



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT*Revised

*Changes marked in **BOLD**

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon
Director of Human Resources
651.425.6255

DATE: October 4, 2018

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: October 4, 2018

REPORT

Agenda Item 6.1 – Retirements, Resignations, and Terminations:

Name	Assignment/Building	Last Day Worked	Type/Reason
Caughron, Erin	Teacher/WMS	09/19/18	Resignation
Day, Sandra	Bus Driver/TRANS	08/02/18	Resignation
Fuller, Latoya	Paraprofessional/OMS	09/07/18	Resignation
Gable, Angie	Paraprofessional/RRES	09/18/18	Resignation
Holien, John	Paraprofessional/CGMS	09/17/18	Resignation
Jackson, Stacy	Kids Club Supervisor/LRES	10/08/18	Resignation
Klingbeil, Sarah	Paraprofessional/HES	09/21/18	Resignation
Lunzer, Natalie	Assistant Cook Manager/CES	09/05/18	Termination
Martin, Harriet	Nutrition Service Worker/DSC	09/18/18	Resignation
Miklya, Mercedes	Kids Club Supervisor/GCES	09/24/18	Resignation
Moran, Tom	Bus Driver/TRANS	09/05/18	Resignation
Patnode, Cathleen	Teacher/LOA	09/24/18	Retirement

Agenda Item 6.1 – Retirements, Resignations, and Terminations (Cont'd):

Name	Assignment/Building	Last Day Worked	Type/Reason
Peterson, Olivia	Bus Assistant/TRANS	09/05/18	Resignation
Rivet, Kevin	Bus Assistant/TRANS	08/31/18	Resignation (This position only)
Schmoller, Pam	Bus Assistant/TRANS	08/31/18	Resignation
Schulte, Rebekah	Paraprofessional/MES	08/14/18	Resignation
Wasylishin, Renae	Lead Cashier/NES	09/18/18	Resignation (This position only)
Wolner, Mark	Bus Driver/TRANS	09/28/18	Retirement

Agenda Item 6.2 – Approval of Leave of Absence:

Name	Assignment/Building	Effective Date	Type of Leave
Bambenek, Jackie	Nutrition Service Worker/WMS	10/05/18-10/09/18	Paid
		10/10/18-11/16/18	Unpaid
Costello, Matthew	Custodian/CGES	08/31/18-09/19/18	Paid – FML
Dorsch, Dawn	Bus Driver/TRANS	09/04/18-09/18/18	Paid – FML
		09/19/18-10/03/18	Paid- Partial Leave
Givens, Carol	Teacher/ERHS	09/13/18-09/28/18	Paid
Harris, Michael	Bus Driver/ TRANS	09/12/18-Unknown	Paid/ Unpaid
Hellen, Bethany	Teacher/HES	09/04/18-10/25/18	Paid – FML
		10/26/18-11/30/18	Unpaid – FML
Hofmann, Timothy	Assistant Principal/CGMS	04/09/18-05/31/18	Paid – FML
		06/01/18-11/01/18	Unpaid – Revised End Date
Jackson, Stacy	Kids Club Supervisor/LRES	08/09/18-08/30/18	Paid
		08/31/18-09/11/18	Unpaid – Revised End Date
Klug, Shauna	Assistant Cook Manager/WHS	09/04/18-09/28/18	Paid – FML
Nelson, Lori	Paraprofessional/CGMS	09/04/18-09/25/18	Paid – FML
Olson, Jamie	Bus Assistant/TRANS	11/25/18-12/14/18	Paid
		12/17/18-01/07/19	Unpaid
Schaub, Gene	Bus Driver/TRANS	09/04/18-10/23/18	Paid – FML
		10/24/18-12/22/18	Unpaid – FML
Tipcke, Dawn	Office Coordinator/OMS	10/15/18-11/09/18	Paid – FML

Agenda Item 6.3 – Approval of New Employees / Change of Status:

