



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon
Director of Human Resources
651.425.6255

DATE: April 18, 2019

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: April 25, 2019

REPORT

Agenda Item 6.1 – Retirements, Resignations, and Terminations:

Name	Assignment/Building	Last Day Worked	Type/Reason
Adams, Alyssa	Bus Assistant/TRANS	04/08/19	Termination
Culbertson, John	Adapted Soccer Coach/ERHS	03/21/19	Resignation
	Adapted Softball Coach/ERHS	03/21/19	Resignation
Darsow, Jeff	Print Center Supervisor/DSC	05/06/19	Retirement
Geier, Lisa	Teacher/LOA	06/11/19	Resignation
Gilfillan, Roger	Bus Driver/TRANS	04/05/19	Resignation
Jerabek-Kinney, Susan	Teacher/WHS	05/17/19	Resignation
Jungwirth, Darlene	Nutrition Service Worker/CGES	04/12/19	Resignation
Kropelnicki, Rebecca	Marketing & Intergenerational Act. Coord./CE	05/02/19	Retirement
Monson, Jessica	Nutrition Service Worker/WMS	03/25/19	Resignation
Patterson, Trina	Educational Achievement & Integration Coord./DSC	06/30/19	Resignation
Peterson, Terrie	Nutrition Service Worker/GCES	03/29/19	Resignation

Agenda Item 6.1 – Retirements, Resignations, and Terminations (Cont'd):

Name	Assignment/Building	Last Day Worked	Type/Reason
Ross, Brittany	Teacher/PHES	06/06/19	Resignation
Young, Charles	Custodian/WMS	06/14/19	Retirement

Agenda Item 6.2 – Approval of Leave of Absence:

Name	Assignment/Building	Effective Date	Type of Leave
Bergeson, Cynthia	Nutrition Service Worker/DSC	03/28/19-06/07/19	Unpaid
Carrero, Robert	Teacher/ERHS	01/04/19-06/11/19	Paid – FML
Diediker, Megan	Teacher/PHS	03/05/19-04/12/19	Paid – Revised End Date – FML
Hellmark, Mary	Teacher/WMS	03/27/19-04/01/19	Paid – FML
		04/02/19-06/11/19	Unpaid
Henrichsen, Laurel	Lead Cashier/RRES	03/29/19-03/29/19	Paid
		04/01/19-05/10/19	Unpaid
Hofmann, Timothy	Assistant Principal/CGMS	04/08/19-06/28/19	Unpaid (Partial Days)
Holst Vannelli, Jennifer	Teacher/DPC	03/26/19-04/09/19	Paid – FML
		04/09/19-04/09/19	Unpaid
Jones, Marlon	Bus Mechanic/TRANS	03/13/19-04/03/19	Paid
		04/04/19-04/29/19	Unpaid
Klaus, Amy	Lead Cashier/WES	02/19/19-06/04/19	Unpaid – Intermittent
Mann, Steven	Teacher/ROES	03/18/19-05/21/19	Paid – FML
		05/22/19-06/07/19	Unpaid
O'Keefe, Elizabeth	Secretary-Attendance/ERHS	02/21/19-04/05/19	Paid – Revised End Date – FML
Rahn, Melissa	Teacher/PHES	01/02/19-03/08/19	Paid – Revised End Date – FML
Rich, Susan	Admin. Asst.-Special Services/DSC	04/08/19-07/01/19	Paid – FML
Sheplee, Robert	Bus Driver/TRANS	03/29/19-05/10/19	Unpaid- Partial – FML
Timbers, Timothy	Bus Driver/TRANS	04/15/19-04/18/19	Paid – FML
		04/22/19-09/01/19	Unpaid – FML
Turgeon, Gary	Bus Driver/TRANS	04/01/19-05/28/19	Unpaid – FML
Zittel, Patrick	Custodian/ERHS	12/20/18-01/30/19	Paid – FML
		01/31/19-04/15/19	Unpaid -Revised End Date-FML

Agenda Item 6.3 – Approval of New Employees / Change of Status:

Name	Assignment/Building	Effective Date	Reason
Beaudion, Luke	Asst. Girls Lacrosse Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Beran, Jack	Asst. Boys Lacrosse Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Borseth, Chad	Asst. Boys Golf Coach/ERHS	03/18/19-06/07/19	Extra Curricular
Briggs, Scott	Asst. Baseball Coach/PHS	03/11/19-06/14/19	Extra Curricular
Brookins, Bret	Boys Golf Coach/ERHS	03/18/19-06/07/19	Extra Curricular
Buck, John	Asst. Girls Golf Coach/ERHS	03/18/19-06/03/19	Extra Curricular
Caponigri, Tracy	Asst. Musical Director/PHS	02/25/19-05/06/19	Extra Curricular
Carlson, Kris	Asst. Baseball Coach/PHS	03/11/19-06/14/19	Extra Curricular
Carter, Katie	Asst. Girls Golf Coach/ERHS	03/18/19-06/03/19	Extra Curricular
Catterall, Mike	Asst. Boys Lacrosse Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Enos, Byron	Asst. Girls Lacrosse Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Fiedler, Bruce	Adapted Softball Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Figmiller, Jeff	Asst. Adapted Softball Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Fleming, Julie	Girls Lacrosse Coach/WHS	04/01/19-06/17/19	Extra Curricular
Foote, Matt	Asst. Boys Lacrosse Coach/PHS	04/01/19-06/15/19	Extra Curricular
Gaughan, Alea	Bus Driver/TRANS	04/09/19	Part-Time w/Benefits to Full-Time

