

**South Washington County Schools**

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT*Revised*Changes marked in **BOLD**TO: Members of the School Board
Keith Jacobus, SuperintendentFROM: Human Resources
651.425.6255

DATE: April 6, 2017

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /
Approval of New Hires-Change of StatusREFERENCE TO POLICY/STRATEGIC PLAN: Strategic Plan Goal #4-To recruit, hire, develop
and retain the highest quality employees

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: April 6, 2017

REPORT**Agenda Item 6.1 – Retirements, Resignations, and Terminations:**

Name	Assignment/Building	Last Day Worked	Type/Reason
Adams, Amy	Teacher/LMS	06/13/17	Resignation
Anderson, Rosemary	Office Coordinator/WES	07/05/17	Retirement
Cahlander, Amy	Nutrition Service Worker/MES	03/31/17	Resignation
Burdash, Katie	Student Safety-Crossing Guard Mang./TRANS	04/13/17	Resignation
Conrad, Cheryl	Lead Cashier/PHES	03/14/17	Resignation
Doyle, Cynthia	Teacher/PHES	06/13/17	Resignation
Farrington, Debra	Tier III / DSC	07/03/17	Retirement
Grau, Dawn	Technical Support Specialist II/DSC	03/17/17	Resignation
Johnson, Jane	Paraprofessional/MISC	03/17/17	Resignation
Keen, Anthony	Bus Driver/TRANS	02/28/17	Deceased
Kimball, Joshua	Teacher/PHS	06/13/17	Resignation
Koran, Mark	Bus Mechanic/TRANS	03/31/17	Termination

Agenda Item 6.1 – Retirements, Resignations, and Terminations (Cont'd):

Name	Assignment/Building	Last Day Worked	Type/Reason
Larsen, Ted	Bus Driver/TRANS	04/03/17	Resignation
Martin, Holly	Paraprofessional/LRES	03/17/17	Resignation
Miller, Paula	Teacher/PHS	06/13/17	Resignation
Pojanowski, Matthew	Substitute Custodian/DSC	03/31/17	Resignation
Prosen, Sandra	Teacher/WES	06/13/17	Retirement (Revised End Date)
Raming, Renee	Director of Human Resources/DSC	03/27/17	Resignation
Rose, Jessica	Teacher/LMS	06/13/17	Resignation
Sandhu, Simerjit	Paraprofessional/LRES	03/28/17	Resignation
Schmidt, Ryan	AVID Tutor	03/01/17	Termination
Schmuck, Bonnie	Office Coordinator/DSC	07/05/17	Retirement
Shutes, Patricia	Office Coordinator/DSC	07/03/17	Retirement
Turner, Jeff	Teacher/ERHS	04/06/17	Resignation

Agenda Item 6.2 – Approval of Leave of Absence:

Name	Assignment/Building	Effective Date	Type of Leave
Bair, Becca	Access Program Specialist/DPC	03/10/17-04/28/17	Paid
		05/01/17-06/02/17	Unpaid
Bellis, Heidi	Teacher/CGMS	Wksp 17-Wksp 18	Unpaid
Comeau, Sara	Teacher/OMS	04/03/17-05/26/17	Paid
		05/30/17-06/02/17	Unpaid
Dahlager, Tara	Teacher/AES	Wksp 17-Wksp 18	Unpaid (.2 FTE)
Davis, Jeffery	Custodian/CES	10/24/16-01/19/17	Paid
		01/20/17-03/31/17	Unpaid (Revised End Date)
Dorau, Christine	Teacher/HES	02/27/17-03/31/17	Paid
Engen, John	Teacher/LMS	02/13/17-02/16/17	Paid
		02/17/17-03/23/17	Unpaid
Flaata, Alison	Teacher/WES	03/03/17-03/30/17	Paid
		03/31/17-04/28/17	Unpaid
Grandt, Michael	Teacher/HES-CGES	Wksp 17-Wksp 18	Unpaid (.2 FTE)
Heieie, Katie	Teacher/LRES	Wksp 17-Wksp 18	Unpaid
Hestwood, Amanda	Teacher/ERHS	Wksp 17-Wksp 18	Unpaid
Hohenstein, Ashley	Paraprofessional/VCES	03/10/17-03/24/17	Paid
		03/27/17-04/07/17	Unpaid
Janiak, Adam	Teacher/LOA	Wksp 17-Wksp 18	Unpaid
Johnson, Amy	Teacher/PHS	03/08/17-04/05/17	Paid (Revised End Date)
Kalkes, Jayna	Teacher/CGMS	Wksp 17-Wksp 18	Unpaid
Kane, Gretchen	Teacher/OMS	03/17/17-04/26/17	Paid
		04/27/17-05/26/17	Unpaid
Kangas, Jeanne	Bus Assistant/TRANS	02/10/17-03/20/17	Unpaid (Revised End Date)
Kiltie, Jill	Teacher/PES	Wksp 17-Wksp 18	Unpaid (.2 FTE)
Koster, Sondra	Teacher/PHS	03/03/17-03/31/17	Paid
		04/03/17-04/16/17	Unpaid (Revised End Date)
Manuilova, Hilary	Teacher/CES	03/08/17-06/13/17	Unpaid
Monahan, Virginia	Bus Driver/TRANS	03/29/17-05/01/17	Paid
		05/02/17-05/05/17	Unpaid
Nathe, Kristi	Teacher/MES	Wksp 17-Wksp 18	Unpaid
Norton, Kathleen	Teacher/BES	02/21/17-03/31/17	Paid
Oklobzija, Molly	Teacher/CGMS	04/03/17-04/04/17	Paid

