



# South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

## District Service Center

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### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: May 16, 2019

TOPIC/PURPOSE OF REPORT: Approval of the May 9, 2019 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: May 23, 2019

### REPORT

District 833  
School Board Regular Meeting  
Unofficial Clerk's Summary

May 9, 2019

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, May 9, 2019. The meeting was called to order by Vice Chair Ron Kath, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette (arrived at 6:44pm), Pat Driscoll, Ron Kath, Sharon Van Leer and Michelle Witte. Heather Hirsch and Katie Schwartz were absent. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer, seconded by Michelle Witte to approve the agenda. All in favor, none opposed, motion carried.
- 4.0 District Highlights: Agenda item scheduled for the May 23, 2019 meeting.
- 5.0 Public Comment: Agenda item scheduled for the May 23, 2019 meeting.
- 6.0 Consent Items: It was moved by Sharon Van Leer, seconded by Pat Driscoll to approve the Consent agenda items. All in favor, none opposed, motion carried.
  - 6.1 Approval of Retirements, Resignations and Terminations
  - 6.2 Approval of Leaves of Absence
  - 6.3 Approval of New Employees/Change of Status
  - 6.4 Approval of Extended Field Trips
  - 6.5 Approval of Radon Testing Results (Wendy)
  - 6.6 Approval of bids for VCES Parking Lot
  - 6.7 Approval of Contract with NE Metro 916
  - 6.8 Approval of bid for WMS Parking Lots
  - 6.9 Approval of bids for Crestview Parking Lots

- 7.0 Workshop Items:
- 7.1 Showcase Our Schools, presented by Cynthia Maldonado, Nuevas Fronteras Spanish Immersion Principal and Arthur Williams, Middleton Elementary Principal. Ms. Maldonado shared the mission and goal of Spanish immersion. Mr. Williams gave information about the climate and culture at Middleton.
- 7.2 Career & Technical Education, presented by Nick Falde, South Washington Alternative High School Principal and Jennifer Elsesser, College and Career Readiness Coordinator. They provided an overview of CTE, Carl Perkins Funding, the Inventor Space at Park High School and the updated career and college guide.
- 8.0 Information Items:
- 8.1 Crestview Plan, presented by Trina Patterson, Educational Achievement & Integration Coordinator. Crestview was previously identified as a racially identifiable school, however this year they are no longer identified. Despite this, they have created a plan for interventions, that they will continue with.
- 8.2 Flexible Learning Days presented by Kelly Jansen, Director of Teaching and Learning Services. She explained how the intention is to use e-learning or flex learning on inclement weather days. These days will be counted towards instruction hours. This will be presented in the future for Board approval.
- 9.0 Discussion Items: None.
- 10.0 Action Items: None.
- 11.0 Reports and Comments:
- 11.1 Superintendent's Report: Dr. Jacobus reported on teacher appreciation week and the yearly strategic planning evaluation.
- 11.2 School Board Member Reports
- Tracy Brunnette attended the student strategic planning session and Park High School Little Shop of Horrors play. Pat Driscoll attended two listening sessions at schools with staff, the youth advisory committee, curriculum advisory and student strategic planning meeting. Sharon Van Leer attended the listening session at Park High School and student strategic planning meeting. Michelle Witte attended school listening sessions and commented on the education budget at the state level.
- 12.0 Future Meeting Dates:
- 12.1 Thursday, May 23, 2019 – School Board Meeting (DSC/6:30 p.m.)
- 12.2 Thursday, June 6, 2019 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Adjournment: The meeting adjourned at 7:52pm.