



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

7362 E. Point Douglas Rd. S.
Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

ADMINISTRATIVE REPORT

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon
Director of Human Resources
651.425.6255

DATE: May 2, 2019

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: May 9, 2019

REPORT

Agenda Item 6.1 – Retirements, Resignations, and Terminations:

Name	Assignment/Building	Last Day Worked	Type/Reason
Anderson, Jordan	Teacher/VCES	06/07/19	Resignation
Anderson, Lynn	Paraprofessional/AES	06/07/19	Retirement
Bauer, Stephanie	Teacher/DIST	06/07/19	Resignation
Butina, Christine	Paraprofessional/BES	01/02/17	Retirement
Costello, Barb	Paraprofessional/CES	05/03/19	Resignation
Eineke, Kristen	Paraprofessional/ERHS	06/07/19	Resignation
Estrada, Michelle	Paraprofessional/ERHS	04/19/19	Resignation
Hellmark, Mary	Teacher/OMS	06/11/19	Resignation (0.15 FTE)
Hering, Katelyn	Teacher/SPSVC	06/11/19	Resignation
Kapitz, Janet	Paraprofessional/AES	06/07/19	Retirement
Kuehn, Eric	Teacher/MES	06/07/19	Resignation
Lafferty, Erica	Paraprofessional/PHS	06/05/19	Resignation
Nelson, Chris	Foreman/WES	04/26/19	Resignation

Agenda Item 6.1 – Retirements, Resignations, and Terminations (Cont'd):

Name	Assignment/Building	Last Day Worked	Type/Reason
Plorin, Kim	Paraprofessional/BES	06/05/19	Retirement
Sachs, Sandie	Substitute Bus Driver/TRANS	04/12/19	Resignation
Sandberg, Steve	Teacher/NFSI-VCES	06/07/19	Retirement
Siegrist, Avery	Asst. Girls Lacrosse Coach/PHS	06/16/19	Resignation
Smith, LaTrone	Paraprofessional/ERHS	05/03/19	Resignation
Steiner, Stacey	Paraprofessional/VCES	04/12/19	Resignation
Suess, Bridget	Teacher/NES	06/07/19	Resignation (0.40 FTE)
Tesdahl, Bryce	Boys Golf Coach/ERHS	03/17/19	Resignation
Young, Sharon	Paraprofessional/WMS	05/04/19	Resignation

Agenda Item 6.2 – Approval of Leave of Absence:

Name	Assignment/Building	Effective Date	Type of Leave
Bahl, Casandra	Teacher/PES	04/08/19-05/07/19	Paid – FML
		05/08/19-05/17/19	Unpaid – FML
Barries, Tracy	Community Cultural Liaison/DSC	04/17/19-06/28/19	Unpaid
	Asst. Boys Track Coach/PHS	04/15/19-06/08/19	Unpaid
Bucchino, Danielle	Teacher/NFSI-RRES	04/05/19-04/16/19	Paid – FML
		04/17/19-06/03/19	Unpaid – FML
DeMike, Geno	Paraprofessional/WHS	04/12/19-06/07/19	Unpaid – Intermittent – FML
Francisco, Kelly	Paraprofessional/WMS	04/11/19-05/24/19	Unpaid – FML
Gilbertson, Britta	Teacher/CGMS	04/15/19-05/24/19	Paid – FML
		05/31/19-06/07/19	Unpaid – FML
Harding, Heather	Paraprofessional/WHS	01/25/19-04/12/19	Unpaid Intermittent
Hommezz, Keri	Teacher/VCES	03/21/19-04/12/19	Paid – FML
Horihan, Pamela	Teacher/CGMS	03/28/19-04/18/19	Paid – FML
Kramer, Ellen	Teacher/CGMS	03/04/19-06/11/19	Paid – Intermittent – FML
Lehmann, Karlie	Teacher/WMS	04/23/19-05/23/19	Paid
		05/24/19-06/05/19	Unpaid
Martin, Karin	Teacher/CGES	03/18/19-04/12/19	Paid – FML
McDonough, Joseph	Custodian/PHS	04/18/19-06/11/19	Paid – FML
		06/12/19-06/14/19	Unpaid – FML
Meduna, Karen	Custodian/OMS	10/01/18-10/30/18	Paid – FML
		10/31/19-04/22/19	Unpaid – FML
		04/23/19-06/03/19	Unpaid (Partial) – FML
Moreno, Heather	Teacher/BES	03/22/19-05/03/19	Paid – FML
		05/07/19-06/04/19	Unpaid – FML
Munson, Lori	Teacher/CGMS	Wksp 19-Wksp 20	Paid/Unpaid – FML
Schumacher, Alexandra	Teacher/NES	03/26/19-04/01/19	Paid
		04/02/19-05/24/19	Unpaid
Stangl, Jacqueline	Teacher/RRES	04/25/19-05/31/19	Paid – FML
		06/03/19-06/03/19	Unpaid – FML