Name	Assignment/Building	Effective Date	Reason
Anderson, Douglas	Bus Driver/TRANS	09/12/18	Part-Time w/Benefits to Full-Time
Anderson, Rene	Paraprofessional/CP	09/10/18	Part-Time to Part-Time w/Benefits
Ball, Emily	Fall Play Director/PHS	10/30/18-12/04/18	Extra Curricular
Bird, Natalie	LINK Crew/ERHS	08/13/18-06/03/19	Extra Curricular
Buckhanan-Garcia, Alysia	Paraprofessional/MES	09/04/18	Part-Time to Part-Time w/Benefits
Bunde, Kristina	Paraprofessional/DPC-WES	09/10/18	Part-Time w/Benefits to Part-Time
Burdash, Daniel	Bus Driver/TRANS	09/17/18	Part-Time w/Benefits to Sub
Burianek, Jeanette	Marching Band Asst./ERHS	08/27/18-10/17/18	Extra Curricular
Carlson, Katie	Asst. Musical Director/ERHS	09/06/18-11/20/18	Extra Curricular
Champoux, Taylor	Yearbook Business Mgr./ERHS	09/05/18-06/07/19	Extra Curricular
	Yearbook Editor/ERHS	09/05/18-06/07/19	Extra Curricular
Cierzan, Laura	Nutrition Services Supervisor/DSC	09/17/18	New Hire
Colvin, Lynn	Office Professional & Para/CES	09/04/18	Part-Time to Full-Time
Comeau, Brent	Band Director/ERHS	08/27/18-06/07/19	Extra Curricular
	Marching Band Director/ERHS	08/27/18-10/17/18	Extra Curricular
	Musical Orchestra Director/ERHS	09/06/18-11/20/18	Extra Curricular

