



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: June 14, 2019

TOPIC/PURPOSE OF REPORT: Approval of the June 6, 2019 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: June 20, 2019

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

June 6, 2019

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, June 6, 2019. The meeting was called to order by Vice Chair Ron Kath, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette (arrived at 8:17pm), Pat Driscoll, Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer, seconded by Pat Driscoll to approve the agenda. All in favor, none opposed, motion carried.
- 4.0 District Highlights: Agenda item scheduled for the June 20, 2019 meeting.
- 5.0 Public Comment: Agenda item scheduled for the June 20, 2019 meeting.
- 6.0 Consent Items: It was moved by Sharon Van Leer, seconded by Pat Driscoll to approve the Consent agenda items. All in favor, none opposed, motion carried.
 - 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence
 - 6.3 Approval of New Employees/Change of Status
 - 6.4 Approval of Extended Field Trips
 - 6.5 Approval of student teaching agreement with the University of Wisconsin-Eau Claire
 - 6.6 Approval of bid for Walk in Cooler/Freezer units

- 7.0 Workshop Items:
- 7.1 Showcase Our Schools, presented by Nick Falde, South Washington Alternative High School Principal and Jolaine Mast, Pine Hill Elementary School Principal. They shared how they are personalizing education and improving culture at their schools.
- 7.2 Long Term Facilities Planning Guiding Change Document, presented by Julie Nielsen, Assistant Superintendent. She asked the Board for feedback on the document. She will review with the task force before returning to the June 20th Board meeting for approval.
- 8.0 Information Items:
- 8.1 ATPPS, presented by Tim Bunnell, ATPPS Coordinator. He shared details of the program and presented the yearly report.
- 8.2 2019-20 Community Services Budget, presented by Bob Lawrence, Director of Community Education. He shared their vision, proposed budget summary, programs, revenue and expenses. This budget will return for approval at the June 20th Board meeting.
- 8.3 2019-20 Preliminary Budget, presented by Dan Pyan, Director of Finance. He shared the projected budget. He will return for approval at the June 20th Board meeting.
- 8.4 Negotiations Update, presented by Sharon Van Leer, School Board Clerk. She shared the current status of negotiations.
- 9.0 Discussion Items: None.
- 10.0 Action Items:
- 10.1 Approval of e-Learning Plan, presented by Kelly Jansen, Director of Teaching and Learning Services. It was moved by Sharon Van Leer, seconded by Katie Schwartz to approve the e-Learning plan. All in favor, none opposed. Motion carried.
- 10.2 Approval of Resolution authorizing inclusion of NE Metro 916 Long Term Facility Maintenance Program Budget, presented by Dan Pyan, Director of Finance. It was moved by Michelle Witte, seconded by Pat Driscoll to approve the NE Metro LTFM Budget. A roll call vote was taken. All in favor, none opposed. Motion carried.
- 11.0 Reports and Comments:
- 11.1 Superintendent's Report: Dr. Jacobus reported on Graduation.
- 11.2 School Board Member Reports: Board members reported on graduation, negotiations, youth listening session and the Joe Slavin memorial Golf Tournament.
- 12.0 Future Meeting Dates:
- 12.1 Thursday, June 20, 2019 – School Board Meeting (DSC/6:30 p.m.)
- 12.2 Thursday, July 18, 2019 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Closed Session: Pursuant to Minnesota Statute 13D.03 for Labor Negotiations. Sharon Van Leer motioned to move to closed session at 9:07pm. Seconded by Katie Schwartz. All in favor, none opposed, motion carried. At 9:58pm, Tracy Brunnette motioned to re-convene the meeting. Seconded by Katie Schwartz. All in favor, none opposed, motion carried.
- 14.0 Adjournment: The meeting adjourned at 9:58pm.