



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Superintendent

FROM: Dan Pyan, Director of Finance and Operations, 425-6260

DATE: June 11, 2020

TOPIC/PURPOSE OF REPORT: Present a revised 10-year Long Term Facility Maintenance plan for board review and approval prior to submittal to MDE

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 701

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: June 18, 2020


REPORT

The South Washington County School Board approved a 10-year Long Term Facility Maintenance Plan last summer at its July 18, 2019 meeting which included projects for fiscal year 2019-20.

Since the COVID-19 pandemic began and distance learning was put into place, school buildings were empty and available for structural improvements.

It became prudent to begin Long Term Facility Maintenance projects early. After consulting with the Minnesota Department of Education, it was recommended that South Washington County Schools amend its 10-year LTFM plan to accommodate moving some FY 2020-21 projects to FY 2019-20.

Attached is revised 10-year plan with adjustments to the 2019-20 and 2020-21 plans. Please approve the revised LTFM plan.

|  Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266 | | Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only | | | | | | | | | | ED - 02478-06 |
|--|--|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided. | | | | | | | | | | | | |
| District Info. District Name: South Washington County Schools District Number: 833 District Contact Name: Dan Ryan Contact Phone #: 651-425-6260 | | Enter Information Date: 6/18/2020 Email: dpyanb@sowashco.org | | | | | | | | | | |
| Fiscal Year (FY) Ending June 30 | | | | | | | | | | | | |
| Expenditure Categories | | | | | | | | | | | | |
| Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 355, 363 and 366. | | | | | | | | | | | | |
| Category (1) | | | | | | | | | | | | |
| 347 | Physical Hazards | \$192,135 | \$192,135 | \$192,135 | \$192,135 | \$192,135 | \$192,135 | \$192,135 | \$192,135 | \$241,935 | \$241,935 | \$241,935 |
| 349 | Other Hazardous Materials | \$55,000 | \$55,000 | \$55,000 | \$55,000 | \$55,000 | \$55,000 | \$55,000 | \$55,000 | \$106,200 | \$106,200 | \$106,200 |
| 352 | Environmental Health and Safety Management | \$325,087 | \$325,087 | \$425,087 | \$425,087 | \$425,087 | \$425,087 | \$425,087 | \$425,087 | \$442,587 | \$571,837 | \$571,437 |
| 358 | Asbestos Removal and Encapsulation | \$22,000 | \$22,000 | \$22,000 | \$22,000 | \$22,000 | \$22,000 | \$22,000 | \$22,000 | \$22,000 | \$22,000 | \$22,000 |
| 363 | Fire Safety | \$206,778 | \$406,778 | \$480,778 | \$480,778 | \$480,778 | \$480,778 | \$480,778 | \$480,778 | \$480,778 | \$480,778 | \$480,778 |
| 366 | Indoor Air Quality | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Health and Safety Capital Projects | | \$800,000 | \$1,000,000 | \$1,175,000 | \$1,175,000 | \$1,175,000 | \$1,175,000 | \$1,175,000 | \$1,175,000 | \$1,292,500 | \$1,421,750 | \$1,421,350 |
| Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year | | | | | | | | | | | | |
| Category (2) | | | | | | | | | | | | |
| 358 | Asbestos Removal and Encapsulation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 363 | Fire Safety | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 366 | Indoor Air Quality | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Health and Safety Capital Projects \$100,000 or More | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151 | | | | | | | | | | | | |
| Category (3) | | | | | | | | | | | | |
| 355 | Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner. | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Remodeling for Approved Voluntary Pre-K Projects | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Accessibility | | | | | | | | | | | | |
| Category (4) | | | | | | | | | | | | |
| 367 | Accessibility | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Accessibility Projects | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Deferred Capital Expenditures and Maintenance Projects | | | | | | | | | | | | |
| Category (5) | | | | | | | | | | | | |
| 368 | Building Envelope | \$850,000 | \$800,000 | \$0 | \$0 | \$400,000 | \$1,800,000 | \$1,600,000 | \$4,400,000 | \$2,400,000 | \$0 | \$4,800,000 |
| 369 | Building Hardware and Equipment | \$490,000 | \$150,000 | \$800,000 | \$1,130,000 | \$350,000 | \$700,000 | \$2,255,000 | \$3,050,000 | \$1,800,000 | \$1,050,000 | \$0 |
| 370 | Electrical | \$0 | \$2,293,000 | \$2,135,000 | \$430,000 | \$1,125,000 | \$2,515,000 | \$3,662,500 | \$3,620,000 | \$610,000 | \$365,000 | \$2,400,000 |
| 379 | Interior Surfaces | \$2,825,000 | \$1,315,000 | \$5,490,000 | \$9,490,000 | \$3,380,000 | \$2,790,000 | \$2,380,000 | \$1,965,000 | \$4,205,000 | \$2,470,750 | \$2,360,750 |
| 380 | Mechanical Systems | \$3,498,750 | \$3,961,480 | \$4,950,000 | \$6,675,000 | \$1,700,000 | \$9,625,000 | \$6,990,000 | \$1,770,000 | \$4,500,000 | \$8,020,000 | \$1,400,000 |
| 381 | Plumbing | \$0 | \$162,000 | \$0 | \$650,000 | \$150,000 | \$485,000 | \$1,325,000 | \$1,950,000 | \$900,000 | \$910,000 | \$4,000,000 |
| 382 | Professional Services and Salary | \$175,000 | \$619,000 | \$765,000 | \$785,000 | \$775,000 | \$850,000 | \$850,000 | \$850,000 | \$850,000 | \$850,000 | \$850,000 |
| 383 | Roof Systems | \$8,502,000 | \$1,728,000 | \$6,050,000 | \$5,650,000 | \$6,027,000 | \$2,557,000 | \$0 | \$0 | \$1,050,000 | \$800,000 | \$0 |
| 384 | Site Projects | \$8,160,000 | \$2,977,270 | \$6,275,000 | \$2,830,000 | \$9,780,000 | \$2,355,000 | \$2,430,000 | \$5,435,000 | \$6,352,500 | \$6,302,500 | \$3,367,500 |
| Total Deferred Capital Expense and Maintenance | | \$24,500,750 | \$14,005,750 | \$22,850,000 | \$21,640,000 | \$21,687,000 | \$21,677,000 | \$21,492,500 | \$23,040,000 | \$22,667,500 | \$20,768,250 | \$19,178,250 |
| Total Annual 10-Year Plan Expenditures | | \$25,300,750 | \$15,005,750 | \$24,025,000 | \$24,815,000 | \$24,862,000 | \$24,852,000 | \$22,667,500 | \$24,215,000 | \$23,960,000 | \$22,190,000 | \$20,599,600 |