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
Comeau, Brent	Select Ensemble Jazz/ERHS	11/12/18-04/19/19	Extra Curricular
	Pep Band/ERHS	12/03/18-03/08/19	Extra Curricular
Conger, Michele	Teacher/BES	09/10/18	New Hire
Demorett, Kelly	Orchestra Director/ERHS	08/27/18-06/04/19	Extra Curricular
	Select Ensemble/ERHS	08/27/18-06/07/19	Extra Curricular
Denn, Gordy	Student Council Advisor/ERHS	08/13/18-06/07/19	Extra Curricular
Draheim, Vance	Bus Driver/TRANS	09/05/18	Full-Time to Sub
Ellevold, Justin	Strength & Conditioning Coach/PHS	09/04/18-11/10/18	Extra Curricular
Evans, Richard	Bus Driver/TRANS	09/07/18	Part-Time to Part-Time w/Benefits
Frisco, Jessica	Musical Carp./Art Director/ERHS	09/06/18-11/20/18	Extra Curricular
Guffey, Gregory	Marching Band Asst./ERHS	08/27/18-10/17/18	Extra Curricular
Gullick, Elizabeth	Vocal Choir Director/ERHS	08/27/18-06/07/19	Extra Curricular
	Select Ensemble/ERHS	08/27/18-06/07/19	Extra Curricular
	Musical Vocal Director/ERHS	09/06/18-11/20/18	Extra Curricular
Guthridge, Brittany	Paraprofessional/VCES	09/17/18	New Hire
Hamernick, Lisa	National Honor Society Advisor/ERHS	09/05/18-06/01/19	Extra Curricular
Hammergren, Richard	Bus Driver/TRANS	09/17/18	Part-Time w/Benefits to Full-Time
Hess, Lisa	Paraprofessional/PHES	09/04/18	Part-Time to Part-Time w/Benefits
Heurung, Neal	Bus Driver/TRANS	09/06/18	Full-Time to Part-Time w/Benefits
Hines, Daniel	Facilities Planner & Maintenance Mgr./DSC	12/03/18	Change in Position
Hoppe, Denise	Bus Driver/TRANS	09/06/18	New Hire
Hostager, Gretchen	LINK Crew/ERHS	08/13/18-06/03/19	Extra Curricular
Iturrino, Kristine	LINK Crew/ERHS	08/13/18-06/03/19	Extra Curricular
Jensen, Leah	Costumer/ERHS	09/06/18-11/20/18	Extra Curricular
John, Lisa	Paraprofessional/DPC	09/10/18	Full-Time to Part-Time
Johnson, Joe	Fall Musical/ERHS	09/06/18-11/20/18	Extra Curricular
Johnson, Nyssa	Competitive Cheer Coach/WHS	09/10/18-03/23/19	Extra Curricular
Jones, Kaja	Musical Director/ERHS	09/06/18-11/20/18	Extra Curricular
Jones, Richard	Long Term Teacher Sub/LRES	09/18/18-11/21/18	Sub to Long Term Sub
Kirsch, Lena	Paraprofessional/CGES	09/21/18	Part-Time to Sub
Knaup, Kari	Paraprofessional/WHS	09/18/18	Part-Time w/Benefits to Sub
Laffrenzen, Katherine	Paraprofessional/LRES	09/04/18	New Hire
LaForge, Ian	Asst. Debate Coach/ERHS	09/10/18-01/14/19	Extra Curricular
LaValle, Stacie	Paraprofessional/WES	09/04/18	Part-Time to Part-Time w/Benefits
Leach, Meriah	Paraprofessional/LRES	09/14/18	New Hire
Leines, Christina	Musical Choreographer/ERHS	09/06/18-11/20/18	Extra Curricular
Luman, Nick	Fall Weight Room Advisor/WHS	09/10/18-11/09/18	Extra Curricular
Makela, Colleen	Paraprofessional/CP	09/10/18	Sub to Part-Time
Marget, Greg	Orchestra Director/PHS	09/10/18-06/01/19	Extra Curricular
	String Ensemble I Orchestra/PHS	09/10/18-06/01/19	Extra Curricular
	String Ensemble II Orchestra/PHS	09/10/18-06/01/19	Extra Curricular
McGowan, John	Strength & Conditioning Coach/PHS	09/04/18-11/10/18	Extra Curricular
Meier, Joshua	Bus Driver/TRANS	09/11/18	New Hire
		09/25/18	Sub to Part-Time
Miller, Kari	Nutrition Service Worker/DSC	09/10/18	New Hire
Moon, Taylor	Summer Weight Room Advisor/ERHS	06/18/18-08/10/18	Extra Curricular
	Fall Weight Room Advisor/ERHS	08/13/18-11/03/18	Extra Curricular
	Winter Weight Room Advisor/ERHS	11/05/18-03/02/19	Extra Curricular

