



# South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

## District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: June 14, 2019

TOPIC/PURPOSE OF REPORT: Approval of the May 23, 2019 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: June 20, 2019

### REPORT

District 833  
School Board Regular Meeting  
Unofficial Clerk's Summary

May 23, 2019

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, April 25, 2019. The meeting was called to order by Vice Chair Ron Kath, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette (arrived at 6:59pm), Pat Driscoll, Heather Hirsch, Ron Kath, Katie Schwartz, Michelle Witte and Sharon Van Leer. Superintendent Keith Jacobus was present. Student Board Representatives Lindsey Strom (PHS), Maya Mehra (WHS) and Hannah Poor (ERHS) were present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer, seconded by Pat Driscoll to approve the agenda. All in favor, none opposed. Motion carried.
- 4.0 District Highlights:
  - Gifted Education, Continental Math League & Word Masters Competition
  - Colleen Redmond, Young Scholars & Curriculum Development Gifted Education Specialist
- 5.0 Public Comment: The following people addressed the board:
  - Kate Savage of Woodbury, regarding Coach Everson
  - Michael Brown of Maple Grove, regarding Coach Everson
  - Joel Pittman of Woodbury, regarding Coach Everson
  - Ryan Willaert of Woodbury, regarding Coach Everson
  - Brandon Davis of Woodbury, regarding Coach Everson
  - William Hones a student, regarding Coach Everson
  - Colin Brown, of Woodbury, regarding Coach Everson
  - Perry Rogotzke of Woodbury, regarding Coach Everson
  - Kelly & Axel Rogotzke of Woodbury, regarding Coach Everson

- 6.0 Consent Items: It was moved by Sharon Van Leer to approve the consent agenda, seconded by Katie Schwartz. All in favor, none opposed, motion carried.
- 6.1 Approval of Retirements, Resignations and Terminations
  - 6.2 Approval of Leaves of Absence
  - 6.3 Approval of New Employees/Change of Status
  - 6.4 Approval of Extended Field Trips
  - 6.5 Approval of Electronic Fund Transfers
  - 6.6 Approval of Resolution to Accept Gifts
  - 6.7 Approval of April 25, 2019 School Board Meeting Minutes
  - 6.8 Approval of May 9, 2019 School Board Meeting Minutes
  - 6.9 Approval of Grants and Awards
  - 6.10 Approval of student teaching agreement with the University of Northern Iowa
  - 6.11 Approval of bids for PHS Athletic Field and Track Replacement
  - 6.12 Approval of student teaching agreement with Luther College
  - 6.13 Approval of February cash disbursements
  - 6.14 Approval of March cash disbursements
  - 6.15 Approval of April cash disbursements
  - 6.16 Approval of Right of Entry agreement with City of St. Paul Park
- 7.0 Workshop Items: Agenda item scheduled for the June 6, 2019 meeting
- 8.0 Information Items:
- 8.1 Nutrition Services Budget, presented by Wendy Tracy, Director of Nutrition Services and Bobbi Jo Grummons, Assistant Director of Nutrition Services. They shared the current budgets, projections and programs. This budget will return for approval in June.
  - 8.2 Opportunity to Respond to Reasons for Nonrenewal, presented by Matt Everson. Mr. Everson shared his point of view regarding the reasons his contract was not renewed. School Board Attorney, Michael Waldspurger shared a statement regarding the reasons and statute. Due to disruptions, at 8:26pm, Katie Schwartz motioned to adjourn the meeting, seconded by Sharon Van Leer. All in favor, none opposed. Motion carried. At 8:31pm, Sharon Van Leer motioned to reconvene the meeting, seconded by Katie Schwartz. All in favor, none opposed, motion carried. Attorney Waldspurger finished his comments and it was then open to the Board to make comments and ask questions.
  - 8.3 Schoology, introduced by Brian Boothe, Director of Professional Development & Accountability and presented by Hannah Poor, Lindsey Strom, Maya Mehra, Student Board Representatives. Mr. Boothe shared some history of the program and the students shared their insight into the use of the program.
  - 8.4 Negotiations Update, presented by Heather Hirsch, School Board Director. She provided an update to the current teacher negotiations process.
- 9.0 Discussion Items:
- 9.1 Flexible Learning Proposal, presented by Kelly Jansen, Director of Teaching and Learning Services. She shared the background and intent for use of e-Learning or Flexible Learning days during the 2019-20 school year, as well as expectations for students, parents and staff.
- 10.0 Action Items:
- 10.1 Approval of Revised 2018-19 Budget, presented by Dan Pyan, Director of Finance. It was moved by Sharon Van Leer, seconded by Pat Driscoll to approve the revised budget. All in favor, none opposed. Motion carried.
  - 10.2 Approval of Termination of Long-Term Substitute Teaching Contracts, presented by Kevin Witherspoon, Director of Human Resources. It was moved by Pat Driscoll, seconded by Sharon Van Leer to approve the termination of Long-Term Substitute Teaching Contracts. All in favor, none opposed. Motion carried.
- 11.0 Reports and Comments:
- 11.1 Superintendent's Report: Dr. Jacobus reported on the recent senior awards and upcoming graduation.
  - 11.2 Student Board Reports:  
Hannah Poor (ERHS) reported they are applying for new positions in committees and groups as they prepare for finals and the next school year. Yearbooks are arriving soon, and they are preparing for graduation, the senior all night party, key club blood drive Relay for Life and first ever Spring Fling dance.
- Lindsey Strom (PHS) reported on the Robotics team, prom and their orchestra concert this week. Park held their senior awards ceremony this past Tuesday and the AVID Senior night is Friday as well as their school dance. She also reported on their Multi cultural fair, Jr ROTC awards program and teacher appreciation week.
- Maya Mehra (WHS) reported on AP testing and projects, spring week this week with their school dance this weekend. They held a BBQ outside today with students and she noted the upcoming fundraiser and senior events.

- 12.0 Future Meeting Dates:
  - 12.1 June 6, 2019 – School Board Meeting (DSC/6:30 p.m.)
  - 12.2 June 20, 2019 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Adjournment: The meeting adjourned at 9:42pm.