Agenda Item 6.2 – Approval of Leave of Absence (Cont'd):

Name	Assignment/Building	Effective Date	Type of Leave
Oklobzija, Molly	Teacher/CGMS	04/05/17-06/02/17	Unpaid
Pahl, Michael	Teacher/ERHS	03/14/17-03/28/17	Paid
Pete, Katelyn	Teacher/GCES	03/13/17-04/27/17	Paid
		04/28/17-06/09/17	Unpaid
Peterson, Katherine	Teacher/CGMS	Wksp 17-Wksp 18	Unpaid
Rautio, Christine	Paraprofessional/CGES-BES	03/03/17-06/09/17	Unpaid – Intermittent
Sinn, Tiffany	Teacher/DIST	Wksp 17-Wksp 18	Unpaid
Soucheray, Teresa	Teacher/LOA	Wksp 17-Wksp 18	Unpaid (.8 FTE)
Stevens, Teresa	Teacher/GCES	02/14/17-03/08/17	Paid
Suchomel, Tanya	Paraprofessional/NSP	02/16/17-02/27/17	Paid
		02/28/17-03/15/17	Unpaid
Suess, Bridget	Teacher/NES-CES	Wksp 17-Wksp 18	Unpaid
Swanson, Ellen	Teacher/AES	Wksp 17-Wksp 18	Unpaid

Agenda Item 6.3 – Approval of New Employees / Change of Status:

