



# South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

## District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: July 19, 2018

TOPIC/PURPOSE OF REPORT: Approval of the June 21, 2018 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: July 26, 2018

### REPORT

District 833  
School Board Regular Meeting  
Unofficial Clerk's Summary

June 21, 2018

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, June 21, 2018. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Pat Driscoll, Heather Hirsch, Ron Kath and Katie Schwartz. Sharon Van Leer and Michelle Witte were absent. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Ron Kath to approve an amended agenda, adding 6.15 Approval of contract award for ERHS Activity Center Floor to the Consent Agenda and 10.6 Approval of K-2 Math Curriculum. Seconded by Katie Schwartz. All in favor, none opposed, motion carried.
- 4.0 District Highlights:
  - 4.1 Spring Activities Update  
Phil Kuemmel, Park High School Activities Director  
Anthony Hartung, East Ridge High School Administrative Intern  
Marvin Wooten, Woodbury High School Activities Director
- 5.0 Public Comment: None.
- 6.0 Consent Items: It was moved by Katie Schwartz and seconded by Heather Hirsch to approve the consent agenda. All in favor, none opposed, motion passed.
  - 6.1 Approval of Retirements, Resignations and Terminations
  - 6.2 Approval of Leaves of Absence
  - 6.3 Approval of New Employees/Change of Status
  - 6.4 Approval of Extended Field Trips
  - 6.5 Approval of Electronic Fund Transfers

- 6.6 Approval of Resolution to Accept Gifts
- 6.7 Approval of May 24, 2018 School Board Meeting Minutes
- 6.8 Approval of June 7, 2018 School Board Meeting Minutes
- 6.9 Approval of Lead and Water Testing Plan
- 6.10 Approval of 2018-19 Miscellaneous Wage Sheet
- 6.11 Approval of contract with NE Metro 916 for 2018-19 School Year
- 6.12 Approval of bid award for NFSI bid pack #3
- 6.13 Approval of amendment to Land Lease Agreement for Cottage Grove Ice Arena
- 6.14 Approval of easement agreement with City of Cottage Grove
- \*\*\*Added at the beginning of the meeting: 6.15 Approval of Contract Award for ERHS Activity Center Floor Replacement
- 7.0 Workshop Items: Agenda item scheduled for the July 26, 2018 meeting
- 8.0 Information Items:
  - 8.1 First Reading of Policy 516, Student Medications, presented by Michelle Barries, Director of Special Services. This item will return at the July 26, 2018 meeting for approval. Following this item there was an opportunity for public comment. There was no public comment.
- 9.0 Discussion Items: None.
- 10.0 Action Items:
  - 10.1 Approval of School Assignment for New Build Neighborhoods, presented by Mike Vogel, Interim Director of Facilities and Construction Management. It was moved by Pat Driscoll, seconded by Heather Hirsch to approve the changes. All in favor, none opposed, motion carried.
  - 10.2 Approval of 2018-19 Preliminary Budget, presented by Dan Pyan, Director of Finance. It was moved by Katie Schwartz, seconded by Ron Kath. All in favor, none opposed, motioned carried.
  - 10.3 Approval of Establishment of Irrevocable Trust for OPEB Obligations, presented by Dan Pyan, Director of Finance. Mr. Pyan shared that he is looking for new volunteers to sit on the Citizens Financial Advisory Committee. If interested, please contact Dan Pyan. It was moved by Pat Driscoll, seconded by Katie Schwartz to approve the Irrevocable Trust for OPEB Obligations. All in favor, none opposed, motion carried.
  - 10.4 Approval of 2017-18 Revised Budget, presented by Dan Pyan, Director of Finance. It was moved by Katie Schwartz, seconded by Ron Kath. All in favor, none opposed, motion carried.
  - 10.5 Approval of Agreement with Independent Employees, presented by Kevin Witherspoon, Director of Human Resources. It was moved by Ron Kath, seconded by Katie Schwartz. All in favor, none opposed, motion carried.
  - \*\*\* Added at the beginning of the meeting: 10.6 Approval of K-2 Math Curriculum, presented Julie Nielsen, Assistant Superintendent. It was moved by Pat Driscoll, seconded by Katie Schwartz. All in favor, none opposed, motion carried.
- 11.0 Reports and Comments:
  - 11.1 Superintendent's Report: Dr. Jacobus reported on the Colorful Communities Project at PHS, new playground at Newport Elementary and the No Kid Hungry Kick off Event.
- 12.0 Future Meeting Dates:
  - 12.1 July 12, 2018 – School Board Retreat (DSC/5:00pm)
  - 12.2 July 26, 2018 – School Board Meeting (DSC/6:30 p.m.)
  - 12.3 August 9, 2018 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Adjournment: The meeting adjourned at 7:52pm.