



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Bentdahl, Executive Assistant to the Superintendent

DATE: May 18, 2017

TOPIC/PURPOSE OF REPORT: Approval of the May 11, 2017, School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: May 25, 2017

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

May 11, 2017

- 1.0 Call to Order; Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, May 11, 2017. The meeting was called to order by Chair Katy McElwee-Stevens, at 6:32pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Ron Kath, Katy McElwee-Stevens, Katie Schwartz, Joe Slavin, Sharon Van Leer and Michelle Witte. Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer and seconded by Tracy Brunnette to approve the agenda. All in favor. None opposed. Motion carried.
- 4.0 District Highlights: Agenda item scheduled for the May 25, 2017 meeting.
- 5.0 Public Comment: Agenda item scheduled for the May 25, 2017 meeting
- 6.0 Consent Items: It was moved by Michelle Witte and seconded by Sharon Van Leer to approve the following Consent Agenda items. All in favor. None opposed. Motion carried.
 - 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence
 - 6.3 Approval of New Employees/Change of Status
 - 6.4 Approval of Extended Field Trips
- 7.0 Workshop Items:
 - 7.1 Northeast Metro Career and Technical Center Program: Jill Stewart-Kellar, principal of the Northeast Metro 916 Career and Tech Center presented. She highlighted the program and students shared their experiences.

- 8.0 Information Items:
- 8.1 Learning and Technology Needs, presented by Brian Boothe, Director of Professional Development and Bob Berkowitz, Director of Technology. They reviewed the history of funding and the continued needs of the district as it relates to the Personalization aspect of the current Strategic Plan.
- 8.2 Final Update on North Elementary Boundary Transition, presented by Julie Nielsen, Assistant Superintendent. She highlighted Celebrate our Schools day for new students to Valley Crossing and enrollment numbers for Valley Crossing.
- 8.3 Middle School Update, presented by Mike Vogel, Interim Director of Facilities and Construction Management. He reported on the continuing construction work at all four middle schools. He reported the recent re-bid allowed them to remain in budget and shared a drone video with aerial footage of the new Oltman Middle School construction progress.
- 9.0 Discussion Items:
- 9.1 Discussion of the Revised 2017-18 Calendar, presented by Keith Jacobus, Superintendent and Brian Boothe, Director of Professional Development. He explained the changes involved revolve around the new assessment process for elementary students. A discussion was held. This will return for approval at the May 25th Board meeting.
- 9.2 First Reading of the 2018-19 Calendar, presented by Keith Jacobus, Superintendent. Dr. Jacobus highlighted the differences for the 2018-19 school year calendar, specifically allowing a transition day for 9th graders and an additional Professional Development day. Furthermore, in lieu of allowing elementary teachers to hire a sub for a day, there's a Data Day added in February 2019 and a vacation day in May to allow for an additional break in the school year. This will return for approval at the May 25th Board meeting.
- 10.0 Action Items: None.
- 11.0 Reports and Comments:
- 11.1 Superintendent's Report: Dr. Jacobus talked about spring testing and the recent employee funded recognition banquet.
- 11.2 School Board Member Reports:
- Tracy Brunnette: highlighted 12 of our district students received 916 Education Foundation scholarships and congratulated Linda Zahradka, NE Metro 916 Executive Assistant, who received the Executive Assistant of the Year award.
- Ron Kath: reported he attended the Communicators Meeting and Cottage Grove Parks Commission Meeting. He also highlighted the new inclusive playground being built in Woodridge Park. He thanked the local and outside communities for their donations and thanked the retirees of district 833.
- Katy McElwee-Stevens: attended CFAC, Curriculum Advisory Committee, the Spanish Immersion graduation, Personnel Committee and Communicators meetings. She thanked teachers for their work and encouraged others to thank their educators.
- Katie Schwartz: attended the School Communicators meeting and highlighted Community Education opportunities.
- Joe Slavin: thanked teachers and all district staff, acknowledging the busy time of year.
- Sharon Van Leer: attended the CAPE Employee Banquet.
- Michelle Witte: reported she attended the DDAC Meeting and participated in a Muslim Community Education class. She highlighted the Robotics teams and noted they're all going to the state competition on May 20th. She thanked teachers and acknowledged it's teacher appreciation week.
- 12.0 Future Meeting Dates:
- 12.1 May 25, 2017 – School Board Meeting (DSC/6:30 p.m.)
- 12.2 June 8, 2017 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Adjournment: Sharon Van Leer motioned to adjourn the meeting. Seconded by Katie Schwartz. All in favor, none opposed. The meeting adjourned at 8:40pm.