



# South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

## District Service Center

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### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: August 16, 2018

TOPIC/PURPOSE OF REPORT: Approval of the August 9, 2018 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: August 23, 2018

### REPORT

District 833  
School Board Regular Meeting  
Unofficial Clerk's Summary

August 9, 2018

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, August 9, 2018. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte. Pat Driscoll was absent. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer to approve the agenda. Seconded by Ron Kath. All in favor, none opposed, motion carried.
- 4.0 District Highlights: Agenda item scheduled for the August 23, 2018 meeting.
- 5.0 Public Comment: Agenda item scheduled for the August 23, 2018 meeting.
- 6.0 Consent Items: It was moved by Sharon Van Leer to approve the consent agenda. Seconded by Katie Schwartz. All in favor, none opposed, motion carried.
  - 6.1 Approval of Retirements, Resignations and Terminations
  - 6.2 Approval of Leaves of Absence
  - 6.3 Approval of New Employees/Change of Status
  - 6.4 Approval of Extended Field Trips
- 7.0 Workshop Items:
  - 7.1 Central Park Update, presented by Bob Lawrence, Director of Community Education. Mr. Lawrence shared the history of the development. District 833 leases space which will expire in 2022. A decision will need to be made in the future on whether the District wants to continue to lease the space or purchase.

- 8.0 Information Items:
- 8.1 ESSA Update presented by Kelly Jansen, Director of Teaching and Learning Services and Brian Boothe, Director of Professional Development and Accountability. They reviewed the State of Minnesota's Every Student Succeeds Act (ESSA) plan and goals.
- 8.2 First Reading of Policies 504 & 510.1, presented by Mike Johnson, Assistant Superintendent. These policies will return on August 23, 2018 for approval. Following the First Reading of the Policies, public comment was accepted regarding the proposed policies. There was no request to address the Board.
- 9.0 Discussion Items: None.
- 10.0 Action Items:
- 10.1 Approval of name for current OMS Pool, presented by Bob Lawrence, Director of Community Education. It was moved by Sharon Van Leer, seconded by Michelle Witte to approve the name, *South Washington County Schools Community Pool*. All in favor, none opposed, motion carried.
- 11.0 Reports and Comments:
- 11.1 Superintendent's Report: Dr. Jacobus reported on the construction progress at several schools and recent staff training.
- 11.2 School Board Member Reports:  
Heather Hirsch attended the AVID training. Katie Schwartz attended the NE Metro 916 board meeting. Sharon Van Leer attended a meeting with the City of Woodbury.
- 12.0 Future Meeting Dates:
- 12.1 August 23, 2018 – School Board Meeting (DSC/6:30 p.m.)  
12.2 September 6, 2018 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Adjournment: The meeting adjourned at 8:01pm.