



# South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

## District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

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### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: September 12, 2018

TOPIC/PURPOSE OF REPORT: Approval of the September 6, 2018 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: September 20, 2018

### REPORT

District 833  
School Board Regular Meeting  
Unofficial Clerk's Summary

September 6, 2018

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, September 6, 2018. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Pat Driscoll, Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer to approve the agenda. Seconded by Tracy Brunnette. All in favor, none opposed, motion carried.
- 4.0 District Highlights: Agenda item scheduled for the September 20, 2018 meeting.
- 5.0 Public Comment: Agenda item scheduled for the September 20, 2018 meeting.
- 6.0 Consent Items: It was moved by Pat Driscoll to approve the consent agenda. Seconded by Sharon Van Leer. All in favor, none opposed, motion carried.
  - 6.1 Approval of Retirements, Resignations and Terminations
  - 6.2 Approval of Leaves of Absence
  - 6.3 Approval of New Employees/Change of Status
  - 6.4 Approval of Grant Awards
  - 6.5 Approval of Extended Field Trips
- 7.0 Workshop Items:
  - 7.1 Park High School Inventor Space, presented by Ginger Garski, Park High School Principal and Jodi Witte, Grant & Wellness Coordinator. They shared the history of the grant money provided by Anderson, Andeavor, 3M and PPG to create the space at Park High School.

- 8.0 Information Items:  
8.1 Showcasing Our Schools – Royal Oaks Elementary presented by Susan Risius, Royal Oaks Elementary Principal. Dr. Risius highlighted the AVID Elementary Program at Royal Oaks Elementary.
- 9.0 Discussion Items: None.
- 10.0 Action Items:  
10.1 Approval of Sale of Refunding Facility Maintenance Bonds, Series 2010A, presented by Dan Pyan, Director of Finance and Shelby McQuay from Ehlers. It was moved by Ron Kath, seconded by Katie Schwartz to approve the resolution. Brunnette, Driscoll, Hirsch, Kath, Schwartz, Van Leer & Witte voted in favor, none opposed. Motion carried.  
10.2 Approval of Strategic Plan Priorities for 2018-19, presented by Keith Jacobus, Superintendent. It was moved by Pat Driscoll, seconded by Katie Schwartz to approve the 2018-19 Strategic Plan. All in favor, none opposed, motion carried.
- 11.0 Reports and Comments:  
11.1 Superintendent's Report: Dr. Jacobus reported on the start of the 2018-19 school year and construction projects.  
11.2 School Board Member Reports:  
Tracy Brunnette, Pat Driscoll, Heather Hirsch, Katie Schwartz, Sharon Van Leer and Michelle Witte toured Oltman Middle School. Pat Driscoll will be attending AMSD and MSBA phase 3 and 4 trainings. Heather Hirsch met at the alternative high school to discuss accountability measurements for MDE. She also attended back to school night and the Woodbury days parade. Ron Kath attended the Citizens Finance Committee meeting. Sharon Van Leer will be attending the City of Woodbury meeting, and Climate and Culture Committee with City of Woodbury. Michelle Witte: is hosting an exchange student and is excited for the new schools and AMSD legislative committee.
- 12.0 Future Meeting Dates:  
12.1 September 20, 2018 – School Board Meeting (DSC/6:30 p.m.)  
12.2 October 4, 2018 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Adjournment: The meeting adjourned at 8:56pm.