



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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Cottage Grove, MN 55016

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Superintendent

FROM: Dan Pyan, Director of Finance & Operations, 425-6260

DATE: May 27, 2020

TOPIC/PURPOSE OF REPORT: Present resolution authorizing inclusion of Northeast Metro's Long Term Facility Maintenance projects in the 2020 Payable 2021 Levy for South Washington County Schools

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 701

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: June 4, 2020

REPORT

Intermediate districts are eligible for Long Term Facility Maintenance Revenue through the LTFM process administered by the Minnesota Department of Education.

For taxes payable in 2021, Northeast Metro 916's LTFM total levy is \$ 173,600. South Washington County Schools' portion of that levy will be determined later.

I recommend that the School Board approve the attached resolution for the following reasons:

- The resolution is required so that Northeast Metro 916 can collect LTFM revenue.
- Students from our district will benefit as the health and safety conditions in Northeast Metro 916 facilities are corrected and improved.

The School Board is asked to approve the attached resolution approving Intermediate District 916's LTFM budget and authorizing inclusion of proportionate share of those projects in the District's application for LTFM revenue.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT #833
(So. Washington County)

STATE OF MINNESOTA

Pursuant to due call and notice thereof, a _____ meeting of School Board of Independent School District No. 833, State of Minnesota, was held on _____, 2020, at ____-o'clock __.m., for the purpose, in part, of approving the Northeast Metropolitan Intermediate School District No. 916's long-term facility maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING NORTHEAST METROPOLITAN INTERMEDIATE SCHOOL DISTRICT NO. 916'S LONG-TERM FACILITY MAINTENANCE BUDGET AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY MAINTENANCE REVENUE

BE IT RESOLVED by the School Board of Independent School District No. 833, State of Minnesota, as follows:

1. The school board of Northeast Metropolitan Intermediate School District No. 916 has approved a long-term facility maintenance budget for its facilities for the 2021 and 2022 school year (pay 2021 levy) in the amount of \$173,600. The various components of this program budget are attached as EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's o budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by utilizing a blended rate where half of the rate is determined by multiplying the total cost of the intermediate school district long-term facility maintenance times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and half of the rate is determined by multiplying the total cost of the intermediate school district long-term facility maintenance times the ratio of ADM utilization by district to the total ADM

utilization. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2021 is hereby approved, subject to approval by the Commissioner of the Minnesota Department of Education.

4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.


STATE OF MINNESOTA

COUNTY OF _____

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 833, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District No. 833 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Northeast Metropolitan Intermediate School District No. 916's long-term facility maintenance budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this ____ day of _____, 2020.

Clerk
Independent School District No. 833

		Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Long-Term Facility Maintenance Ten-Year Expenditure Application							ED - 02478-04	ED - 02478-04		
Instructions: Enter estimated expenditures that are allowable uses of Long-Term Facilities Maintenance Revenue under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code by fiscal year in the space provided.														
District Name:	Northeast Metropolitan Intermediate School District 916			District #0916-06										
				Date: 5/6/2020										
District Contact for Questions on this Spreadsheet:	Email: pjacob@916schools.org													
Name: Patrick Jacobson-Schulte	Phone: 651-415-5650													
	Fiscal Year, Ending June 30th -->	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031			
Estimated Expenditures:														
Health and Safety - this section excludes project costs of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.														
Finance Code	Category													
347	Physical Hazards	\$16,650	\$14,150	\$19,150	\$14,150	\$19,150	\$14,150	\$19,150	\$14,150	\$19,150	\$14,150			
349	Other Hazardous Materials	\$8,500	\$8,500	\$8,500	\$11,500	\$17,500	\$8,500	\$8,500	\$8,500	\$11,500	\$17,500			
352	Environmental Health and Safety Management	\$60,800	\$60,800	\$60,800	\$62,800	\$62,800	\$62,800	\$62,800	\$62,800	\$64,800	\$64,800			
358	Asbestos Removal and Encapsulation	\$2,000	\$0	\$0	\$2,000	\$0	\$0	\$2,000	\$0	\$0	\$2,000			
363	Fire Safety	\$20,450	\$17,750	\$20,150	\$16,550	\$17,750	\$22,850	\$16,550	\$18,950	\$18,950	\$16,550			
366	Indoor Air Quality	\$7,500	\$7,500	\$7,500	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000			
	Total Health and Safety Capital Projects	\$115,900	\$108,700	\$116,100	\$117,000	\$127,200	\$118,300	\$119,000	\$114,400	\$124,400	\$125,000			
Health and Safety - Projects Costing \$100,000 or more per Site/Year														
Finance Code	Category													
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151														
Finance Code	Category													
355	Remodeling for prekindergarten (Pre-K) instruction approved by the Commissioner	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Accessibility														
Finance Code	Category													
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Deferred Capital Expenditures and Maintenance Projects														
Finance Code	Category													
368	Building Envelope	\$10,500	\$10,500	\$14,000	\$14,000	\$14,000	\$189,000	\$189,000	\$14,000	\$14,000	\$14,000			
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
379	Interior Surfaces	\$29,200	\$4,800	\$4,800	\$44,800	\$79,800	\$4,800	\$4,800	\$79,800	\$119,800	\$79,800			
380	Mechanical Systems	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
381	Plumbing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
383	Roof Systems	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$612,000	\$12,000	\$12,000			
384	Site Projects	\$6,000	\$6,000	\$6,000	\$43,000	\$6,000	\$6,000	\$56,000	\$41,000	\$6,000	\$6,000			
	Total Deferred Capital Expense and Maintenance	\$57,700	\$33,300	\$36,800	\$113,800	\$111,800	\$211,800	\$261,800	\$746,800	\$151,800	\$111,800			
Total Annual 10 Year Plan Expenditures		\$173,600	\$142,000	\$152,900	\$230,800	\$239,000	\$330,100	\$380,800	\$861,200	\$276,200	\$236,800			