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
Gavin, Ben	Asst. Boys Lacrosse Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Gillard, Ryan	Asst. Boys Lacrosse Coach/PHS	04/01/19-06/15/19	Extra Curricular
Gillen, Kaitlyn	Asst. Girls Lacrosse Coach/WHS	04/01/19-06/17/19	Extra Curricular
Greeder, Jason	Asst. Baseball Coach/PHS	03/11/19-06/14/19	Extra Curricular
Hanson, Brady	Asst. Girls Golf Coach/ERHS	03/18/19-06/03/19	Extra Curricular
Harrison, Dan	Asst. Baseball Coach/PHS	03/11/19-06/14/19	Extra Curricular
Hellier, Sarah	Girls Lacrosse Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Hodne, Jill	Long Term Teacher Sub/BES	10/08/18-06/07/19	Extended Assignment
Huber, Cora	Asst. Adapted Softball Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Huther, Eliza	Girls Lacrosse Coach/WHS	04/01/19-06/17/19	Extra Curricular
Jaruszewski, Martina	Asst. Girls Lacrosse Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Jensen, Leah	Musical Carp.-Art Director/PHS	02/25/19-05/06/19	Extra Curricular
Johnson, Brady	Asst. Track Coach/WHS	04/04/19-06/06/19	Extra Curricular
Johnson, Bruce	Asst. Golf Coach/ERHS	03/18/19-06/07/19	Extra Curricular
Johnson, Karin	Bus Driver/TRANS	03/05/19	New Hire
		04/03/19	Sub to Part-Time w/Benefits
Kappel, Kyle	Asst. Boys Lacrosse Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Kruger, Jason	Musical Carp.-Art Director/PHS	02/25/19-05/06/19	Extra Curricular
Leonard, Scott	Girls Lacrosse Coach/PHS	04/01/19-06/15/19	Extra Curricular
Lindsay, Lisa	Bus Assistant/TRANS	04/09/19	Sub to Full-Time
Lorang, Justin	Asst. Golf Coach/ERHS	03/18/19-06/07/19	Extra Curricular
Madden, Kathy	Girls Golf Coach/ERHS	03/18/19-06/03/19	Extra Curricular
Malcolm, Greg	Bus Driver/TRANS	03/05/19	New Hire
Masterson, Quinn	Musical Director/PHS	02/25/19-05/06/19	Extra Curricular
McFadden, Patrick	Asst. Boys Lacrosse Coach/ERHS	04/01/19-06/07/19	Extra Curricular
McGowan, John	Baseball Coach/PHS	03/11/19-06/14/19	Extra Curricular
McMorrow, Paul	Asst. Girls Lacrosse Coach/PHS	04/01/19-06/15/19	Extra Curricular
O'Connor, Ben	Musical Vocal Director/PHS	02/25/19-05/06/19	Extra Curricular
O'Donnell, Kelly	Asst. Adapted Softball Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Opatz, Gary	Asst. Boys Golf Coach/PHS	03/18/19-06/12/19	Extra Curricular
Oster, Adam	Musical Carp.-Art Director/PHS	02/25/19-05/06/19	Extra Curricular
Palmquist, Chad	Asst. Baseball Coach/PHS	03/11/19-06/14/19	Extra Curricular
Payzant, James	Bus Driver/TRANS	04/04/19	Full-Time to Part-Time w/Benefits
Plaschko, Jeff	Asst. Baseball Coach/PHS	03/11/19-06/14/19	Extra Curricular
Pust, Lauren	Costumer/PHS	02/25/19-05/06/19	Extra Curricular
Reiter, Darren	Asst. Boys Golf Coach/PHS	03/18/19-06/12/19	Extra Curricular
Rinzel, Greg	Boys Lacrosse Coach/PHS	04/01/19-06/15/19	Extra Curricular
Salay, Chad	Boys Golf Coach/PHS	03/18/19-06/12/19	Extra curricular
Sayles, Trechaun	Asst. Track Coach/WHS	04/04/19-06/06/19	Extra Curricular
Schrankler, Peter	Asst. Boys Tennis Coach/PHS	03/25/19-06/07/19	Extra Curricular
Schwindt, Karina	Teacher/NFSI	08/20/19	New hire
Shurson, Derek	Asst. Boys Lacrosse Coach/WHS	04/01/19-06/16/19	Extra Curricular
Smith, Justin	Weight Room Advisor/WHS	03/18/19-06/06/19	Extra Curricular
Steiner, Stacy	Lead Cashier/VCES	04/09/19	Additional Assignment
Stock, Darren	Asst. Girls Lacrosse Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Storm, Tom	Asst. Musical Director/PHS	02/25/19-05/06/19	Extra Curricular
Thone, Tom	Asst. Boys Lacrosse Coach/WHS	04/01/19-06/16/19	Extra Curricular
Townsend, Tony	Boys Tennis Coach/PHS	03/25/19-06/07/19	Extra Curricular

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
Van Sloun, Steven	Boys Lacrosse Coach/ERHS	04/01/19-06/07/19	Extra Curricular
Wadie, Scott	Asst. Baseball Coach/PHS	03/11/19-06/14/19	Extra Curricular
Weisbropd, Shannon	Asst. Boys Tennis Coach/PHS	03/18/19-06/12/19	Extra Curricular
Willis, Jennifer	Bus Driver/TRANS	04/09/19	Part-Time w/Benefits to Full-Time
Woiwood, Michael	Bus Driver/TRANS	03/06/19	Part-Time w/Benefits to Part-Time
		03/18/19	Part-Time to Part-Time w/Benefits
Worwa, Jason	Boys Lacrosse Coach/WHS	04/01/19-06/16/19	Extra Curricular
Youngren, Lewis	Asst. Musical Director/PHS	02/25/19-05/06/19	Extra Curricular