



District Service Center
7362 E. Point Douglas Rd. S.
Cottage Grove, MN 55016
Phone: 651-425-6300 Fax: 651-425-6318

ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent

FROM: Jennifer Thomas, Office Coordinator for Assistant Superintendents for
Academic Excellence and Accountability Mike Johnson and Julie
Nielsen

DATE: May 17, 2018

TOPIC/PURPOSE OF REPORT: Extended Field Trips

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 610, Field Trips

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: May 24, 2018

REPORT

The following extended field trips have been submitted for approval per Policy #610:

- **June 16-23, 2018** – Woodbury High School Speech Team– 7 students and 2 adult supervisors will travel to Ft. Lauderdale, FL. Transportation via Delta Airlines and they will be staying at the Renaissance, Ft. Lauderdale Cruise Port Hotel. The team will participate in the National Speech and Debate Association Tournament. **(Suzanne White)**

Date field trip request was submitted to Principal: 5/2/18

Principal/Administrator Signature and Date: [Signature]

Approved: X Not Approved: _____

Assistant Superintendent Signature and Date: [Signature] 5-8-18

Approved: ✓ Not Approved: _____

School Board Review Date: _____

Approved: _____ Not Approved: _____