



**South Washington County Schools**

Keith Jacobus, Ph.D., Superintendent

**District Service Center**

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**ADMINISTRATIVE REPORT**

TO: Members of the School Board  
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon  
Director of Human Resources  
651.425.6255

DATE: October 11, 2018

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /  
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: October 17, 2018

**REPORT**

**Agenda Item 6.1 – Retirements, Resignations, and Terminations:**

<u>Name</u>	<u>Assignment/Building</u>	<u>Last Day Worked</u>	<u>Type/Reason</u>
Austin, Mario	Paraprofessional/PHS	09/24/18	Resignation
Bonsack, Maggie	Paraprofessional/MES	10/05/18	Resignation
Bullentini, Richard	Bus Driver/TRANS	10/03/18	Resignation
Handt, Michael	Custodian/GCES	09/07/18	Termination
Heilmann, Kimberly	Paraprofessional/LRES	10/05/18	Resignation
Jensen, Christina	Paraprofessional/WHS	09/24/18	Resignation
Nelson, Lori	Paraprofessional/CGMS	09/26/18	Retirement
Vogel, Michael	Interim Direct. Of Facilities	10/31/18	Resignation
Wilson, Jason	Paraprofessional/ERHS	09/27/18	Resignation

**Agenda Item 6.2 – Approval of Leave of Absence:**

<u>Name</u>	<u>Assignment/Building</u>	<u>Effective Date</u>	<u>Type of Leave</u>
Anderson, Lynn	Paraprofessional/AES	09/04/18-06/05/19	Paid/Unpaid – Intermittent – FML

**Agenda Item 6.2 – Approval of Leave of Absence (Cont'd):**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Type of Leave</b>
Bezdicek, Chris	Kids Club Supervisor/HES	09/17/18-10/26/18	Paid
Dorsch, Dawn	Bus Driver/TRANS	09/19/18-10/01/18	Paid – Revised End Date – FML
Flores-Gomez, Leticia	Para & Nutrition Services/WES-MES	09/04/18-09/11/18	Paid
		09/12/18-10/25/18	Unpaid
Givens, Carol	Teacher/ERHS	09/13/18-10/05/18	Paid – Revised End Date – FML
		10/08/18-10/11/18	Unpaid – FML
Hemmesch, Debra	Para & Nutrition Services/ERHS-WES	09/04/18-06/05/19	Paid/Unpaid – Intermittent – FML
Kipka, Terri	Paraprofessional/PHS	10/02/18-11/13/18	Paid – FML
Lesmeister, Kendra	Kids Club Supervisor/WES	10/02/18-11/13/18	Paid
Meduna, Karen	Custodian/OMS	10/01/18-10/22/18	Paid – FML
Sitter, Lisa	Paraprofessional/HES	10/03/18-10/31/18	Paid – FML
		11/01/18-11/02/18	Unpaid – FML
Swanson, Eric	Night Engineer/WMS	08/08/18-09/20/18	Paid – Revised End Date
Zarske, Jeff	Building Foreman/GCES	12/18-17-04/16/18	Paid
		04/17/18-01/15/19	Unpaid – Revised End Date
Zinke, Jenifer	Paraprofessional/CGMS	10/01/18-10/04/18	Paid
		10/05/18-01/04/19	Unpaid

**Agenda Item 6.3 – Approval of New Employees / Change of Status:**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Reason</b>
Anderson, Mark	Student Council Advisor/PHS	09/25/18-06/01/19	Extra Curricular
Ball, Emily	Thespian Society Advisor/PHS	10/01/18-06/01/19	Extra Curricular
Bertram, Darcy	Applaud Advisor/PHS	09/25/18-06/01/19	Extra Curricular
Brooks, Kathy	Assistant Cook Manager/CES	10/02/18	Change in Position
Buchi, Nagireddy	Paraprofessional/VCES	10/02/18	New Hire
Burbul, Eden	Paraprofessional/RRES	10/01/18	New Hire
Caponigri, Tracy	Thespian Society Advisor/PHS	10/01/18-06/01/19	Extra Curricular
Cashman, Rachel	Kids Club Supervisor/NFSI	10/01/18	New Hire
Christy, Dawn	Paraprofessional/CP	09/10/18	Increase in Hours
Dague, Amanda	Kids Club Supervisor/DIST	09/17/18	Change in Position
Deiman, Lynn	Applaud Advisor/PHS	09/25/18-06/01/19	Extra Curricular
Dethorne, Abby	Asst. Cheerleading Coach/ERHS	08/13/18-02/10/19	Extra Curricular
Durand, Kerri	Student Council Advisor/PHS	09/25/18-06/01/19	Extra Curricular
Edwards, Karla	Clerk-Office Support/ROES	09/24/18	New Hire
Espinoza, Mistylee	Nutrition Service Worker/DSC	10/01/18	New Hire
Flynn, Lisa	Math Team Advisor/ERHS	10/02/18-02/15/19	Extra Curricular
Fuller, Kimberly	Bus Driver/TRANS	09/24/18	Part-Time w/Benefits to Full-Time
Gray, Janelle	Paraprofessional/WES	09/24/18	Full-Time to Part-Time
Griffin, Ryan	School Store Advisor/PHS	10/01/18-06/01/19	Extra Curricular
Harding, Heather	Paraprofessional/WHS	10/01/18	Coach to Part-Time
Harrington, Pam	Paraprofessional/NFSI/GCES	09/17/18	Part-Time w/Benefits to Part-Time
Herrera, Alexandra	Newspaper Advisor/ERHS	09/05/18-06/01/19	Extra Curricular
	Prom Advisor/ERHS	01/07/19-04/27/19	Extra Curricular
Herrmann, Catherine	Paraprofessional/DPC	09/27/18	Sub to Para <10.5 hrs/wk
Hodge, John	Building Foreman/NES	10/09/18	Change in Position
Hoppe, Denise	Bus Driver/TRANS	09/28/18	Sub to Part-Time
Jankowski, Jason	School Store Advisor/PHS	10/01/18-06/01/19	Extra Curricular
Janzen, Krista	Long Term Teacher Sub/PHS	09/18/18-11/30/18	New Hire

**Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Reason</b>
Jeries, Andrea	Nutrition Service Worker/DSC	10/01/18	New Hire
Johnson, Amy	National Honor Society Advisor/PHS	09/25/18-06/01/19	Extra Curricular
Jones, Hannah	Fall Dance Line Advisor/PHS	09/25/18-11/01/18	Extra Curricular
Kenow, Julia	Paraprofessional/WHS	09/24/18	New Hire
Kinney, Donald	Maintenance General/DSC	10/02/18	Change in Position
Kosel, Cyril	Bus Driver/TRANS	09/24/18	New Hire
	Bus Driver/TRANS	10/08/18	Sub to Full-Time
Lahti, Stacy	Paraprofessional/CGES	09/24/18	New Hire
Larsen, Emily	Math Team Advisor/ERHS	10/02/18-02/15/19	Extra Curricular
Lethert, Jennifer	Lead Cashier/NES	09/20/18	New Hire
Liffrig, Nicole	Teacher/WES	10/08/18	New Hire
Lowe, Elizabeth	Kids Club Supervisor/LRES	10/08/18	Change in Position
Mackenburg, Hope	Nutrition Service Worker/DSC	09/24/18	New Hire
McKeague, Sunee	Paraprofessional/VCES	09/04/18	<10.5 hrs/wk to Part-Time
Morrisette, Anna	Cheerleading Coach/ERHS	08/13/18-02/10/19	Extra Curricular
Moyer, Kelsey	Paraprofessional/PHES	09/25/18	New Hire
Nicol, Lauren	Asst. Cheerleading Coach/ERHS	08/13/18-11/10/18	Extra Curricular
Nielsen-Landgraf, Janet	Paraprofessional/NSP	09/24/18	New Hire
Niesen, Samantha	Paraprofessional/PHS	09/24/18	New Hire
Ortloff, Kellie	Paraprofessional/VCES	10/02/18	New Hire
Paleen, Stacy	Math Team Advisor/PHS	09/25/18-06/01/19	Extra Curricular
Panek, Mary	Management Trainer/DSC	10/02/18	Change in Position
Perfetti, Jennifer	Paraprofessional/CGES	09/17/18	Sub to Part-Time
Peters, Jessica	Cheerleading Coach/ERHS	08/13/18-02/10/19	Extra Curricular
Ramsayer, Nathan	Chamber Theater/ERHS	09/06/18-11/20/18	Extra Curricular
Rod, Brittany	Asst. Cheerleading Coach/ERHS	08/13/18-02/10/19	Extra Curricular
	Cheerleading Coach/ERHS	08/13/18-02/10/19	Extra Curricular
Sackett, Nika	Asst. Cheerleading Coach/ERHS	08/13/18-02/10/19	Extra Curricular
Sandberg, Susan	Nutrition Service Worker/DSC	09/24/18	New Hire
Sather, Martha	Teacher/WMS	09/18/18	New Hire
Schak, Angela	ACCESS Coordinator/CE	10/01/18	New Hire
Schmidt, Valerie	Teacher/ERHS	08/27/18	Sub to Full-Time
Schorn, Kimberly	Teacher/CGMS	09/25/18	New Hire
Stern, Dianne	Paraprofessional/PHS/CES	09/18/18	Part-Time to Part-Time w/Benefits
Sletten, Kelsey	Paraprofessional/VCES	09/10/18	Sub to <10.5 hrs/wk
Stewart, Kati	Bus Driver/TRANS	09/27/18	New Hire
Sun, Li	Assistant Cook Manager/WES	10/02/18	New Hire
Taylor, Kimberly	Paraprofessional/RRES	10/08/18	Sub to Part-Time
Wallace, Rachel	Paraprofessional/GCES	09/04/18	Sub to Part Time w/Benefits
Winterle, Jason	Building Foreman/PHS	10/01/18	Change in Position
Woiwood, Michael	Bus Driver/TRANS	09/04/18	New Hire
	Bus Driver/TRANS	10/08/18	Sub to Part-Time w/Benefits
Wallace, Rachel	Paraprofessional/GCES	09/17/18	Part-Time w/Benefits to Full-Time
Yang, Chancellor	Paraprofessional/MIS	10/01/18	Full-Time to Sub