



# South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

## District Service Center

7362 E. Point Douglas Rd. S.

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### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: September 19, 2019

TOPIC/PURPOSE OF REPORT: Approval of the September 12, 2019 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: September 26, 2019

### REPORT

District 833  
School Board Regular Meeting  
Unofficial Clerk's Summary

September 12, 2019

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, September 12, 2019. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette , Pat Driscoll, Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer, seconded by Ron Kath to approve the agenda. All in favor, none opposed, motion carried.
- 4.0 District Highlights: Agenda item scheduled for the September 26, 2019 meeting.
- 5.0 Public Comment: Agenda item scheduled for the September 26, 2019 meeting.
- 6.0 Consent Items: It was moved by Sharon Van Leer, seconded by Heather Hirsch to approve the consent items. All in favor, none opposed, motion carried.
  - 6.1 Approval of Retirements, Resignations and Terminations
  - 6.2 Approval of Leaves of Absence
  - 6.3 Approval of New Employees/Change of Status
  - 6.4 Approval of Extended Field Trips
  - 6.5 Approval of Sports Performance Contract with TH
- 7.0 Workshop Items:
  - 7.1 Showcase Our Schools, presented by Jim Smokrovich, East Ridge High School Principal. He shared how they are celebrating the completion of their tenth year upon the completion of 2018-19 school year. He shared how they personalize the East Ridge experience.

7.2 Inventor Space, presented by Mike Johnson, Assistant Superintendent and Park High School staff shared their experiences with planning for and the current use of the Inventor Space. Sponsors shared their experiences as well as the students experiences.

8.0 Information Items:

8.1 Construction Update, presented by Kwame Ayim, Director of Facilities. He shared the projects which have been completed and are in progress throughout the district.

8.2 Negotiations Update, presented by Heather Hirsch, School Board Director. She shared the current status of negotiations.

9.0 Discussion Items: None.

10.0 Action Items:

10.1 Approval of SEC Music Festival, presented by Mike Johnson, Assistant Superintendent. It was moved by Ron Kath, seconded by Pat Driscoll to approve the festival. All in favor, none opposed, motion carried.

11.0 Reports and Comments:

11.1 Superintendent's Report: Dr. Jacobus reported on the Long Term Facilities Planning and the first week of school.

11.2 School Board Member Reports

Tracy Brunnette reported that some cabinet and board members volunteered with Cooks for Kids at Ronald McDonalds House. Heather Hirsch attended Negotiations and thanked staff for their work. Ron Kath attended CFAC.

12.0 Future Meeting Dates:

12.1 Thursday, September 26, 2019 – School Board Meeting (DSC/6:30 p.m.)

12.2 Thursday, October 10, 2019 – School Board Meeting (DSC/6:30 p.m.)

13.0 Closed Session: Pursuant to Minnesota Statute 13D.03 for Labor Negotiations. Sharon Van Leer motioned to move to closed session at 8:10pm. Seconded by Ron Kath. All in favor, none opposed, motion carried. At 9:08pm, the board returned from closed session. Katie Schwartz motioned to reconvene the meeting. Seconded by Heather Hirsch. All in favor, none opposed, motion carried.

14.0 Adjournment: The meeting adjourned at 9:10pm.