



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Superintendent

FROM: Kevin Witherspoon, Director of Human Resources

DATE: April 23, 2020

TOPIC/PURPOSE OF REPORT: Resolution for Layoff of School District Staff due to COVID-19 pandemic

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 701, Establishment and Adoption of School District Budget

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: April 23, 2020

REPORT

Due to budget constraints and the COVID-19 pandemic, the School Board has determined that it must temporarily lay off employees who hold positions that do not have a dedicated funding source, including, but not limited to, positions that are supported by fees.

RESOLUTION FOR TEMPORARY LAYOFF OF DISTRICT STAFF

WHEREAS, because of budget constraints and the COVID-19 pandemic, the School Board has determined that it must temporarily lay off employees who hold positions that do not have a dedicated funding source, including, but not limited to, positions that are supported by fees;

NOW, THEREFORE, BE IT RESOLVED, by the School Board as follows: Effective April 20, 2020, employees holding the following positions are temporarily laid off until further notice:

<u>OCCUPATION DESCRIPTION</u>	<u>TOTAL FTE</u>
Assistant Cook Manager	8.00
Assistant Cook Manager Elementary	11.13
Asst Cook Mgr. Central Kitchen	4.00
Lead Cashier	12.44
Nutrition Service Worker	33.81
Nutrition Svc Worker 4-hr Benefit	0.50

NOW, THEREFORE, BE IT RESOLVED, by the School Board as follows: Effective May 06, 2020, employees holding the following positions are temporarily laid off until further notice:

<u>OCCUPATION DESCRIPTION</u>	<u>TOTAL FTE</u>
Early Childhood Family Education	11.46
Kids Club	31.38
PreK	15.16