



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Bentdahl, Executive Assistant to the Superintendent

DATE: June 15, 2017

TOPIC/PURPOSE OF REPORT: Approval of the May 25, 2017, School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: June 22, 2017

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

May 25, 2017

- 1.0 Call to Order; Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, May 25, 2017. The meeting was called to order by Chair Katy McElwee-Stevens, at 6:30pm, at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Ron Kath (arrived at 6:40pm), Katy McElwee-Stevens, Katie Schwartz, Joe Slavin, Sharon Van Leer and Michelle Witte. Student Board Members Nidhi Jariwala (WHS) and Melody Armstrong (PHS) were present. Student Board Member Hayden Schulz (ERHS) was absent. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer and seconded by Tracy Brunnette to approve the agenda. All in favor. None opposed. Motion passed.
- 4.0 District Highlights:
 - 4.1 Gifted Education, Continental Math League & Word Masters Competition students were presented awards and recognized for their achievements.
 - 4.2 Culture and Climate Ambassador Recognition, presented by Kristine Schaefer, Equity and Integration Coordinator and Sharon Van Leer, School Board Member. They recognized the May and June staff.
- 5.0 Public Comment: The following individuals addressed the Board:
 - Amy Countryman regarding the Jump rope for Heart program via the American Heart Association.
 - Mary Pena, regarding Pine Hill Special Education Program
 - Liz Martin and John Losie regarding the Pine Hill Special Education Program
 - Michael & Diane Schwanke regarding Pine Hill Special Education Program
- 6.0 Consent Items: It was moved by Katie Schwartz and seconded by Sharon Van Leer to approve the following consent

agenda items. All in favor. None opposed. Motion carried.

6.1 Approval of Retirements, Resignations and Terminations

6.2 Approval of Leaves of Absence

6.3 Approval of New Employees/Change of Status

6.4 Approval of Extended Field Trips

6.5 Approval of Electronic Fund Transfers

6.6 Approval of Resolution to Accept Gifts

6.7 Approval of April 27, 2017 School Board Meeting Minutes

6.8 Approval of May 11, 2017 School Board Meeting Minutes

6.9 Approval of Grant Application and Grant Awards

6.10 Approval of student teacher placement agreement with Luther College

6.11 Approval of Bid Award for Woodbury Middle School Additions and Renovations, Phase 1

7.0 Workshop Items: Agenda item scheduled for the June 8, 2017 meeting.

8.0 Information Items:

8.1 First Reading of the Proposed 2017-18 Nutrition Services Budget, presented by Wendy Tracy, Director of Nutrition Services. She reviewed the programs Nutrition Services Department is involved with and highlighted the trends and continued revenue income. This budget will return for approval at the June 22, 2017 Board Meeting.

8.2 First Reading of Proposed 2017-18 Community Education Budget, presented by Bob Lawrence, Director of Community Education. He highlighted the departments vision and key initiatives. He reviewed the budget and noted the continued increased in projected revenue. This budget will return for approval at the June 22, 2017 Board Meeting.

9.0 Discussion Items: ,

9.1 Referendum & Survey Discussion, presented by Keith Jacobus, Superintendent. Peter Leatherman from Morris Leatherman Company reviewed the current trends in referendums across the metro area and a discussion was held.

10.0 Action Items:

10.1 Approval of Termination of Long Term Substitute Teaching Contracts, presented by Keith Jacobus, Superintendent. It was moved by Ron Kath, seconded by Katie Schwartz to approve the termination of Long Term Substitutes. A roll call vote was taken. Tracy Brunnette, Ron Kath, Katy McElwee-Stevens, Katie Schwartz, Joe Slavin, Sharon Van Leer and Michelle Witte voted in favor, none opposed, motion passed.

10.2 Approval of Resolution to Authorize Sale of Certificates of Participation for WMS Addition, presented by Dan Pyan, Director of Finance. Jodie Zesbaugh from Ehlers was present to review the resolution. It was moved by Katie Schwartz, seconded by Tracy Brunnette to approve the resolution to authorize sale of Certificates of Participation for the WMS Addition. A roll call vote was taken. Tracy Brunnette, Ron Kath, Katy McElwee-Stevens, Katie Schwartz, Joe Slavin, Sharon Van Leer and Michelle Witte voted in favor, none opposed, motion passed.

10.3 Approval of Revised 2017-18 Calendar, presented by Keith Jacobus, Superintendent. Dr. Jacobus noted the ACT testing day for 2018 has been determined and will be April 24, 2018. Grades 9, 10 and 12 will not have school that day to allow for testing requirements. It was moved by Tracy Brunnette and seconded by Ron Kath. All in favor, none opposed. Motion passed.

11.0 Reports and Comments:

11.1 Superintendent's Report : Dr. Jacobus reported on Strategic Planning and the recent PSP graduation. He also shared the video of the week.

11.2 Student School Board Member Reports

- Melody Armstrong, PHS: reported on athletics, and the arts, noting they raised all the money needed for the costs to travel for the international thespian competition. She reported on academics, highlighting Noah Susag, one of the district's student videographers, who received a perfect ACT score. She noted that PHS switched the Wolfpack hour to ACE time where there's a 30 min time each day to work that is not tied to the lunch break. She noted Prom was a couple of weeks ago. They raised money for Sierra Leon raised money during a basketball game to honor a former teacher.
- Nidhi Jariwala, WHS: reported that May 1 was senior decision day. Seniors were encouraged to wear college clothing of their choice. She reported on AP testing and student wellness week. She reported on the arts and athletics. This week is spring week, with their school dance scheduled for tomorrow.
- Hayden Schulz, ERHS: was unable to attend this meeting, however he submitted a report which was read by Chair McElwee-Stevens. He reported on testing, athletics and the arts. Highlighting several teams that are in the playoffs.

- 12.0 Future Meeting Dates:
12.1 June 8, 2017 – School Board Meeting (DSC/6:30 p.m.)
12.2 June 22, 2017 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Closed Session: Pursuant to Minnesota Statute 13D.03 for labor negotiations. Ron Kath motioned to move to closed session. Seconded by Katie Schwartz. All in favor, none opposed. Motion passed. The board moved to closed session at 9:02pm. The board returned from closed session at 9:59pm. It was moved by Sharon Van Leer and seconded by Michelle Witte to re-convene the meeting. All in favor, none opposed. Motion passed.
- 14.0 Adjournment: Ron Kath motioned to adjourn the meeting. Seconded by Michelle Witte. All in favor, none opposed, motion passed. The board adjourned at 10:00pm.