Final 04/01/19

| Code | Building | Project Description | Revised budget | |
|------|-----------------|--|-----------------|------------------------|
| 347 | See list | Playground - Correct hazards | \$129,935.00 | 15-005-865-601-347-312 |
| 347 | DW | Personal Protective Equipment | \$23,000.00 | 15-005-865-602-347-530 |
| 347 | PHS/ WHS | Machine Safety - ongoing hazard corr.#MG1211 | \$25,000.00 | 15-005-865-603-347-312 |
| 347 | See list | OSHA Hazard Control | \$14,200.00 | 15-005-865-606-347-312 |
| 349 | DW | Hazardous Waste disposal | \$35,000.00 | 15-005-865-607-349-312 |
| 349 | DW | Backflow preventers testing & rebuilding | \$10,000.00 | 15-005-865-608-349-312 |
| 349 | DW | Radon - testing at facilities with below grade classrooms | \$10,000.00 | 15-005-865-609-349-312 |
| 352 | Facilities | Mgmt. Charge backs | \$145,187.00 | 15-005-865-611-352-545 |
| | | Dues | \$3,000.00 | 15-005-865-611-352-545 |
| | | Conferences | \$7,000.00 | 15-005-865-611-352-367 |
| | | Supplies | \$3,000.00 | 15-005-865-611-352-420 |
| 352 | DSC | Hlth Safety and Env. - CONTRACTED | \$101,310.00 | 15-005-865-612-352-311 |
| 352 | DSC | Safety Committee - all facilities | \$4,000.00 | 15-005-865-613-352-311 |
| 352 | DSC | Bloodborne Pathogen compliance - On-line training, supplies, vaccines | \$16,490.00 | 15-005-865-614-352-311 |
| 352 | Sec.Blds | Science Lab Safety - ERHS, WHS, PHS, WHS, CGMS, LMS, OMS, WMS, DPC Alt Learnin | \$8,000.00 | 15-005-865-615-352-311 |
| 352 | DW | Licences for HW; Elev.; Etc. | \$3,000.00 | 15-005-865-718-352-311 |
| 352 | All playgrounds | Playground Inspections - Julie Q. Peterson inspections, 17 playgrounds | \$8,500.00 | 15-005-865-616-352-311 |
| 352 | DW | Lead Inspection and Management Services | \$8,000.00 | 15-005-865-618-352-311 |
| 352 | DSC | Hearing/Respiratory Protection & Testing | \$4,500.00 | 15-005-865-619-352-311 |
| 352 | DSC | Management Assistance (ECSU) - annual fee | \$3,100.00 | 15-005-865-620-352-311 |
| 352 | DW | Automated External Defibrillator (AED) - Supplies/ batteries/ pad/ replacement | \$10,000.00 | 15-005-865-621-352-530 |
| 358 | DW | 6 month periodical asbestos inspection | \$15,000.00 | 15-005-865-622-358-311 |
| 358 | DSC | Training Physicals | \$7,000.00 | 15-005-865-623-358-311 |
| 363 | See list | Fire Alarm Monitoring | \$54,000.00 | 15-005-865-624-363-311 |
| 363 | See list | Fire Alarm annual testing and repair/replace | \$138,000.00 | 15-005-865-626-363-311 |
| 363 | DW | Fire Marshall Inspections | \$13,778.00 | 15-005-865-627-363-311 |
