witte, seconded by Ron Kath to approve the proposed 2019 taxes payable. All in favor, none opposed, motion carried. Dan will return in December with final amounts for approval.
 - 10.2 Approval of Workers Compensation Insurance Renewal, presented by Dan Pyan, Director of Finance. It was moved by Michelle Witte, seconded by Pat Driscoll to approve the Renewal. All in favor, none opposed, motion carried.

***The agenda was amended following the closed session to add the following item:

 - 10.3 Approval of Wages and Benefits for District Office Support Specialists (DOSS) Employees. It was moved by Pat Driscoll, seconded by Sharon Van Leer, to approve the agreement. All in favor, none opposed, motion carried.

- 11.0 Reports and Comments:
 - 11.1 Superintendent's Report: Dr. Jacobus reported on the 2018 Cottage Grove Educator of the Year, Oltman Middle School Opening Celebration, Teaching and Learning Department, Early Childhood Transportation Event and reported PHS was selected as a grant finalist to support their innovation space.
 - 11.2 Student Board Reports:
 - Hannah Poor (ERHS): reported on freshman orientation day, sports, theater, robotics and the open house earlier this week. She highlighted the new hat policies, recycling program, Oct 3rd blood drive hosted by NHS and the upcoming homecoming events for next week
 - Lindsey Strom (PHS): reported the first few weeks of school have focused on team building, expectations, digital citizenships and the school motto "We Run As One". Students filled out paw prints with their names and filled in information about integrity and posted them on the walls. PHS implemented new cell phone policy & new rules for attendance. This past week was filled with homecoming events with the parade at 5:15pm and game at 7:00pm on Friday. She finished with sports updates.
 - Sonny Yimer (WHS): reported on the 9th graders starting a day early and the Homecoming coronation on Friday. They have homecoming spirit week next week with their homecoming game next Friday. They've updated ROAR Time. NHS is hosting their annual 5K Saturday night and the Social Justice club & WHS Activists are working with the League of Women Voters.

- 12.0 Future Meeting Dates:
 - 12.1 October 4, 2018 – School Board Meeting (DSC/6:30 p.m.)
 - 12.2 Wednesday, October 17, 2018 – School Board Meeting (DSC/6:30 p.m.)

- 13.0 Closed Session:
 - 13.1 Pursuant to Minnesota Statute 13D.03 for Labor Negotiations & 13D.05, subdivision 3(b) to receive confidential legal advice in a pending legal action pursuant to the attorney-client privilege. It was moved by Sharon Van Leer, seconded by Katie Schwartz to move to closed session at 8:32pm. All in favor, none opposed, motion carried. At 9:57pm, the board returned from closed session. It was moved by Pat Driscoll, seconded by Sharon Van Leer to re-convene the meeting. All in favor, none opposed, motion carried. It was moved by Sharon Van Leer, seconded by Ron Kath to amend the agenda to add action item 10.3 Approval of Wages and Benefits for District Office Support Specialists (DOSS) Employees. All in favor, none opposed, motion carried.

- 14.0 Adjournment: The meeting adjourned at 9:59pm.