



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Superintendent

FROM: Dan Pyan, Director of Finance, 425-6260

DATE: May 17, 2018

TOPIC/PURPOSE OF REPORT: Present resolution authorizing inclusion of Northeast Metro's Long Term Facility Maintenance projects in the 2018 Payable 2019 Levy for South Washington County Schools

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 701

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: May 24, 2018

REPORT

Intermediate districts became eligible for Long Term Facility Maintenance Revenue in the fall of 2016 starting for the 2016-2017 school year. Last year was the second year that Northeast Metro 916 levied for Long Term Facility needs.

I recommend that the School Board approve the attached resolution for the following reasons:

- The resolution is required so that Northeast Metro 916 can collect LTFM revenue.
- Students from our district will benefit as the health and safety conditions in Northeast Metro 916 facilities are corrected and improved.

The School Board is asked to approve the attached resolution approving Intermediate District 916's LTFM budget and authorizing inclusion of proportionate share of those projects in the District's application for LTFM revenue.

INSTRUCTIONS: Enter estimated expenditures that are allowable uses of Long-term Facilities Maintenance Revenue under MS 123B.595, Subd. 10, by UFARS Finance Code by fiscal year in the space provided. Finance codes shown for accessibility and deferred capital expenditures and maintenance projects are proposed new Finance													
District Name: Northeast Metro Intermediate District							District # 916						
							Date: 4/9/2018						
District Contact for Questions on this Spreadsheet:							E-mail: jamin.wood@nometro.k12.mn.us						
Name: Jamin Wood							Phone #: (651) 415-5568						
Fiscal Year, Ending June 30th -->			2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
ESTIMATED EXPENDITURES:													
Health and Safety, Excluding Projects in Finance codes 358, 363 and 366 Costing > \$100,000 per Site													
Finance	Category												
347	Physical Hazards	\$ 7,500.00	\$ 6,750.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00
349	Other Hazardous Materials	\$ 2,010.00	\$ 2,010.00	\$ 2,260.00	\$ 2,260.00	\$ 2,260.00	\$ 2,260.00	\$ 2,260.00	\$ 2,260.00	\$ 2,260.00	\$ 2,260.00	\$ 2,260.00	\$ 2,260.00
352	Environmental Health & Safety Management	\$ 33,700.00	\$ 33,630.00	\$ 51,500.00	\$ 51,500.00	\$ 51,500.00	\$ 51,500.00	\$ 51,500.00	\$ 51,500.00	\$ 51,500.00	\$ 51,500.00	\$ 51,500.00	\$ 51,500.00
358	Asbestos Removal and Encapsulation	\$ 317,485.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
363	Fire Safety	\$ 12,405.00	\$ 13,505.00	\$ 15,805.00	\$ 12,405.00	\$ 13,405.00	\$ 15,805.00	\$ 12,405.00	\$ 13,405.00	\$ 15,805.00	\$ 12,405.00	\$ 13,405.00	\$ 13,405.00
366	Indoor Air Quality	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Health and Safety Capital Projects		\$373,100	\$105,895	\$79,815	\$76,415	\$77,415	\$79,815	\$76,415	\$77,415	\$79,815	\$76,415	\$77,415	\$77,415
Health and Safety, Projects Costing > \$100,000 per Site													
358	Asbestos Removal and Encapsulation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
363	Fire Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
366	Indoor Air Quality	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility													
Finance	Category												
367	Accessibility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred Capital Expenditures and Maintenance Projects													
Finance	Category												
368	Building Envelope	\$ -	\$ -	\$ 26,080.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
369	Building Hardware and Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
370	Electrical	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
379	Interior Surfaces	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
380	Mechanical Systems	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
381	Plumbing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
382	Professional Services and Salary	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
383	Roof Systems	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
384	Site Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Deferred Capital Expense and Maintenance		\$0	\$0	\$26,080	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Annual 10 Year Plan Expenditures		\$373,100	\$105,895	\$105,895	\$76,415	\$77,415	\$79,815	\$76,415	\$77,415	\$79,815	\$76,415	\$77,415	\$77,415

end of worksheet

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT #833
(South Washington County)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a _____ meeting of School Board of Independent School District No. 833, State of Minnesota, was held on _____, 2018, at _____o'clock __.m., for the purpose, in part, of approving the Northeast Metropolitan Intermediate School District No. 916's long term facility maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long term facility maintenance projects in the district's application for long term facility maintenance revenue.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING NORTHEAST METROPOLITAN
INTERMEDIATE SCHOOL DISTRICT NO. 916'S LONG TERM
FACILITY MAINTENANCE BUDGET AND AUTHORIZING THE
INCLUSION OF A PROPORTIONATE SHARE OF THOSE PROJECTS
IN THE DISTRICT'S APPLICATION FOR LONG TERM FACILITY
MAINTENANCE REVENUE**

BE IT RESOLVED by the School Board of Independent School District No. 833, State of Minnesota, as follows:

1. The school board of Northeast Metropolitan Intermediate School District No. 916 has approved a long term facility maintenance budget for its facilities for the 2019-2020 school year in the amount of \$105,895. The various components of this program budget are attached as EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.
2. Minnesota Statutes, Section 123B.595, Subdivision 3, as amended, provides that if an intermediate school district's budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by utilizing a blended rate where half of the rate is determined by multiplying the total cost of the intermediate school district long term facility maintenance times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and half of the rate is determined by multiplying the total cost of the intermediate school district long term facility maintenance times the ratio of ADM utilization by district to the total ADM utilization.

The inclusion of this proportionate share in the district's long term facility maintenance revenue application for fiscal year 2019 is hereby approved, subject to approval by the Commissioner of the Minnesota Department of Education.

4. Upon receipt of the proportionate share of long term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF _____

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 833, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District No. 833 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Northeast Metropolitan Intermediate School District No. 916's long term facility maintenance budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long term facility maintenance projects in the district's application for long term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this ___ day of _____, 2018.

Clerk
Independent School District No. 833