



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon, Director of Special Services

DATE: March 24, 2017

TOPIC/PURPOSE OF REPORT: To seek approval of the Saint Mary's University Graduate School of Education Contract

REFERENCE TO POLICY/STRATEGIC PLAN: Policy #903.1

RECOMMENDED BOARD ACTION: Approval of the Saint Mary's University Graduate School of Education Contract

DATE FOR BOARD ACTION: April 6, 2017

REPORT

The contract between South Washington County Schools District 833 and Saint Mary's University of Minnesota, 700 Terrace Heights, Winona, MN 55987-1399 with a campus at 2500 Park Avenue, Minneapolis, MN 55404-4403 shall commence February, 2017, and end January 1, 2022. The purpose of the contract is to place at the district only university teacher candidates who are eligible for such placement under State and University rules, and School Board regulations. All placements will be initiated by Saint Mary's University Field Placement Office and agreed upon according to School District policy.

GRADUATE SCHOOL OF EDUCATION
FIELD EXPERIENCE PARTNERSHIP AGREEMENT

This agreement is entered into between Saint Mary's University of Minnesota, 700 Terrace Heights, Winona, Minnesota 55987-1399 with a campus at 2500 Park Avenue, Minneapolis, MN 55404-4403 (hereafter University) and South Washington County School District, (hereafter District).

1. The University agrees that:

- a. It will place at the District only university teacher candidates who are eligible for such placement under State and University rules, and School Board regulations. All placements will be initiated by Saint Mary's University Field Placement Office and agreed upon according to School District policy.
- b. It will pay to the licensed cooperating teacher or school district an amount not to exceed \$250.00 per semester.
- c. It will provide regular teacher candidate supervision by University designees.
- d. It will cooperate with the District in the development and implementation of the Field Experiences.
- e. It will indemnify, defend, and hold harmless the District, its governing board, officers, faculty, agents, and employees from and against any and all liabilities, claims, losses, lawsuits, judgments, and/or expenses arising, either directly or indirectly, from any act or failure to act by the University or any of its employees that may occur during the course of or which arise out of the performance of this Agreement.

2. The District agrees that:

- a. It will supply to the teacher candidate an opportunity to work under the supervision of a licensed cooperating teacher who has at least three years total teaching experience.
- b. It will cooperate with the University in implementation of the field experience requirement.
- c. It shall provide appropriate supervision of the teacher candidate pursuant to rules promulgated by its board. Such rules may not conflict with any minimum requirements established by the State or the University with regards to the field experiences.
- d. It shall immediately notify the University if there is a change in licensure status of any licensed cooperating teacher providing supervision to any teacher candidate assigned hereunder.
- e. It shall not replace any of its employees, not fill any vacancies normally filled by an employee without prior agreement with the University. Therefore, a teacher candidate shall not act as a substitute teacher.

- f. It shall reserve the right to deny a student teaching opportunity to an applicant and to terminate a student teaching assignment for cause.
- g. It shall consider that all records and data regarding a teacher candidate, whether such records or data are received from the University or are generated by the District, as records and data subject to the provisions of Minnesota Status Section 13.01 et seq., Minnesota Rules part 1205.0100 et. seq. 20 U.S.C..1232 g and C.F.R. Section 99.1 et. seq. The District shall comply with the provisions of these State and Federal statutes and regulations as applied to records and data regarding any student teacher placed at the District pursuant to this agreement as though such statues and regulations were fully applicable to the District.
- h. It will indemnify, defend, and hold harmless the University, its governing board, officers, faculty, agents, and employees from and against any and all liabilities, claims, losses, lawsuits, judgments, and/or expenses arising, either directly or indirectly, from any act or failure to act by the District or any of its employees, which may occur during the course or which may arise out of the performance of this Agreement.

3. General Provisions

- a. This agreement will be for five years and shall commence February, 2017 and end January 1, 2022.
- b. The District or University shall neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the other party.
- c. Any amendments to this agreement shall be in writing.
- d. Both parties agree to be bound by the laws and regulations of the State and Federal Governments, including all provisions in regard to discrimination and the Americans with Disabilities Act (ADA) and/or Section 504 of the Rehabilitations Act of 1973

Signature of Approval: _____ Date: _____

Position: _____ School District: _____

Signature of Approval: _____ Date: _____

Rebecca I. Hopkins, Ed.D.

Dean of Education

Schools of Graduate and Professional Programs and the College

Saint Mary's University of Minnesota