



## South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

### District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Superintendent

FROM: Michael Johnson, Assistant Superintendent

DATE: September 14, 2017

TOPIC/PURPOSE OF REPORT: Middle School Boundary Implementation

REFERENCE  
TO POLICY/STRATEGIC PLAN: Policy 801

RECOMMENDED  
BOARD ACTION: Information

DATE FOR BOARD ACTION: September 21, 2017

### REPORT

At the September 7 School Board meeting, the Board approved Plan C as the new Middle School Attendance Boundary, starting in 2018-19. Administration recommended to delay discussion regarding the Implementation Plan until the September 21 School Board meeting.

Administration, with input and assistance from Student Information, has developed the following implementation process, including the parameters noted. Michael Johnson will be present to describe the plan, the IDT process and its fall/winter deadlines, and answer questions from the Board members.

MIDDLE SCHOOL BOUNDARY IMPLEMENTATION PLAN  
For the 2018-19 School Year

Students Previously Approved for Intra-District Transfers and Open Enrollment

Students in one of the four district middle schools previously accepted into the school through the Open Enrollment process or Intra-District Transfer (IDT) process may continue in the school. Per district policy, transportation will not be provided.

Continued Attendance through Intra-District Transfer Approval

Present 7<sup>th</sup> grade students requesting intra-district transfers (IDT) to remain at their current middle school for 8<sup>th</sup> grade (2018-19) will be automatically accepted. There will be no sibling preference for families of 8<sup>th</sup> grade students who choose to remain for their final middle school year. Per district policy, transportation will not be provided.

Approval of Intra-District Transfer Requests During the 2017-18 School Year

6<sup>th</sup> graders who attend their current 2017-18 attendance boundary school may apply for an IDT to remain at the school through their middle school years. Approvals will be based on space availability. Per district policy, transportation will not be provided.