



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: June 13, 2018

TOPIC/PURPOSE OF REPORT: Approval of the May 24, 2018 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: June 21, 2018

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

May 24, 2018

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, May 24, 2018. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Pat Driscoll, Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer & Michelle Witte. Superintendent Keith Jacobus was present. Student representatives Nidhi Jariwala (WHS) and Julia Travis (ERHS) were present. Lindsey Strom, (PHS) was absent.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer and seconded by Katie Schwartz to approve the agenda. All in favor, none opposed. Motion passed.
- 4.0 District Highlights:
 - Gifted Education, Continental Math League & Word Masters Competition
 - Colleen Redmond, Young Scholars and Curriculum Development, Gifted Education Specialist
- 5.0 Public Comment: The following individual addressed the Board:
 - Mary Ellen Amland regarding the PHS Emblem
- 6.0 Consent Items: It was moved by Sharon Van Leer and seconded by Ron Kath to approve the consent agenda. All in favor, none opposed, motion passed.
 - 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence
 - 6.3 Approval of New Employees/Change of Status
 - 6.4 Approval of Extended Field Trips
 - 6.5 Approval of Electronic Fund Transfers

- 6.6 Approval of Resolution to Accept Gifts
 - 6.7 Approval of April 26, 2018 School Board Meeting Minutes
 - 6.8 Approval of May 10, 2018 School Board Meeting Minutes
 - 6.9 Approval of bid award for parking lot reconstruction at DPC
 - 6.10 Approval of Revised School Board Meeting dates for 2018-19
 - 6.11 Approval of School Board Meeting dates for 2019-20
 - 6.12 Approval of teaching agreement with Southwest Minnesota State University
 - 6.13 Approval of cash disbursements for April
 - 6.14 Approval of April 30, Special School Board Meeting Minutes
- 7.0 Workshop Items: Agenda item scheduled for the June 7, 2018 meeting
- 8.0 Information Items:
- 8.1 Community Education Budget, presented by Bob Lawrence, Director of Community Education. Mr. Lawrence reviewed the proposed budget for 2018-19. This will return in June for approval.
- 9.0 Discussion Items: None.
- 10.0 Action Items:
- 10.1 Approval of NE Metro 916 LTFM Budget Resolution, presented by Dan Pyan, Director of Finance. It was moved by Katie Schwartz and seconded by Sharon Van Leer to approve the resolution. A roll call vote was taken. Tracy Brunnette, Pat Driscoll, Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer & Michelle Witte voted in favor. None opposed, motion passed.
 - 10.2 Approval of Termination of Long Term Substitute Teaching Contracts, presented by Kevin Witherspoon, Director of Human Resources. It was moved by Pat Driscoll and seconded by Sharon Van Leer to approve the resolution. A roll call vote was taken. Tracy Brunnette, Pat Driscoll, Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer & Michelle Witte voted in favor. None opposed, motion passed.
- 11.0 Reports and Comments:
- 11.1 Superintendent's Report: Dr. Jacobus reported on the finance award received by the finance department and upcoming graduations and academic awards.
 - 11.2 Student School Board Member Reports
Nidhi Jariwala, WHS: reported on MCA & AP testing this month. The Arts programs had their final performances, including the spring play, orchestra, band and art show. This week is spring week so they had spirit days and spring dance is tomorrow with graduation coming up on June 3rd.
 - Julia Travis, ERHS: reported on seniors having only 3 days left of school, the senior awards night, AP Exams and prepping for finals. The AP art students had their fine art show, theater students performed their spring play, band, choir and orchestra held their final concerts. The Lacrosse team is moving on to sections.
- 12.0 Future Meeting Dates:
- 12.1 June 7, 2018 – School Board Meeting (DSC/6:30 p.m.)
 - 12.2 June 21, 2018 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Closed Session:
- 13.1 Pursuant to MN Statute 13D.03 for labor negotiations. It was moved by Sharon Van Leer and seconded by Ron Kath to move to closed session at 7:31pm. All in favor, none opposed, motion carried. The board returned from closed session at 8:34pm. It was moved by Sharon Van Leer and seconded by Heather Hirsch to re-convene the meeting. All in favor, none opposed, motion passed.
- 14.0 Adjournment: The meeting adjourned at 8:34pm.