



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Superintendent

FROM: Wendy Tracy, Director of Nutrition Services

DATE: April 22, 2019

TOPIC/PURPOSE OF REPORT: Report on Bids – 2019 – Walk in Cooler/Freezer Units

REFERENCE TO POLICY/STRATEGIC PLAN: Board Policy 719 – Authorization to solicit bids

RECOMMENDED BOARD ACTION: Award the contract for refrigeration units to Horizon Equipment LLC

DATE FOR BOARD ACTION: April 25, 2019

REPORT

Bids for walk in cooler/freezer units along with instillation at Hillside, Woodbury Elementary and Pine Hill were advertised on March 20th and 27th. Two bids were received and publically opened at 1:00pm on April 3rd. Horizon Equipment was the lowest bidder. Both bids were reviewed internally for compliance with the specifications and it is recommended that the bid be awarded to Horizon Equipment at a bid cost of \$226,720.20.

The bid tabulation is attached.

Cooler/Freezer Project for Hillside Elementary, Pine Hill Elementary and Woodbury Elementary
4/3/2019

	Bid Bond	Base Bid
Acclaim Services, Inc	x	\$ 230,700.00
Horizon Equipment, LLC	x	\$226,723.00