Agenda Item 6.3 – Approval of New Employees / Change of Status:

Name	Assignment/Building	Effective Date	Reason
Baldwin, Claudia	Long Term Teacher Sub/NES	03/26/19-05/24/19	New Hire
Beck, Daniel	Asst. Boys Lacrosse Coach/PHS	04/01/19-06/15/19	Extra Curricular
Boreen, Bryan	Asst. Boys Lacrosse Coach/WHS	04/08/19-06/15/19	Extra Curricular
Dale, Victoria	Nutrition Service Worker/DSC	04/22/19	New Hire

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
Donnelly, Tracey	Paraprofessional/WMS	04/15/19	Sub to Full-Time Para
Edmundson, Lisa	Bus Driver/TRANS	06/06/19	Full-Time to Sub
Foote, Daniel	Asst. Boys Lacrosse Coach/PHS	04/01/19-06/15/19	Extra Curricular
Garcia, Gina	Paraprofessional/MES	04/08/19	Decrease Hours
Hagen, Jon	Asst. Boys Lacrosse Coach/WHS	04/08/19-06/15/19	Extra Curricular
Holzemer, Renee	Paraprofessional/OMS	04/16/19	New Hire
Kalli, Gail	Paraprofessional/OMS	04/01/19-06/07/19	Increase Hrs. - Temporary
Knutson, Amy	Long Term Teacher Sub/WMS	04/23/19-06/07/19	New Hire
Kraft, Dan	Asst. Boys Lacrosse Coach/WHS	04/08/19-06/15/19	Extra Curricular
Lee, Shertop	Bus Driver/TRANS	04/17/19	Full-Time to Part-Time w/Benefits
McGurk, Ann	Long Term Teacher Sub/CGMS	04/17/19-06/11/19	New Hire
McWatters, Andrew	Asst. Boys Lacrosse Coach/WHS	04/08/19-06/15/19	Extra Curricular
Meyer, Alex	Asst. Boys Lacrosse Coach/WHS	04/08/19-06/15/19	Extra Curricular
Mitsch, Martin	Asst. Boys Lacrosse Coach/WHS	04/08/19-06/15/19	Extra Curricular
Najjar-Field, Emily	Long Term Teacher Sub/CGMS	04/10/19-06/07/19	New Hire
Okada, Chris	Asst. Boys Lacrosse Coach/WHS	04/08/19-06/15/19	Extra Curricular
Ouverson, Julie	Long Term Teacher Sub/RRES-NFSI	04/05/19-05/24/19	Rehire
Radunz, Danielle	Health Care Specialist/WMS	04/15/19	New Hire
Romain, Eilene	Paraprofessional/BES	04/01/19	Sub to Part-Time Para
Shields, Darcy	Long Term Teacher Sub/BES	03/25/19-06/04/19	New Hire
Shimota, Charles	Asst. Boys Lacrosse Coach/WHS	04/08/19-06/15/19	Extra Curricular
Stewart, Kati	Bus Driver/TRANS	04/17/19	Part-Time w/Benefits to Full-Time
Twight, Mary	Teacher/DPC	03/18/19	New Hire
Yoch, Cassidy	Paraprofessional/ROES	04/01/19	New Hire
Zinselmeier, Thomas	Long Term Teacher Sub/ERHS	03/18/19-06/11/19	New Hire