



# South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

## District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

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### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: May 17, 2018

TOPIC/PURPOSE OF REPORT: Approval of the May 10, 2018 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: May 24, 2018

### REPORT

District 833  
School Board Regular Meeting  
Unofficial Clerk's Summary

May 10, 2018

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, May 10, 2018. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Pat Driscoll, Heather Hirsch, Ron Kath, Sharon Van Leer and Michelle Witte. Katie Schwartz was absent. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer to approve an amended agenda, adding 6.12 Approval of Lake Rd. permanent municipal trail easement and agreement to the Consent Agenda. Seconded by Heather Hirsch. All in favor, none opposed, motion carried.
- 4.0 District Highlights: Agenda item scheduled for the May 24, 2018 meeting.
- 5.0 Public Comment: Agenda item scheduled for the May 24, 2018 meeting.
- 6.0 Consent Items: It was moved by Sharon Van Leer and seconded by Michelle Witte to approve the Consent Agenda items. All in favor. None opposed. Motion carried.
  - 6.1 Approval of Retirements, Resignations and Terminations
  - 6.2 Approval of Leaves of Absence
  - 6.3 Approval of New Employees/Change of Status
  - 6.4 Approval of Extended Field Trips
  - 6.5 Approval of bid award for Theatrical Wireless Equipment
  - 6.6 Approval of student teaching agreement with The College of St. Scholastica
  - 6.7 Approval of student teaching agreement with Bethel University
  - 6.8 Approval of student teaching agreement with University of Northwestern-St. Paul
  - 6.9 Approval of student teaching agreement with Winona State University

- 6.10 Approval of student teaching agreement with Luther College
- 6.11 Approval of bid award for NFSI bid pack #2, additions and alterations, work scope 06-B Demolition and Carpentry
- 6.12 Approval of Lake Rd. permanent municipal trail easement and agreement

7.0 Workshop Items:

7.1 Middle School Alignment. Presented by Mike Johnson, Assistant Superintendent and the four middle school principals. They reviewed the course alignment process, master scheduling, course offerings and upcoming transition events.

8.0 Information Items:

8.1 First Reading of the Proposed 2018-19 Nutrition Services Budget, presented by Wendy Tracy, Director of Nutrition Services and Bobbi Jo Grummons, Nutrition Specialist. They reviewed the programs District 833 participates in and the historical, current and planned budget for 2018-19, including a slight price increase for 2018-19. They will return at the May 24, 2018 meeting for approval.

9.0 Discussion Items: None.

10.0 Action Items: None.

11.0 Reports and Comments:

11.1 Superintendent's Report: Dr. Jacobus reported Cottage Grove Middle School received the Emerging Minnesota School of Character Award from the Synergy and Leadership Exchange.

11.2 School Board Member Reports: Pat Driscoll: attended an ERHS Girls Softball game. Heather Hirsch: spent a lot of time in the schools, connecting with staff and families. Ron Kath: attended CFAC and reminded the public our website is updated on teacher negotiation information. Michelle Witte: attended a NFSI Capstone class.

12.0 Future Meeting Dates:

12.1 May 24, 2018 – School Board Meeting (DSC/6:30 p.m.)

12.2 June 7, 2018 – School Board Meeting (DSC/6:30 p.m.)

13.0 Adjournment: The meeting adjourned at 7:56pm.