



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon, Director of Human Resources

DATE: June 13, 2019

TOPIC/PURPOSE OF REPORT: Student Teacher Placement Agreement/ Clinical Placement
Affiliation Agreement

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: June 20, 2019

REPORT

The University of Wisconsin- River Falls and South Washington County Schools, ISD #833, have a student teacher/ internship placement partnership that provides student teacher and internship placements in various classrooms throughout ISD 833.

After periodic review of placements in our district, the University of Wisconsin- River Falls is requesting that this collaborative relationship remain in place for the next three (3) School Years, commencing on July 1, 2019 and ending on June 30, 2022.

The administration recommends approval of this agreement.



AGREEMENT BETWEEN
THE BOARD OF REGENTS OF THE UNIVERSITY OF WISCONSIN SYSTEM
ON BEHALF OF THE UNIVERSITY OF WISCONSIN – RIVER FALLS
AND
SOUTH WASHINGTON COUNTY 833 SCHOOL DISTRICT
FOR THE CONDUCT OF A CLINICAL EDUCATION OR FIELD EDUCATION PROGRAM

This agreement is between the Board of Regents of the University of Wisconsin system on behalf of the University of Wisconsin-River Falls (hereinafter referred to as “University”) and the **SOUTH WASHINGTON COUNTY 833 SCHOOL DISTRICT** (hereinafter referred to as “Facility”).

In consideration of the mutual benefits to the respective parties, any and all departments of the University wishing to enter into a clinical education program with the Facility, and the Facility agree to the terms set forth below.

THE UNIVERSITY AGREES:

1. That each institution, school or college of the University wishing to participate in a clinical education or field placement program with the Facility will annually provide the Facility with a Program Memorandum, detailing the academic content of the proposed program. Upon acceptance of this Program Memorandum as provided hereafter, it shall become a part of this agreement and shall be incorporated by reference. The Program Memorandum will include discussion of program concepts; the controls which the University and the Facility may exercise or are required to exercise; the rights of the Facility to send representatives to review the University’s program; the number of students to be assigned, the qualifications of those students and the schedules of those students; and/or any other matters pertaining to the specific program proposed by the department.
2. To recognize within the extent and limitations of Secs. 895.46(1) and 893.82, Wis. Stats., that the State will pay judgements for damages and costs against its officers, employees and agents arising out of their activities while within the scope of their assigned responsibility in the program at the Facility.
3. To provide the Facility with a listing of students who will be participating under the program and to update that listing periodically.

THE FACILITY AGREES:

1. To review any Program Memorandum concerning any clinical education or field placement program which is submitted by a school or college of the University of Wisconsin-River Falls. Upon review, the Facility will notify the school or college of its acceptance or rejection of the academic program proposal.
2. To satisfy the provisions contained in 45 CFR 46, existing for the protection of human subjects, to the extent that such regulations are applicable to the respective program involved. The University will provide a copy of such regulations upon request and will make its institutional review board available to the Facility for consultative purposes.
3. Not to accept students as participants in the program unless the student is certified as program participant in writing by the appropriate field work coordinator of a particular University school or college.

THE UNIVERSITY AND THE FACILITY JOINTLY AGREE:

1. That there shall be no discrimination against students on the basis of race, color, creed, sex, age or national origin.
2. That the State will hold harmless University employees, officers and agents against liability for damages arising out of their activity while acting within the scope of their respective employment or agency, pursuant to Secs. 895.46(1) and 893.82, Stats.
3. That the Facility will hold harmless its employees, officers and agents against liability for damages arising out of their activity while acting within the scope of their respective employment or agency, either by providing insurance or for political subdivisions of the State of Wisconsin pursuant to Sec. 895.46, Stats.
4. By executing this agreement, neither the University nor the Facility waives any constitutional, statutory or common law defenses, nor shall the provisions of agreement create any rights in any third party.
5. This agreement shall be construed and governed by the laws of the State of Wisconsin.

TERMS OF AGREEMENT:

This agreement shall be for a three year term commencing **July 1, 2019 and ending June 30, 2022** It may be terminated solely by thirty (30) day written notice, by either party or the designated agent of the other.

Program Memoranda presented by the University and accepted by the Facility shall be for a term of no longer than one year. They may be renewed upon mutual agreement. Such program memoranda do not require the further approval of either party provided they contain provisions relating solely to program arrangements and content.

All such Program Memoranda must be approved by the respective school or college within the University. Such Memoranda shall be effective for a period of one year.

All fully executed Program Memoranda shall be incorporated by reference and become a part of this agreement if not inconsistent in any manner with this agreement.

STUDENT TEACHER PROGRAM MEMORANDUM

This agreement is between the University of Wisconsin-River Falls, located in River Falls, Wisconsin, and the SCHOOL DISTRICT.

WITNESSETH:

1. Permits University student teachers to be placed in the school district.
2. The school district agrees to supply to student teachers an opportunity to work in a teaching-learning situation with a teacher certified and qualified under the Department of Public Instruction guidelines of the State of Wisconsin or its equivalent.
3. The University will forward requests for student teaching openings within a reasonable time in advance of any teaching period, together with relevant information with respect to each student teacher.
4. The school district will advise the University as promptly as possible as to what opportunities are available in its system and of the acceptance of the student teachers.
5. During the span of time designated by the University, the student shall be afforded opportunity in the assigned school to observe classes and carry out work assignments to prepare each student for teaching responsibilities.
6. A student teacher's assignment may be terminated at any time, for professional reasons, by either the University or the District.
7. Student teachers shall not serve in the role of substitute teacher.
8. The Department of Public Instruction requirements are:

"The university shall require that student teaching be a full day, full semester experience following the daily schedule and semester calendar of the cooperating school. Exceptions may be granted when the midyear calendars of the cooperating school and the institution are in conflict and would prohibit students from attending classes in accord with the midyear calendar of the institution."

The University and cooperating school will provide the opportunity for teacher candidates to complete all requirements of the Education Teacher Performance Assessment. (edTPA) The edTPA requires that teacher candidates video tape lessons and submit student work for which they must obtain parent permission.

9. It is agreed that the district is designated as the employer. If the district pays their resident teachers, then the district is responsible for all withholding and fringe benefits that are deducted from salaries.

10. The University agrees to pay the EMPLOYEE the sum of \$75.00 per each full-time student teacher each semester, and \$40.00 per each part-time student teacher each semester.

FOR THE BOARD OF REGENTS OF THE
UNIVERSITY OF WISCONSIN SYSTEM:

FOR THE FACILITY:

Signature of Authorized Official Date

Signature of Authorized Official Date

Name and Title (Type or print)

Name and Title (Type or print)