



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board

FROM: Keith Jacobus, Superintendent

DATE: July 7, 2017

TOPIC/PURPOSE OF REPORT: To approve the Identified Official with Authority for MDE

REFERENCE TO POLICY/STRATEGIC PLAN: MN State Access Control Security Standard 1.0

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: July 20, 2017

REPORT

The Extended User Access Recertification System is a single system that provides information and control at the district over who has access to MDE secure systems. Yearly, the district must designate the Identified Official with Authority to assign job duties and authorize external user access through a school board meeting. The school board meeting minutes must clearly designate the person(s) as the Identified Official with Authority and these minutes must be provided to MDE in order to authorize the person(s). Administration recommends Superintendent Keith Jacobus and Executive Assistant, Dayna Bentdahl, as the two individuals Identified as the Officials with Authority.