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
Moon, Taylor	Strength & Conditioning Coach/ERHS	08/13/18-06/03/19	Extra Curricular
Moore, Kaycee	Fall Weight Room Advisor/WHS	09/10/18-11/09/18	Extra Curricular
Morrisette, Andrew	Marching Band Asst./ERHS	08/27/18-10/17/18	Extra Curricular
Nielsen, Alexis	Dance Coach Advisor/ERHS	11/19/18-02/24/19	Extra Curricular
Nieman, Thomas	Bus Driver/TRANS	09/06/18	Full-Time to Part-Time w/Benefits
O'Connor, Ben	Choir Director/PHS	09/10/18-06/01/19	Extra Curricular
	Men's Choir Ensemble/PHS	09/10/18-06/01/19	Extra Curricular
	Chamber Ensemble Choir/PHS	09/10/18-06/01/19	Extra Curricular
O'Kane, Rebecca	Asst. Marching Band Director/PHS	09/04/18-11/10/18	Extra Curricular
Oster, Adam	Fall Play Technical Director/PHS	10/30/18-12/04/18	Extra Curricular
Palm, Stacy	Asst. Dance Coach/ERHS	11/19/18-02/24/19	Extra Curricular
Patterson, Trina	Educational Achievement & Integration Coordinator/DSC	09/20/18	Change in Position
Pederson, Kayla	Student Ambassador/ERHS	09/05/18-06/07/19	Extra Curricular
Plante, Bridget	Homecoming Advisor/ERHS	08/13/18-10/05/18	Extra Curricular
Rae, Emilie	Nutrition Service Worker/DSC	09/17/18	Extra Curricular
Rainey, Shannon	Strength & Conditioning Coach/ERHS	08/13/18-11/03/18	Extra Curricular
	Strength & Conditioning Coach/ERHS	11/05/18-03/02/19	Extra Curricular
Ramsey, Brooke	Homecoming Advisor/ERHS	08/13/18-10/05/18	Extra Curricular
Ray, Micah	Percussion Ensemble/PHS	09/10/18-06/01/18	Extra Curricular
	Asst. Marching Band Director/PHS	09/04/18-11/10/18	Extra Curricular
Ruark, Mark	Fall Musical/ERHS	09/06/18-11/20/18	Extra Curricular
Scholz, Katie	Debate Coach/ERHS	09/10/18-01/14/19	Extra Curricular
Seipel, Corine	Paraprofessional/RRES	09/10/18	Part-Time to Full-Time
Shellum, Donald	Bus Driver/TRANS	09/12/18	Part-Time w/Benefits to Full-Time
Shropshire, Alphonse	LINK Crew/ERHS	08/13/18-06/03/19	Extra Curricular
Slette, Mary	Teacher/VCES-NES-PES	08/21/18	0.8 FTE to 1.0 FTE
Smith, Bonnie	Bus Driver/TRANS	09/06/18	Part-Time w/Benefits to Full-Time
Smith, Justin	Fall Weight Room Advisor/WHS	09/10/18-11/09/18	Extra Curricular
Smith, Katherine	Teacher/DPC	09/10/18	New Hire
Sortor, Richard	Bus Assistant/TRANS	08/30/18	Rehire
Stafford, Pam	Paraprofessional/VCES-GCES	09/04/18	Full-Time to Part-Time w/Benefits
Steiner, Stacy	Paraprofessional/VCES	09/17/18	New Hire
Sterling, Gwender	Mock Trial Advisor/ERHS	09/17/18-03/01/19	Extra Curricular
Storm, Tom	Band Director/PHS	09/10/18-06/01/19	Extra Curricular
	Pep Band Director/PHS	09/10/18-06/01/19	Extra Curricular
	Jazz Ensemble/PHS	09/10/18-06/01/19	Extra Curricular
	Marching Band Director/PHS	09/04/18-11/10/18	Extra Curricular
Stout, Daniel	Bus Driver/TRANS	09/10/18	Part-Time w/Benefits to Part-Time
		09/17/18	Part-Time to Part-Time w/Benefits
Strunk-Fellows, Paulette	Paraprofessional/DPC	09/10/18	<10.5 hrs/wk to Part-Time
Taddeini, Keely	Teacher/VCES	09/18/18	New Hire
Tolkinen, Stephanie	Weight Room Advisor/PHS	09/04/18-11/10/18	Extra Curricular
Trebesh, Felicia	Bus Driver/TRANS	09/13/18	Full-Time to Part-Time w/Benefits
Trout-Mcintyre, Tammy	Asst. Debate Coach/ERHS	09/10/18-01/14/19	Extra Curricular
Young, Waverly	Substitute Custodian/DSC	09/18/18	New Hire
Youngren, Lewis	Fall Play Asst. Director/PHS	10/30/18-12/04/18	Extra Curricular
Wasylishin, Renae	Paraprofessional/NFSI	09/19/18	Part-Time to Full-Time
Weberg, Chris	Paraprofessional/ERHS	09/05/18	Temporary to Full-Time

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
Wilson, Jason	Paraprofessional/ERHS	09/10/18	New Hire
Woodworth, Emily	Paraprofessional/WMS-LRES	09/04/18	Part-Time w/Benefits to Full-Time
Yaritz, Jeffrey	Bus Driver/TRANS	09/13/18	New Hire
Zare, Haydeh	Paraprofessional/CP	09/10/18	Part-Time to Part-Time w/Benefits
Zieglmeier, Kasondra	Teacher/WES	09/17/18	New Hire