



# South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

## District Service Center

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### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Bentdahl, Executive Assistant to the Superintendent

DATE: August 4, 2017

TOPIC/PURPOSE OF REPORT: Approval of the July 20, 2017, School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: August 17, 2017

### REPORT

District 833  
School Board Regular Meeting  
Unofficial Clerk's Summary

July 20, 2017

- 1.0 Call to Order; Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, July 20, 2017. The meeting was called to order by Chair Katy McElwee-Stevens, at 6:30pm, at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Ron Kath, Katy McElwee-Stevens, Katie Schwartz, Sharon Van Leer and Michelle Witte. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Tracy Brunnette and seconded by Sharon Van Leer to approve the agenda. All in favor, none opposed. Motion passed.
- 4.0 District Highlights:
  - 4.1 SoWashCo CARES, presented by Bob Lawrence, Director of Community Education. Sue McKeown and Cheryl Jogger shared how they've raised money, food and items for District 833 students in need.
- 5.0 Public Comment: The following individuals addressed the Board:
  - Mary Yapp of Woodbury regarding choice programming
- 6.0 Consent Items: It was moved by Sharon Van Leer and seconded by Katie Schwartz to approve the following consent agenda items. All in favor. None opposed. Motion carried.
  - 6.1 Approval of Retirements, Resignations and Terminations
  - 6.2 Approval of Leaves of Absence
  - 6.3 Approval of New Employees/Change of Status
  - 6.4 Approval of Extended Field Trips
  - 6.5 Approval of contract with NE Metro 916
  - 6.6 Approval of June 22, 2017 School Board meeting minutes

- 6.7 Approval of MOU - South Washington Watershed District & South Washington County Schools
- 6.8 Approval of Rebid of Oltman Middle School Lockers
- 6.9 Approval of the Identified Official with Authority for MDE
- 6.10 Approval of a teaching agreement with Wisconsin Indianhead Technical College
- 6.11 Approval of Lease Purchase Financing for School Buses
- 6.12 Approval of Operating Lease of Special Education Buses
- 6.13 Approval of Resolution to Accept Gifts
- 6.14 Approval of Electronic Fund Transfers

7.0 Workshop Items: Agenda item scheduled for the August 3, 2017 meeting.

8.0 Information Items:

8.1 Financial Update, presented by Dan Pyan, Director of Finance. He reviewed current enrollment estimates and noted the Auditors will be at the district next month. The district received a certificate of excellence in financial reporting from ASBO for the 10<sup>th</sup> year in a row.

9.0 Discussion Items:

9.1 Middle School Attendance Boundary Discussion, presented by Mike Johnson, Assistant Superintendent and Mike Vogel, Interim Director of Facilities and Construction Management. They reviewed the timeline and process. Dr. Jacobus addressed common questions and themes that have reoccurred at community meetings, emails and public comment sessions. Mr. Vogel then reviewed the three proposed plans. Discussions were held.

Following the presentation, public comment was accepted regarding Middle School Attendance Boundaries. The following people addressed the board:

- Benjamin Sayers, student, W64
- Andrew Sayers, student, W64
- Todd Wiggins, W40
- Daniel Gaede, W64
- David Pyrz, W64
- John Kaehler, W64
- Nicole Middlecamp, W64
- Amy Anderson, W64
- Amy Meyers, W40
- Pete LaPage, W67
- Casey Anderson, W64
- Gloria Sharp, W67
- Jim Fuschetto, W40

9.2 Residential Survey Results and Referendum Discussion, presented by Keith Jacobus, Superintendent. Dr. Jacobus introduced Peter Leatherman of The Morris Leatherman Company to summarize the results of the 2017 community survey. A discussion regarding referendum questions was held following the presentation.

10.0 Action Items:

10.1 Approval of the Resolution to fill vacant Board Seat, presented by Keith Jacobus, Superintendent. It was motioned by Ron Kath and seconded by Sharon Van Leer to approve the resolution, postponing an appointment until the seat can be filled during the election. Tracy Brunnette, Ron Kath, Katy McElwee-Stevens, Katie Schwartz, Sharon Van Leer and Michelle Witte voted in favor, none opposed. Motion passed.

10.2 Approval of the MSHSL Membership, presented by Mike Johnson, Assistant Superintendent. Each year the School Board must view the *Why We Play* video and approve membership to the State High School League. Michelle Witte motioned to approve the membership, seconded by Tracy Brunnette. Tracy Brunnette, Ron Kath, Katy McElwee-Stevens, Katie Schwartz, Sharon Van Leer and Michelle Witte voted in favor, none opposed. Motion passed.

11.0 Reports and Comments:

11.1 Superintendent's Report: Dr. Jacobus reported on summer school and the summer curriculum re-design process.

12.0 Future Meeting Dates:

12.1 July 31, 2017 – School Board/Cabinet Retreat (DSC/6:30p.m.)

12.2 August 3, 2017 – School Board Meeting (DSC/6:30 p.m.)

12.3 August 17, 2017 – School Board Meeting (DSC/6:30 p.m.)

13.0 Adjournment: Katie Schwartz motioned to adjourn the meeting. Seconded by Ron Kath. All in favor, none opposed, motion passed. The board adjourned at 10:32pm.