



## South Washington County Schools

e-Learning Plan

Draft 05/23/2019

- I. Defining e-Learning
  - A. An "e-Learning day" means a school day where a school offers full access to instruction provided by students' individual teachers due to inclement weather. South Washington County Schools may have up to five e-Learning days per school year. An e-Learning day is counted as a day of instruction and included in the hours of instruction under section 120A.41.
  - B. The goal of utilizing an e-Learning day is to minimize the disruption to academic progress caused with emergency school closures by making those out-of-school days as educationally productive and engaging as possible.
  
- II. Teacher Expectations
  - A. In preparation for e-Learning Days, notify students and parents with the School determined mode of communication (Schoolology, SeeSaw, Email)
  - B. Anticipate time requirements recognizing students learn at different paces, especially in an independent setting.
  - C. Customize learning opportunities with a focus on supporting troubleshooting for students with digital challenges.
  - D. Provide a timely plan, posting work for the day by 10:00 a.m.
  - E. Check Schoolology, Seesaw and/or email throughout the e-Learning Day.
  - F. Report attendance through the school identified procedures.
  - G. Be accessible by telephone and online during regular school hours.
  
- III. Student and Parent Expectations
  - A. At least two hours' notice prior to the normal school start time, an automated phone call will declare an e-Learning Day. Students should not report to school but should engage in e-Learning activities as assigned.
  - B. Check the identified mode of communication to access the e-Learning expectations
  - C. Communicate with Teachers during the school day if you have questions or need guidance.
  - D. It is understood that students will have a wide variety of responsibilities at home during e-Learning Days and that some may not have access to the internet. Staff members understand this and will be flexible with those situations. However, the expectation is that students will complete the work in a timely manner as developed between student and teacher.

IV. Accommodations

- A. Students with disabilities, as required under Chapter 125A, will have assignments designed to meet the needs of IEP/504 plans.
- B. Early in the academic year, the key stakeholders (case manager, parent, teacher and student) will collaborate to create the plan in an IEP meeting, other face-to-face meetings, or through email.
- C. Students and parents without home Internet access or with limited Internet access must inform teachers of this fact so that needed modifications to assignments and due dates can be made.

Resources:

Minnesota Statutes, section 120A.414

MDE Memorandum: Program plan for e-Learning days March 15, 2018