| 368 | CES/HES | REPLACE WINDOWS AND ENTRY DOORS | \$800,000.00 | 16-006-865-648-368-311 |
| 368 | DW | Re-caulk & Tuck pointing | \$50,000.00 | 15-005-865-649-368-311 |
| 369 | CES/HES | REPLACE CLASSROOM DOORS - SPLIT / CRACKED | \$100,000.00 | 15-005-865-650-369-311 |
| 369 | PHS/DW | Activities entrance door replacement/doors | \$230,000.00 | 15-005-865-719-369-311 |
| 369 | CES/HES | Lockers | \$160,000.00 | 16-006-865-651-369-311 |
| 379 | DW | REFINISH SCRATCHED & DAMAGED WOOD FLOORS | \$50,000.00 | 15-005-865-632-379-311 |
| 379 | AES | Replace classroom casework | \$70,000.00 | 15-005-865-710-379-311 |
| 379 | DW | PAINT CLASSROOMS / GYM | \$185,000.00 | 15-005-865-631-379-311 |
| 379 | PHS | Replace competition gym bleachers | \$160,000.00 | 15-005-865-720-379-311 |
| 379 | WHS | Replace competition auditorium seating/repair | \$760,000.00 | 15-005-865-726-379-311 |
| 379 | PHS/WHs | Resurface Indoor Track | \$450,000.00 | 15-005-865-716-379-311 |
| 379 | WHS | Pool Repair | \$300,000.00 | 15-005-865-721-379-311 |
| 379 | NFSI | Replace old Gym floor | \$150,000.00 | 15-005-865-722-379-311 |
| 379 | CES/RO/WES | HVAC Controls | \$450,000.00 | 15-005-865-723-380-311 |
| 380 | LR | Full System replacement | \$1,850,000.00 | 16-006-865-724-380-311 |
| 380 | LR/LMS/HES | Recommission/Replace siemens BAS controls | \$1,165,000.00 | 15-005-865-654-382-311 |
| 382 | DW | PROJECT ENGINEERING | \$175,000.00 | 15-005-865-638-382-311 |
| 383 | LMS/WHs | REPLACE 15 YO EPDM ROOF (15 LIFE EXP.)/WHS Fascia | \$3,000,000.00 | 16-006-865-656-383-311 |
| 383 | NFSI | REPLACE ROOF | \$2,000,000.00 | 16-006-865-725-383-311 |
| 384 | LMS | Concrete | \$220,000.00 | 15-005-865-643-384-311 |
| 384 | DW | REPLACE BROKEN / DAMAGED IRRIGATION LINES | \$100,000.00 | 15-005-865-644-384-311 |
| 384 | PHS | Replace sprint turf and Track | \$1,200,000.00 | 16-005-865-717-384-311 |
| 384 | RO/NPT | REPLACE PLAYGROUND BOARDER | \$40,000.00 | 15-005-865-657-384-311 |
| 384 | CES, VCES, | Reclaim/Replace parking lots | \$3,140,000.00 | 16-006-865-712-384-311 |
| 384 | ERHS | Sealcoat/crackseal Admin/Elementary parking lots | \$400,000.00 | 16-006-865-713-384-311 |
| 384 | DW | Repair Bituminus | \$100,000.00 | 15-005-865-645-384-311 |
| 384 | DW 1/2 | REPAINT BUS LOTS FROM WINTER WEAR | \$30,000.00 | 15-005-865-659-384-311 |
| 384 | LMS | Replace parking lot lights with LED | \$50,000.00 | 15-005-865-714-384-311 |
| 384 | DW | Replace parking lot light poles | \$50,000.00 | 15-005-865-660-384-311 |
| | | | \$18,235,000.00 | |