Name	Assignment/Building	Effective Date	Reason
Anderson, Amy	Asst. Girls Golf Coach/WHS	03/20/17-06/14/17	Extra Curricular
Barries, Tracy	Asst. Boys Track Coach/PHS	03/13/17-06/10/17	Extra Curricular
Beaulieu, Jared	9 th Grade Baseball Coach/PHS	03/20/17-06/16/17	Extra Curricular
Billingsley, DJ	Girls Track Coach/WHS	03/13/17-06/10/17	Extra Curricular
Bisanz, Jim	9 th Grade Baseball Coach/WHS	03/20/17-06/16/17	Extra Curricular
Bolin, Wes	Asst. Baseball Coach/WHS	03/20/17-06/16/17	Extra Curricular
Boreen, Bryan	Asst. Girls Lacrosse Coach/WHS	04/03/17-06/17/17	Extra Curricular
Bowden, Ursula	Asst. Spring Play Director/WHS	02/13/17-05/01/17	Extra Curricular
Briggs, Scott	Asst. Baseball Coach/PHS	03/20/17-06/16/17	Extra Curricular
Brookins, Bret	Boys Golf Coach/ERHS	03/20/17-06/03/17	Extra Curricular
Burkart, Jeff	Asst. Boys Track Coach/WHS	03/13/17-06/10/17	Extra Curricular
Bystedt, Gary	Asst. Boys Tennis Coach/WHS	03/27/17-06/09/17	Extra Curricular
Carlson, Alex	Speech Coach/ERHS	11/15/16-03/15/17	Extra Curricular
Carlson, Katie	Asst. Speech Coach/ERHS	11/15/16-03/15/17	Extra Curricular
Carlson, Kris	Asst. Baseball Coach/PHS	03/20/17-06/16/17	Extra Curricular
Carter, Katie	Asst. Girls Golf Coach/ERHS	03/20/17-06/03/17	Extra Curricular
Cauthorn, Sarah	Paraprofessional/MISC	03/20/17	Part-Time to Full-Time
Clarke, Kimberly	Paraprofessional/HES	02/27/17	Sub to Part-Time
Cole, Nicholas	Long Term Teacher Sub/LMS	01/26/17-05/05/17	Sub to Long Term Sub
Cover, Teresa	Custodian/GCES	03/13/17	Part-Time to Full-Time
Crislip, Dave	Asst. Girls Track Coach/WHS	03/13/17-06/10/17	Extra Curricular
Dorsch, Travis	Bus Driver/TRANS	03/13/17	New Hire
		03/22/17	Sub to Full-Time
Duden, Jen	Musical Director/LMS	02/01/17-04/01/17	Extra Curricular
Feldkamp, Justin	Asst. Baseball Coach/WHS	03/20/17-06/16/17	Extra Curricular
Fleming, Julie	Girls Lacrosse Coach/WHS	04/03/17-06/17/17	Extra Curricular
Freeman, Rebecca	Long Term Teach Sub/OMS	03/17/17-05/26/17	Sub to Long Term Sub
Froiland, Jane	Spring Play Director/WHS	02/13/17-05/01/17	Extra Curricular
Garcia, Cecilia	Long Term Teach Sub/GCES	03/13/17-06/09/17	New Hire
Getzlaff, Kent	Boys Golf Coach/WHS	03/20/17-06/14/17	Extra Curricular
Glade, Cris	Asst. Boys Tennis Coach/PHS	03/27/17-06/09/17	Extra Curricular
Harms, Erik	Asst. Boys Lacrosse Coach/WHS	04/03/17-06/17/17	Extra Curricular

