



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Bentdahl, Executive Assistant to the Superintendent

DATE: September 14, 2017

TOPIC/PURPOSE OF REPORT: Approval of the August 17, 2017, School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: September 21, 2017

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

August 17, 2017

- 1.0 Call to Order; Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, August 17, 2017. The meeting was called to order by Clerk Sharon Van Leer, at 6:30pm, at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte. Tracy Brunnette and Katy McElwee-Stevens were absent. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: Sharon Van Leer made a motion to move the Superintendent's Report to immediately follow district highlights. It was moved by Michelle Witte and seconded by Ron Kath to approve the amended agenda. All in favor, none opposed. Motion passed.
- 4.0 District Highlights:
 - 4.1 Introduction of New Staff, Superintendent Jacobus and Assistant Superintendents Mike Johnson and Julie Nielsen introduced several new Administrative staff.

Superintendent's Report was moved to follow District Highlights at the beginning of the meeting. Dr. Jacobus addressed the inadvertent sharing of data.

- 5.0 Public Comment: Seven individuals addressed the board regarding the following topics: Middle School Boundaries, Choice Programs and the recent transportation email.
 - 1. Trent Lorenz, Woodbury regarding Middle School Boundaries
 - 2. Douglas Hoffman, Woodbury regarding Middle School Boundaries
 - 3. David Pyrz, Woodbury, regarding Middle School Boundaries
 - 4. Mary Yapp, Woodbury regarding choice programs
 - 5. Landen Omtvedt regarding the sharing of data

- 6. Travis Olives regarding the sharing of data
 - 7. Joseph Hennessy, Woodbury, regarding Middle School Boundaries and the sharing of data
- 6.0 Consent Items: It was moved by Katie Schwartz and seconded by Ron Kath to approve the following consent agenda items. All in favor. None opposed. Motion carried.
- 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence
 - 6.3 Approval of New Employees/Change of Status
 - 6.4 Approval of Extended Field Trips
 - 6.5 Approval of Electronic Fund Transfers
 - 6.6 Approval of Resolution to Accept Gifts
 - 6.7 Approval of July 20, 2017 School Board Meeting Minutes
 - 6.8 Approval of August 3, 2017 School Board Meeting Minutes
 - 6.9 Approval of bid award for WMS Addition and Renovations – Phase II
 - 6.10 Approval of bid award for snow removal
- 7.0 Workshop Items: Agenda item scheduled for the September 7, 2017 meeting
- 8.0 Information Items:
- 8.1 Referendum Presentation: Keith Jacobus, Superintendent and Dan Pyan, Director of Finance reviewed the history of finances, the current ballot questions, with the reasons for the requests.
- 9.0 Discussion Items: None.
- 10.0 Action Items:
- 10.1 Approval of Resolution to renew an expiring Referendum, Approve a New Referendum & Capital Project Levy & calling the Special Election & Referendum, Keith Jacobus, Superintendent. It was moved by Michelle Witte, seconded by Ron Kath to approve the resolution. A roll call vote was taken. Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte voted in favor. Tracy Brunnette and Katy McElwee-Stevens were absent. Motion passed.
 - 10.2 Approval of Resolution amending Resolution relating to the General Election of School Board members and Special Election to fill School Board Vacancy and Calling the District General & Special Election. Keith Jacobus, Superintendent explained the original resolution called for combined polling places in the City of St. Paul Park, however those polling locations will remain the same. It was moved by Katie Schwartz, seconded by Ron Kath to approve the resolution. A roll call vote was taken. Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte voted in favor. Tracy Brunnette and Katy McElwee-Stevens were absent. Motion passed.
 - 10.3 Approval of Proposed Updates to Policies required for Yearly Review, Keith Jacobus, Superintendent. It was moved by Michelle Witte and seconded by Katie Schwartz to approve the proposed policies. All in favor, none opposed, motion passed.
 - 10.4 Approval of the 200 Series of Policies, Keith Jacobus, Superintendent. It was moved by Michelle Witte and seconded by Katie Schwartz to approve the proposed policies. All in favor, none opposed, motion passed.
 - 10.5 Approval of Policy 721.1, Julie Nielsen, Assistant Superintendent. It was moved by Katie Schwartz and seconded by Ron Kath to approve the proposed policies. All in favor, none opposed, motion passed.
 - 10.6 Approval of Policy 515, Julie Nielsen, Assistant Superintendent. It was moved by Michelle Witte and seconded by Ron Kath to approve the proposed policies. All in favor, none opposed, motion passed.
- 11.0 Reports and Comments:
- 11.1 Superintendent Report: - This report was given following public comment.
- 12.0 Future Meeting Dates:
- 12.1 September 7, 2017 – School Board Meeting (DSC/6:30 p.m.)
 - 12.2 September 21, 2017 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Adjournment: Katie Schwartz motioned to adjourn the meeting. Seconded by Ron Kath. All in favor, none opposed, motion passed. The board adjourned at 8:00pm.