ADD projects from 20-21 started in 19-20 due to buildings being closed for COVID-19

| | | | | |
|-----|---------------|------------------------------|--------------|------------------------|
| 379 | WHS | Auditorium Refurb Phase II | \$ 250,000 | 16-006-865-737-379-311 |
| 380 | CGMS | Boiler & Chiller Replacement | \$ 458,750 | 16-006-865-738-380-311 |
| 380 | CGMS | Pool Filters | \$ 25,000 | 15-005-865-739-380-311 |
| 383 | CGMS | Roof Replacement Bond | \$ 1,900,000 | 16-006-865-725-383-311 |
| 383 | CGMS | Roof Replacement PAYG | \$ 1,602,000 | 15-005-867-656-383-311 |
| 384 | CGMS/RRES | Parking Lot Replacement | \$ 1,790,000 | 16-006-865-712-384-311 |
| 384 | GCES/NES/PHES | Parking Lot Reconstruction | \$ 1,040,000 | 16-006-865-713-384-311 |
| | | | \$ 7,065,750 | |

\$25,300,750.00

Yellow in 20-21 are bond.

Keeping the pay as you go at \$7.3M per your instruction.

| | |
|---|------------------------|
| Original bond for FY 20 | \$12,550,000.00 |
| Additional bond from FY 21 projects started in FY20 | \$ 5,438,750.00 |
| Total bond for FY 20 | \$17,988,750.00 |
| Original pay-as-you-go for FY20 | \$ 5,685,000.00 |
| Additional pay as you go for FY 20 | \$ 1,627,000.00 |
| Total pay as you go for FY20 | \$ 7,312,000.00 |

Total FY 20 with projects started from FY 21 \$25,300,750.00