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
Harrison, Dan	Asst. Baseball Coach/PHS	03/20/17-06/16/17	Extra Curricular
Heath, Brandon	Boys Tennis Coach/WHS	03/27/17-06/09/17	Extra Curricular
Homan, Ashley	Asst. Softball Coach/PHS	03/13/17-06/09/17	Extra Curricular
Huback, Brittany	Asst. Softball Coach/PHS	03/13/17-06/09/17	Extra Curricular
Jakosa, Valarie	Teacher/CGMS	03/20/17-06/09/17	Sub to .67 FTE
Jensen, Jay	Girls Golf Coach/PHS	03/20/17-06/14/17	Extra Curricular
Johnson, Aaron	Asst. Boys Tennis Coach/WHS	03/27/17-06/09/17	Extra Curricular
Johnson, Benjamin	Asst. Baseball Coach/WHS	03/20/17-06/14/17	Extra Curricular
Johnson, Bruce	Asst. Boys Golf Coach/ERHS	03/20/17-06/03/17	Extra Curricular
Kiemel, Tim	9 th Grade Baseball Coach/WHS	03/20/17-06/16/17	Extra Curricular
Kirsch, Lena	Nutrition Service Worker/DSC	03/20/17	New Hire
Kittelton, Rachael	Paraprofessional/LRES	03/20/17	Part-Time to Full-Time
Knutson, Ryan	Asst. Baseball Coach/WHS	03/20/17-06/14/17	Extra Curricular
Kowalski, Shelly	Paraprofessional/WMS	03/22/17	Other Barg. Unit to Full-Time
Lorang, Justin	Asst. Boys Golf Coach/ERHS	03/20/17-06/03/17	Extra Curricular
Loshek, Bob	Softball Coach/PHS	03/13/17-06/09/17	Extra Curricular
Lowell, Roxanne	Bus Driver/TRANS	03/06/17	New Hire
Lulich, Cathy	Secretary-Attendance (Temp.)/PHS	03/01/17-06/16/17	Sub to Part-Time
Madden, Katny	Girls Golf Coach/ERHS	03/20/17-06/03/17	Extra Curricular
Mahady, Shawn	Asst. Boys Golf Coach/WHS	03/20/17-06/14/17	Extra Curricular
Maher, Matt	Girls Track Coach/PHS	03/13/17-06/10/17	Extra Curricular
McDermott, Kevin	Baseball Coach/WHS	03/20/17-06/16/17	Extra Curricular
McGowan, John	Baseball Coach/PHS	03/20/17-06/16/17	Extra Curricular
Miller, Teresa	Nutrition Service Worker/DSC	03/13/17	New Hire
Moore, Thomas	Asst. Girls Track Coach/WHS	03/13/17-06/10/17	Extra Curricular
Moran, Michael	Boys Track Coach/PHS	03/13/17-06/10/17	Extra Curricular
Muth, Kristine	Teacher/DIST	03/24/17	New Hire
Narveson, Brad	Asst. Girls Track Coach/PHS	03/13/17-06/10/17	Extra Curricular
Nicholas, Rachel	Asst. Softball Coach/WHS	03/13/17-06/09/17	Extra Curricular
Nickleby, Robert	Asst. Softball Coach/WHS	03/13/17-06/09/17	Extra Curricular
Olson, Kim	Bus Driver/TRANS	03/17/17	Sub to Full-Time
Orlenko, Bryan	Girls Golf Coach/WHS	03/20/17-06/14/17	Extra Curricular
Ortt, Matthew	9 th Grade Baseball Coach/PHS	03/20/17-06/16/17	Extra Curricular
Plaschko, Jeff	Asst. Baseball Coach/PHS	03/20/17-06/16/17	Extra Curricular
Porter, Christine	Long Term Teacher Sub/OMS	03/23/17-06/02/17	New Hire
Rand, Mike	Asst. Girls Track Coach/PHS	03/13/17-06/10/17	Extra Curricular
Reiter, Darren	Asst. Boys Golf Coach/PHS	03/20/17-06/14/17	Extra Curricular
Roberts, Burt	Asst. Boys Track Coach/WHS	03/13/17-06/10/17	Extra Curricular
Rosati, Dominic	Asst. Girls Golf Coach/WHS	03/20/17-06/14/17	Extra Curricular
Salay, Chad	Boys Golf Coach/PHS	03/20/17-06/14/17	Extra Curricular
Sayles, Trechaun	Asst. Girls Track Coach/WHS	03/13/17-06/10/17	Extra Curricular
Schmittz, Alex	Asst. Girls Golf Coach/ERHS	03/20/17-06/03/17	Extra Curricular
Scholtz, Katie	Asst. Speech Coach/ERHS	11/15/16-03/15/17	Extra Curricular
Scott, Jim	Asst. Boys Track Coach/WHS	03/13/17-06/10/17	Extra Curricular
Shock, Bay	Girls Golf Coach/PHS	03/20/17-06/14/17	Extra Curricular
Skaar, Jordan	Long Term Teacher Sub/LMS	02/16/17-05/16/17	Sub to Long Term Sub
Stadler, Megan	Paraprofessional/PES	03/14/17	New Hire
Swanson, Beth	Paraprofessional/DPC	03/06/17	New Hire
Swansson, Lane	Boys Track Coach/WHS	03/13/17-06/10/17	Extra Curricular

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
Thompson, Haleigh	Asst. Boys Track Coach/PHS	03/13/17-06/10/17	Extra Curricular
Thone, Tom	Asst. Boys Lacrosse Coach/WHS	04/03/17-06/17/17	Extra Curricular
Thornton, Diane	Paraprofessional/MES	03/06/17	New Hire
Tiedemann, Norm	Spring Play Tech. Director/WHS	02/13/17-05/01/17	Extra Curricular
Tosteson, Kate	Asst. Speech Coach/ERHS	11/15/16-03/15/17	Extra Curricular
Townsend, Tony	Boys Tennis Coach/PHS	03/27/17-06/09/17	Extra Curricular
Vogel, Kayleen	Paraprofessional/GCES	03/09/17	Part-Time w/Benefits to Full-Time
Walton, Tim	9 th Grade Softball Coach/PHS	03/13/17-06/09/17	Extra Curricular
Welch, John	Asst. Softball Coach/WHS	03/13/17-06/09/17	Extra Curricular
Welch, Michelle	Softball Coach/WHS	03/13/17-06/09/17	Extra Curricular
Welsch, Ted	9 th Grade Softball Coach/WHS	03/13/17-06/09/17	Extra Curricular
Worwa, Jason	Boys Lacrosse Coach/WHS	04/03/17-06/17/17	Extra Curricular
Young, Tony	Asst. Softball Coach/PHS	03/13/17-06/09/17	Extra Curricular