



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Superintendent

FROM: Human Resources
651.425.6255

DATE: May 18, 2017

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Strategic Plan Goal #4-To recruit, hire, develop
and retain the highest quality employees

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: May 25, 2017

REPORT

Agenda Item 6.1 – Retirements, Resignations, and Terminations:

<u>Name</u>	<u>Assignment/Building</u>	<u>Last Day Worked</u>	<u>Type/Reason</u>
Brown, Megan	Tier 3/DSC	05/26/17	Resignation
Bucchino, Danielle	Teacher/NES	06/13/17	Resignation
Hansen, Susan	ECFE Site Coordinator/CP	06/16/17	Retirement
Hayman, Kimberly	Teacher/LRES	06/13/17	Resignation
Kecker, Renae	Paraprofessional/AES	06/09/17	Retirement
Langevin, Vincent	Bus Driver/TRANS	06/09/17	Retirement & Release of Claims
Michael, Erin	Teacher/SPSVC	06/13/17	Resignation
Miller, Michael	Secretary/TRANS	01/15/17	Retirement & Release of Claims
Nayeem, Abu	Tier III/DSC	07/01/17	Resignation
Welshons, Jacqueline	Teacher/BES	06/09/17	Resignation – Revised End Date

Agenda Item 6.2 – Approval of Leave of Absence:

<u>Name</u>	<u>Assignment/Building</u>	<u>Effective Date</u>	<u>Type of Leave</u>
Amdahl, Kathryn	Teacher/WES	05/01/17-06/06/17	Paid

Agenda Item 6.2 – Approval of Leave of Absence (Cont'd):

Name	Assignment/Building	Effective Date	Type of Leave
Amdahl, Kathryn		06/07/17-06/13/17	Unpaid
Bigham, Brian	Maintenance Chief/DSC	04/19/17-06/06/17	Paid – Revised End Date – FML
Butina, Christine	Paraprofessional/BES	01/03/17-05/18/17	Paid – Revised End Date – FML
Donatell, Vicky	Paraprofessional/WES	04/17/17-06/09/17	Paid – FML
Jelinek, Tamra	Assistant Cook Manager/LMS	04/24/17-05/22/17	Paid – FML
Kelly, Julie	Bus Driver/TRANS	04/26/17-05/19/17	Paid – FML
Krings, Alyssa	Kids club Supervisor/LRES	03/21/17-04/05/17	Unpaid – FML
Langevin, Vincent	Bus Driver/TRANS	04/17/17-05/05/17	Paid – FML
		05/08/17-05/12/17	Unpaid – FML
Lenz, Kristin	Paraprofessional/PES	03/20/17-05/08/17	Unpaid – FML
O’Gorman Trelles, Laura	Teacher/NFSI	04/24/17-06/02/17	Paid – FML
	Teacher/NFSI	06/05/17-06/13/17	Unpaid – FML
Raymond, Kent	Custodian/OMS	04/12/17-05/26/17	Paid – Revised End Date – FML
Sachs, Jeffrey	Bus Driver/TRANS	05/15/17-06/09/17	Paid – FML
Thoele-Weirauch, Patricia	Admin. Asst. Nutrition Svcs/DSC	03/27/17-03/27/18	Paid – Intermittent – FML

Agenda Item 6.3 – Approval of New Employees / Change of Status:

Name	Assignment/Building	Effective Date	Reason
Anker, Alissa	Long Term Teacher Sub/GCES	05/01/17-06/13/17	New Hire
Bertrand, Jessica	Long Term Teacher Sub/PHEs	04/17/17-06/13/17	New Hire
Calixte, Patricia	Nutrition Service Worker/DSC	05/08/17	New Hire
Englund, Jayne	Secretary/TRANS	05/01/17	Change in Bargaining Unit
Fuller, Latoya	Paraprofessional/OMS	04/24/17	Part-Time to Full-Time
Hendrikson, Zachary	Long Term Teacher Sub/PHEs	04/20/17-06/09/17	New Hire
Humphrey, Yelena	Nutrition Service Worker/WHS	04/28/17	ACA Eligible
Lockhart, Darrell	AFJROTC Instructor/PHS	05/01/17	New Hire
MacKinzy, Thomas	Paraprofessional/RRES	04/27/17	Part-Time w/Benefits to Part-Time
Mockenhaupt, Ann	Teacher/DPC	08/22/16	Decreased FTE (.762)
Plasch, Timothy	Building Foreman/WES	05/02/17	New Hire
Porter, Christine	Long Term Teacher Sub/OMS	03/23/17-06/06/17	Extended Assignment
Quigley, Grant	Paraprofessional/HES	04/17/17	Sub to Full-Time
Ralston, Melanie	Paraprofessional/VCES-DPC	05/08/17	New Hire
Rivet, Kevin	Custodian/DPC	05/03/17	New Hire (.5 FTE)
Steenberg, Jane	Nutrition Service Worker/DSC	05/08/17	New Hire
Svendsen, Catherine	Long Term Teacher Sub/WES	04/28/17-06/13/17	Sub to Long Term Sub