



---

---

## South Washington County Schools

---

Keith Jacobus, Ph.D., Superintendent

**District Service Center**

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

### **ADMINISTRATIVE REPORT**

TO: Members of the School Board  
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon, Director of Human Resources

DATE: 8/31/17

TOPIC/PURPOSE OF REPORT: Student Teacher Placement Agreement/ Clinical Placement  
Affiliation Agreement

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: 9/7/17

### **REPORT**

The University of Minnesota, Duluth and South Washington County Schools, ISD #833, have a student teaching placement partnership that provides student teacher placement experiences in various classrooms throughout ISD 833.

After periodic review of placements in our district, University of Minnesota, Duluth is requesting that this collaborative relationship remain in place for the next five (5) years.

The administration recommends approval of this agreement.

**Agreement for Teacher Education Candidates Classroom Participation  
Between  
South Washington County Schools – I.S.D. 833  
And the  
University of Minnesota Duluth**

**THIS AGREEMENT** is entered into effective as of **August 10, 2017** by and between Regents of the University of Minnesota (the "University"), a Minnesota constitutional corporation, and South Washington County Schools (the "School"), a public school system. This agreement is entered into by the University through its University of Minnesota Duluth, College of Education and Human Service Professions.

1. **Student Teaching.** The University and School agree to permit candidates from the University to devote a reasonable amount of time in observation, participation and student teaching in the School. Student teaching and allied activities shall be under the direction of the Superintendent/Head of School, in accordance with the policy, procedures and regulations determined by the parties, and as governed by the licensure rules of the State of Minnesota.
2. **Honoraria.** In consideration of the above, the University will pay an honorarium for each candidate assigned to a pre-student teaching experience and an honorarium for each candidate assigned as a student teacher. The amount and mode of distribution of these funds will be determined by the current policies, procedures and regulations as referred to in paragraph one.
3. This agreement, effective on the date of signing, shall remain in force for five years from the date of this contract or until such time as either party to the contract shall terminate it by two months' notice in writing to the other party.

**IN WITNESS WHEREOF**, The University and School have executed this Agreement as of the day and year first above written.

Dated this \_\_\_\_\_ day of \_\_\_\_\_.

---

Fay Maas, Associate Dean  
College of Education and Human  
Service Professions