



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board

FROM: Keith Jacobus, Superintendent

DATE: September 20, 2019

TOPIC/PURPOSE OF REPORT: Identified Official with Authority for MDE

REFERENCE TO POLICY/STRATEGIC PLAN: MN State Access Control Security Standard 1.0

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: September 26, 2019

REPORT

The Extended User Access Recertification System is a single system that provides information and control at the district who has access to MDE secure systems. The district must designate the Identified Officials with Authority (IOWA) to assign job duties and authorize external user access through a School Board meeting. The School Board meeting minutes must clearly designate the person(s) as the IOWA and these minutes must be provided to MDE in order to authorize the person(s). Administration recommends Superintendent Keith Jacobus and Executive Assistant, Dayna Pottratz, as the two individuals identified as the Officials with Authority.