



## South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

### District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Superintendent

FROM: Mike Johnson, Assistant Superintendent

DATE: July 13, 2017

TOPIC/PURPOSE OF REPORT: Minnesota State High School League Membership

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 701

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: July 20, 2017

### REPORT

Every year the Minnesota State High School League (MSHSL) requires school board to authorize membership in the MSHSL. The resolution affirms that the school board delegates the control, supervision and regulation of League sponsored athletic and fine arts activities to the MSHSL; 2) that the school board adopts the MSHSL Constitution, Bylaws and Rules and Regulations; and 3) that the administration and responsibility for supervising your registered activities is assigned to your official school representative. As a part of this resolution, all board members confirm they have viewed the *WHY WE PLAY* video that was sent to them electronically and reviewed the Code of Conduct Statement below:

*As a student participating in my school's interscholastic activities, I understand and accept the following responsibilities:*

- I will respect the rights and beliefs of others and will treat others with courtesy and consideration.*
- I will be fully responsible for my own actions and the consequences of my actions.*
- I will respect the property of others.*
- I will respect and obey the rules of my school and the laws of my community, state and country.*
- I will show respect to those who are responsible for enforcing the rules of my school and the laws of my community, state and country.*

*A student whose character or conduct violates the Student Code of Responsibilities or is suspended or expelled is not in good standing and is ineligible for a period of time as determined by the principal. While a student not in good standing, a student may not serve any penalty for MSHSL Bylaw violations.*

It is recommended to approve the attached resolution. Authorize membership in and the payment of annual dues to the following organization for Fiscal Year 2017-2018:

Minnesota State High School League (MSHSL)	\$10,200
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\*Amounts are subject to change. Amounts shown are estimates based on current year membership rates. Invoices are usually received and paid in July/August.

**We are committed to igniting a passion for lifelong learning.**

**[www.sowashco.org](http://www.sowashco.org)**

**2017-2018 RESOLUTION FOR MEMBERSHIP  
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

**RESOLVED**, that the Governing Board of School District Number 833, County of Washington, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

**FURTHER RESOLVED**, that the high school(s) listed below (name all high schools in the district):

Woodburn High School  
Park High School  
East Ridge High School

is/are authorized by this, the Governing Board of said school district or school to:

1. \_\_\_\_\_ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): \_\_\_\_\_  
OR;  
 Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

**FURTHER RESOLVED**, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by the Governing Board.

***Signing the Resolution for Membership affirms that this Governing Board has reviewed the WHY WE PLAY training video which defines the purpose of education-based athletic and activity programs and will assist school communities in communicating a shared-common language as it relates to the value of these said programs.***

*Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.*

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
Clerk/Secretary - Local Governing Board Superintendent or Head of School

Date: \_\_\_\_\_ Date: \_\_\_\_\_

District Office Address, City, Zip: 7362 E. Point Douglas Rd. S.  
Cottage Grove, MN 55129

School Superintendent's Phone: 651-425-6201 School Superintendent's Email: K.Jacobus@sdwash.co

**RETURN ONE COPY TO THE MSHSL NOT LATER THAN SEPTEMBER 1, 2017**

**Retain one copy for the school files.**

(over)

**2017-2018 RESOLUTION FOR MEMBERSHIP  
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

The following is taken from the MSHSL Constitution:

**208.00 LOCAL CONTROL**

**208.01 Designated School Representatives**

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

**One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.**

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

**208.02 Designated Activity Representatives**

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

**208.03 Local Advisory Committee**

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the schools membership in the MSHSL.

**Please complete and return this form with your school's 2017-2018 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.**

Park High School

Name of School (Please Print)

**208.01 VOTE ON BEHALF OF THE HIGH SCHOOL**

Katie Schwartz

Designated School Board Member  
(Please Print)

kschwartz@so.washco.org

Email Address

Phil Kuemmel

Designated School Representative  
(Please Print)

pkuemmel@so.washco.org

Email Address

**208.02 ACTIVITY REPRESENTATIVES**

Phil Kuemmel

Boys' Sports  
(Please Print)

Phil Kuemmel

Speech  
(Please Print)

Phil Kuemmel

\*Mailing Representative (Please Print)

Phil Kuemmel

Girls' Sports  
(Please Print)

Phil Kuemmel

Music  
(Please Print)

\* The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings or email messages.

**208.03 LOCAL ADVISORY COMMITTEE MEMBERS**

\_\_\_\_\_  
Board Member (Please Print)

\_\_\_\_\_  
Student (Please Print)

\_\_\_\_\_  
Parent (Please Print)

\_\_\_\_\_  
Faculty Member (Please Print)

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East Ridge High School  
Name of School (Please Print)

**208.01 VOTE ON BEHALF OF THE HIGH SCHOOL**

Katie Schwartz  
Designated School Board Member  
(Please Print)

Joel Olson  
Designated School Representative  
(Please Print)

kschwartz5@washco.org  
Email Address

\_\_\_\_\_  
Email Address

**208.02 ACTIVITY REPRESENTATIVES**

Joel Olson  
Boys' Sports  
(Please Print)

Joel Olson  
Girls' Sports  
(Please Print)

Alex Carlson  
Speech  
(Please Print)

Brent Comear  
Music  
(Please Print)

Joel Olson  
\*Mailing Representative (Please Print)

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**208.03 LOCAL ADVISORY COMMITTEE MEMBERS** *N/A*

\_\_\_\_\_  
Board Member (Please Print)

\_\_\_\_\_  
Student (Please Print)

\_\_\_\_\_  
Parent (Please Print)

\_\_\_\_\_  
Faculty Member (Please Print)

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Woodbury High School

Name of School (Please Print)

**208.01 VOTE ON BEHALF OF THE HIGH SCHOOL**

Katie Schwartz  
Designated School Board Member  
(Please Print)

Kschwartz5@sowashco.org  
Email Address

Jason Gannon  
Designated School Representative  
(Please Print)

Jgannon1@sowashco.org  
Email Address

**208.02 ACTIVITY REPRESENTATIVES**

Jason Gannon  
Boys' Sports  
(Please Print)

Suzanne White  
Speech  
(Please Print)

Jason Gannon  
\*Mailing Representative (Please Print)

Jason Gannon  
Girls' Sports  
(Please Print)

Jack Katzenmeyer  
Music  
(Please Print)

\* The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings or email messages.

**208.03 LOCAL ADVISORY COMMITTEE MEMBERS** N/A

\_\_\_\_\_  
Board Member (Please Print)

\_\_\_\_\_  
Student (Please Print)

\_\_\_\_\_  
Parent (Please Print)

\_\_\_\_\_  
Faculty Member (Please Print)