



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: August 20, 2020

TOPIC/PURPOSE OF REPORT: Approval of the August 13, 2020 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: August 27, 2020

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

August 13, 2020

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, August 13, 2020. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota.
- 2.0 Roll Call: Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer were present. Superintendent Keith Jacobus was present.
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer, seconded by Pat Driscoll to approve the amended agenda, adding 10.5 Approval of Wages and Benefits for Independent Employees, 10.6 Approval of Adjustments to 2020-21 Calendar and 10.7 Approval of Superintendent Contract. All in favor, none opposed, motion carried.
- 4.0 District Highlights: Agenda item scheduled for the August 27, 2020 meeting.
- 5.0 Public Comment: Agenda item scheduled for the August 27, 2020 meeting.
- 6.0 Consent Items: It was moved by Pat Driscoll to approve the consent agenda. Seconded by Katie Schwartz. All in favor, none opposed, motion carried.
 - 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence
 - 6.3 Approval of New Employees/Change of Status
 - 6.4 Approval of Student Agreement with Bradley University
 - 6.5 Approval of Memorandum of Understanding with the SW Watershed District-GCES
 - 6.6 Approval of Contract with CEL
 - 6.7 Approval of Memorandum of Understanding with the SW Watershed District - CGMS

- 7.0 Workshop Items:
7.1 Fall Learning Options – Questions and Concerns, presented by Keith Jacobus, Superintendent. Staff shared resources for staff and families and where to locate information on the district website.
- 8.0 Information Items:
8.1 Financial Update, presented by Dan Pyan, Director of Finance and Operations. He shared the most current budget and enrollment information for the district.
8.2 Review Recommendations from Minnesota State High School League, presented by Kristine Schaefer, Assistant Superintendent. She shared the guidance from the MSHSL.
- 9.0 Discussion Items: None.
- 10.0 Action Items:
10.1 Approval of Fall Learning Model, presented by Keith Jacobus, Superintendent. Sharon Van Leer motioned to rescind the vote from August 3rd to implement MDH plus 1 level more restrictive, seconded by Tracy Brunnette. All in favor, none opposed, motion carried. Sharon Van Leer motioned to follow the MDH model, seconded by Simi Patnaik. Sharon withdrew her motion.
Katie Schwartz motioned to start the school year in a hybrid model, seconded by Pat Driscoll. Melinda Dols, Simi Patnaik, Louise Hinz, Pat Driscoll, Katie Schwartz, Sharon Van Leer voted in favor, Tray Brunnette voted against. Motion carried.
Katie Schwartz motioned to approve the resolution, stating they will follow MDH guidelines and then, starting September 11th the superintendent will make decisions based on the guidelines going forward, seconded by Sharon Van Leer. Melinda Dols, Simi Patnaik, Pat Driscoll, Sharon Van Leer, Katie Schwartz and Tracy Brunnette voted in favor. Louise Hinz opposed. Motion carried.
10.2 Approval of MOU for DOSS, presented by Kevin Witherspoon, Director of Human Resources. It was moved by Katie Schwartz, seconded by Pat Driscoll to approve the MOU. All in favor, none opposed, motion carried.
10.3 Approval of Contract with New Health Insurance Carrier, presented by Kevin Witherspoon, Director of Human Resources. It was moved by Louise Hinz, seconded by Katie Schwartz to approve the new insurance provider. All in favor, none opposed, motion carried.
10.4 Approval of Policy 808 COVID-19 Face Coverings, presented by Julie Nielsen, Assistant Superintendent. Public Comment was allowed following the information. There was none. This policy will return on August 27, 2020 for adjustments. It was moved by Pat Driscoll, seconded by Simi Patnaik to approve the policy. All in favor, none opposed, motion carried.
***Added at the beginning of the meeting, 10.5 Approval of Wages and Benefits for Independent Employees, presented by Dan Pyan, Director of Finance and Operations. It was moved by Melinda Dols, seconded by Katie Schwartz to approve the wages and benefits. All in favor, none opposed, motion carried.
***Added at the beginning of the meeting, 10.6 Approval of Adjustments to 2020-21 Calendar, presented by Julie Nielsen, Assistant Superintendent. It was moved by Pat Driscoll, seconded by Sharon Van Leer to approve the changes. All in favor, none opposed, motion carried.
***Added at the beginning of the meeting, 10.7 Approval of Superintendent Contract, presented by Tracy Brunnette, School Board Chair. It was moved by Louise Hinz, seconded by Katie Schwartz to approve the contract. All in favor, none opposed, motion carried.
- 11.0 Reports and Comments:
11.1 Superintendent's Report: Dr. Jacobus reported on team planning and leadership, then asked the three assistant superintendents to join in. They thanked staff for their work and shared their gratitude.
11.2 School Board Member Reports: Board members thanked the families, staff and community members for their emails and calls regarding the start of school. They encouraged people to continue to reach out to them.
- 12.0 Future Meeting Dates:
12.1 Thursday, August 27, 2020 – School Board Meeting (DSC/6:30 p.m.)

12.2 Thursday, September 10, 2020 – School Board Meeting (DSC/6:30 p.m.)

13.0 Adjournment: The meeting adjourned at 9:41pm.