



**South Washington County Schools**

Keith Jacobus, Ph.D., Superintendent

**District Service Center**

7362 E. Point Douglas Rd. S.  
Cottage Grove, MN 55016

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**ADMINISTRATIVE REPORT\***Revised

\*Changes marked in **BOLD**

TO: Members of the School Board  
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon  
Director of Human Resources  
651.425.6255

DATE: September 21, 2017

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /  
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: September 21, 2017

**REPORT**

**Agenda Item 6.1 – Retirements, Resignations, and Terminations:**

<b>Name</b>	<b>Assignment/Building</b>	<b>Last Day Worked</b>	<b>Type/Reason</b>
Alt, Mary	Nutrition Service Worker/WHS	09/06/17	Termination
Bloomquist, Stacy	Paraprofessional/OMS	06/09/17	Resignation
<b>Carroll, Thomas</b>	<b>Teacher/CES</b>	<b>09/30/17</b>	<b>Retirement</b>
Garcia, Morena	Nutrition Service Worker/DSC	09/06/17	Resignation
Iago, Stacy	Paraprofessional/PHS	06/06/17	Resignation
Johnson, David	Paraprofessional/WHS	06/09/17	Resignation
Kangas, Kathryn	Custodian/LRES	09/20/17	Resignation
Lunzer, Natalie	Nutrition Service Worker/WHS	06/09/17	Resignation
Marquina, Olivia	Nutrition Service Worker/DSC	08/29/17	Resignation
Masterson, Galoop	Paraprofessional/LRES	06/09/17	Resignation
Masterson, Mark	Paraprofessional/LRES	06/09/17	Resignation
<b>Peters, Katelyn</b>	<b>Teacher/AES</b>	<b>09/11/17</b>	<b>Resignation</b>
See. John	Bus Driver/TRANS	08/29/17	Resignation

**Agenda Item 6.1 – Retirements, Resignations, and Terminations (Cont'd):**

<b>Name</b>	<b>Assignment/Building</b>	<b>Last Day Worked</b>	<b>Type/Reason</b>
Smith, John	Bus Driver/TRANS	08/23/17	Resignation
Steenberg, Jane	Nutrition Service Worker/DSC	08/25/17	Resignation
Swehla, Sarah	Teacher/ROES	08/22/17	Resignation of .1 FTE Only

**Agenda Item 6.2 – Approval of Leave of Absence:**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Type of Leave</b>
Absey, Andrea	Teacher/MES	10/23/17-12/01/17	Paid
Christian, Heidi	Teacher/WHS	08/28/17-10/19/17	Paid – FML
		10/20/17-11/17/17	Unpaid – FML
Ketchum, Roger	Custodian/LMS	08/30/17-09/22/17	Paid – FML
LeVasseur, Joshua	Truck Driver/DSC	08/14/17-09/01/17	Paid – FML
Lukitsch, Lisa	Teacher/PHES	Wksp 17-Wksp 18	Paid - Intermittent
Young, Rachel	Teacher/SPSVC	08/28/17-09/28/17	Paid – MNPL
		09/29/17-11/10/17	Unpaid – MNPL

**Agenda Item 6.3 – Approval of New Employees / Change of Status:**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Reason</b>
Abimanyu, Justina	Teacher/MES	08/22/17	New Hire
Adams, Alyssa	Bus Assistant/TRANS	09/05/17	Full-Time to Sub
Aeilts, Leah	Teacher/BES	08/22/17	New Hire
Anderson, Amy	Paraprofessional/NSP	09/05/17	Full-Time to Part-Time
Anderson, Erin	Paraprofessional/DPC	09/05/17	Part-Time w/Benefits to Part-Time
Awada, Andrea	Long Term Teacher Sub/VCES	09/05/17-10/19/17	New Hire
Bachman, Mary	Teacher/PES-VCES	08/22/17	Rehire
Bauschelt, Kady	Teacher/CGMS-BES	08/28/17	New Hire
Bestler, Mike	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Bevsek, Margaret	Teacher/BES	08/22/17	0.8 FTE to 1.0 FTE
Bieniek, Julia	Teacher/CP	08/28/17	New Hire (0.8248 FTE)
Bolin, Patricia	Clerk-Media/AES	09/05/17	Sub to Part-Time
	Clerk-Office Support/AES	09/05/17	Sub to Part-Time
Brown, Jill	Teacher/PES	08/22/17	1.0 FTE to 0.8 FTE
Buck, Jessica	Paraprofessional/PHES	09/05/17	Part-Time to Part-Time No Benefits
Bunting, Lindsey	Teacher/HES	09/05/17	New Hire
Burdash, Daniel	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Buzay, Kathy	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Campbell, Jodi	Teacher/AES	08/22/17	0.9913 FTE to 1.0 FTE
Carlson, Kimberly	Teacher/LRES	08/22/17	Rehire
Chbalat, Naima	Paraprofessional/GCES	09/06/17	New Hire
Cole, Mesa	Paraprofessional/RRES-DPC	09/05/17	Sub to Part-Time
Collins, JoAnna	Paraprofessional/MES	09/05/17	Part-Time to Full-Time
<b>Congemi, Karen</b>	<b>Cook Manager/DSC</b>	<b>09/18/17</b>	<b>New Hire</b>
Cook, Mary	Cook Manager/LRES	08/24/17	Change in Position
Courtney, Braatz	Teacher/CP	08/22/17	0.4 FTE to 0.81 FTE
Czepa, Amanda	Teacher/VCES	08/22/17	0.4 FTE to 0.6 FTE
Davidson, Caroline	Temporary Teacher/LRES	08/22/17	Rehire
Delaney, Daniel	Bus Driver/TRANS	09/05/17	Part-Time w/Benefits to Sub
DeMarre, Jack	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Doublin, Dickie	Bus Driver/TRANS	09/05/17	Sub to Full-Time

**Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Reason</b>
Driscoll, Pat	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Eckblad, Kayla	Teacher/NFSI-LRES	08/22/17	New Hire (0.7 FTE)
Eckes, Polly	Paraprofessional & Nutrition Services/VCES	09/05/17	ACA Eligible
Erickson, Colleen	Paraprofessional/VCES-BES-OMS	09/05/17	Part-Time to Full-Time
Evans, Renee	Long Term Teacher Sub/DIST	08/22/17-11/10/17	New Hire
Fagerlund, Chelsey	Teacher/CES	08/22/17	Rehire (0.6 FTE)
Fraday, Veronica	Paraprofessional/SWAHS	09/07/17	New Hire
Friese, Jennifer	Teacher/BES	08/22/17	Rehire
Fritsche, Brett	Bus Driver/TRANS	09/05/17	Sub to Full-Time
Gerlach, Mary	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Gianatasio, Alexa	Teacher/RRES	08/22/17	New Hire
Gillham, John	Paraprofessional/NSP	09/05/17	Temporary to Full-Time
Gingold, Brittany	Paraprofessional/RRES-WES	09/05/17	Part-Time w/Benefits to Part-Time
Gingold, David	Bus Driver/TRANS	09/05/17	Part-Time w/Benefits to Full-Time
Goulet, Sharon	Assistant Cook Manager/LRES	09/08/17	Change in Position
Guild, Alicia	Teacher/PLACE	09/05/17	New Hire
Gullaksen, Ylva	Assistant Cook Manager/ROES	08/28/17	Change in Position
Hagen, Gregory	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Hawk, Abigail	Bus Assistant/TRANS	09/05/17	Sub to Full-Time
Hedahl, Joan	Paraprofessional/ROES	09/05/17	New Hire
Heurung, Neal	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Iverson, Shelby	Paraprofessional/ROES	09/05/17	Sub to Part-Time
Jahnke, Tami	Teacher/CP-VCES	08/22/17	Rehire (0.977 FTE)
Johnson, Maggie	Teacher/PHEs	08/22/17	Rehire (0.7 FTE)
Johnson, Michael	Night Engineer/ROES	09/06/17	New Hire
Karavadi, Archana	Paraprofessional/MES	09/05/17	Part-Time to Full-Time
Kelly, Mikayla	Bus Assistant/TRANS	09/05/17	Full-Time to Sub
Kirsch, Abby	Paraprofessional/VCES	09/05/17	Part-Time No Benefits to Part-Time
Klug, Shauna	Assistant Cook Manager/WHS	09/11/17	Change in Position
Krawczyk, Paulette	Teacher/CES	08/22/17	New Hire
Kritzky, Linda	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Lee, Goanag	Bus Assistant/TRANS	09/05/17	Full-Time to Part-Time
Lewis, Kyle	Bus Driver/TRANS	09/05/17	Full-Time to Sub
Lindahl, Lisa	Teacher/PHEs	08/22/17	0.6 FTE to 0.8 FTE
Livingston, Grace	Paraprofessional/WES	09/05/17	New Hire
Lombardi, Amy	Teacher/WES-VCES	08/28/17	New Hire
Long, Savannah	Paraprofessional/GCES	09/05/17	New Hire
Lowell, Roxanne	Bus Driver/TRANS	09/05/17	Part-Time w/Benefits to Part-Time
Mejia, Karley	Teacher/NFSI	08/22/17	Rehire
Merrell, Samantha	Paraprofessional/LRES	09/05/17	New Hire
Mockenhaupt, Ann	Teacher/WES	08/22/17	.762 FTE to 1.0 FTE
Mooney, Phil	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Moran, Thomas	Bus Assistant/TRANS	09/07/17	New Hire
Mustafa, Heba	Secretary-Adult Enrichment/DPC	09/05/17	New Hire
Nelson, Reysol	Paraprofessional/PES	09/05/17	New Hire
Oliver, Courtney	Teacher/WES	08/22/17	0.8 FTE to 1.0 FTE
Olson, Kim	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Ostreng, Holly	Paraprofessional/RRES	09/05/17	Part-Time to Part-Time w/Benefits
Park, Jiwon	Paraprofessional/MES	09/05/17	New Hire

**Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Reason</b>
Percy, Michael	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Pozel, Stephen	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Potter, Hailey	Teacher/HES	08/28/17	New Hire (0.7 FTE)
Quinby, Claudia	Teacher/MES	08/22/17	Rehire
<b>Rasmussen, Mary</b>	<b>Admin. Asst.-Nutrition Services/DSC</b>	<b>09/18/17</b>	<b>Change in Barg. Unit</b>
Rebentisch, Deborah	Paraprofessional/VCES	09/06/17	New Hire
Ruhnau, Cassandra	Paraprofessional/GCES	09/05/17	Temporary to Part-Time
Salmela, Sandra	Bus Driver/TRANS	09/05/17	Part-Time w/Benefits to Full-Time
Sandvig, Sherry	Paraprofessional/ROES	09/05/17	Sub to Full-Time
Saucedo-Falagan, Sandra	Teacher/CGES-NFSI	08/22/17	Rehire
Schilling, Lori	Paraprofessional/ROES	09/05/17	Part-Time to Part-Time w/Benefits
Schlicht, Kaitlyn	Bus Assistant/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Schmoller, Pamela	Bus Assistant/TRANS	09/05/17	New Hire
Schroer, Kyndra	Teacher/LRES-ROES	08/22/17	Rehire (0.5 FTE)
Schulte, Rebekah	Paraprofessional/GCES	09/05/17	New Hire
Senarighi, Anthony	Paraprofessional/WHs	09/05/17	Sub to Full-Time
Siegling, Kathy	Paraprofessional/WHs	09/05/17	New Hire
Skaar, Jordan	Teacher/LRES	08/28/17	Sub to Teacher (0.6 FTE)
Slette, Mary	Teacher/VCES-NES-PES	08/22/17	0.6 FTE to 0.8 FTE
Smith, Bonnie	Bus Driver/TRANS	09/05/17	Part-Time to Part-Time w/Benefits
Smith, Michael	Long Term Teacher Sub/MES	09/05/17-12/01/17	Sub to Long Term Sub
Solensten, Christina	Paraprofessional/RRES	09/05/17	New Hire
Soler, Adam	Kids Clun Supervisor/DIST	08/28/17	Change in Bargaining Unit
Stangl, Jacqueline	Teacher/NES	08/22/17	Rehire
Stanko, Darrell	Bus Driver/TRANS	09/05/17	Part-Time w/Benefits to Part-Time
		09/07/17	Part-Time to Part-Time w/Benefits
Stoebner, Dale	Bus Driver/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Storlie, Michelle	Teacher/RRES	08/22/17	New Hire
Strong, Ekaterina	Paraprofessional/MES	09/05/17	New Hire
Strunk-Fellows, Paulette	Paraprofessional/PHS	05/08/17	Part-Time to Part-Time No Benefits
Suchomel, Tanya	Paraprofessional/NSP	09/05/17	Full-Time to Part-Time
Swenson, Lee	Bus Driver/TRANS	09/05/17	Part-Time w/Benefits to Part-Time
Tande, Erin	Teacher/MES	08/22/17	New Hire
Tatarka, Mary	Teacher/DIST	08/22/17	0.4 FTE to 1.0 FTE
Taylor, Rachel	Teacher/RRES	08/22/17	New Hire
Trebesh, Felicia	Bus Assistant/TRANS	09/05/17	Sub to Full-Time
Valencia, Edith	Paraprofessional/PHS	09/05/17	New Hire
Volkman, Christine	Teacher/PHS	08/28/17	New Hire
Wainio, Angela	Bus Assistant/TRANS	09/05/17	Full-Time to Part-Time w/Benefits
Walzer, Lynn	Teacher/MES	08/22/17	1.0 FTE to 0.8 FTE
Wasilk, Janelle	Paraprofessional/CGES	09/05/17	New Hire
Wegner, John	Bus Assistant/TRANS	09/05/17	Part-Time to Full-Time
Werle, Christopher	Paraprofessional/PHES-WES	09/05/17	Part-Time to Part-Time w/Benefits
Williams, Lauren	Bus Assistant/TRANS	09/05/17	Full-Time to Sub
Willis, Jennifer	Bus Driver/TRANS	09/05/17	Part-Time w/Benefits to Full-Time
Yang, Chancellor	Paraprofessional/VCES-ROES	09/05/17	Sub to Part-Time w/Benefits