



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

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ADMINISTRATIVE REPORT

TO: Members of the School Board

FROM: Keith Jacobus, Superintendent

DATE: August 25, 2016

TOPIC/PURPOSE OF REPORT: First reading of proposed updates to Policies 201.2, 307, 520, 529 and 721.4

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 208: Development, Adoption and Implementation of Policies

RECOMMENDED BOARD ACTION: Information

DATE FOR BOARD ACTION: September 1, 2016

REPORT

Formal Guidelines are necessary to ensure the school system responds to its mission and operates in an effective, efficient and consistent manner. Policies 201.2, 307, 520, 529 and 721.4 have been reviewed and revised to reflect updates in Minnesota Statute, definition of terms, legal references and cross references. Board Policy Committee members Sharon Van Leer and Michelle Witte reviewed the policies and made recommendations for board information and subsequent action. Current policies are located online.

201.2 Application and Balloting Procedures for School Board Vacancy	This policy will be removed and changed to a procedure. It has been updated to reflect new legislation.
307 Record Retention Schedule	See Section III
520 Student Surveys	Proposed changes are recommended by MSBA due to legislative changes
529 Staff Notification of Violent Behavior by Students	Proposed changes are recommended by MSBA due to legislative changes
721.4 Senior Accounts – End of Year	Changes reflect updated practice

These policies will return for board approval on September 15, 2016.