



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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Cottage Grove, MN 55016

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Superintendent

FROM: Theresa Lenarz, Assistant Director of Human Resources

DATE: March 30, 2017

TOPIC/PURPOSE OF REPORT: Termination of Probationary Teaching Contracts

REFERENCE TO POLICY/STRATEGIC PLAN: MN Statute 122A.40

RECOMMENDED BOARD ACTION: Approve Resolution

DATE FOR BOARD ACTION: April 6, 2017

REPORT

During the 2016-2017 school year, as in past years, we have many exceptional teachers working for this School District. Attached is a resolution to terminate the teaching contracts of a number of probationary teachers. The reasons for release include student driven scheduling, changes in enrollment, curriculum changes, union contract transfer article language, licensure issues and performance issues.

On or before April 6, 2017, you will receive, via email, the list of the probationary teachers who must be released at the end of the current school year. This resolution terminates teaching contracts for those listed, at the end of the 2016-2017 school year, with non-renewal for the 2017-2018 school year.

The administration recommends approval of this resolution.

April 7, 2017

RESOLUTION TERMINATING THE CONTRACTS OF PROBATIONARY TEACHERS

WHEREAS, each of the teachers named herein is a probationary teacher employed for the 2016-2017 school year by Independent School District No. 833 in accordance with the provisions of M.S. §122A.40, and;

BE IT RESOLVED by the School Board of Independent School District No. 833 that, pursuant to the M.S. §122A.40, the teaching contracts of the following probationary teachers are hereby terminated at the end of the 2016-2017 school year, and they are not renewed for the 2017-2018 school year.

BE IT FURTHER RESOLVED that written notice of termination and non-renewal of their contracts as provided herein and by law shall be sent to each teacher, and said notice shall be in substantially the following form:

NOTICE OF TERMINATION OF PROBATIONARY TEACHER CONTRACT

Name of Teacher _____ Date _____
Address _____

Dear:

You are hereby notified that, at a meeting of the School Board of Independent School District No. 833, Washington County, Minnesota, held on April 6, 2017, a resolution was adopted by a vote of said School Board to terminate your contract effective at the end of the current 2016-2017 school year, and not to renew your contract for the 2017-2018 school year. Said action of the Board was taken pursuant to M.S. §122A.40.

Very truly yours,
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 833
CLERK OF SCHOOL BOARD

BE IT FURTHER RESOLVED that before July 1, 2017, the Superintendent of Schools is directed to notify probationary teachers by mailing a copy of the notice prescribed herein to each of them by certified mail or by delivering a copy to each at their place of employment.

NOTICE OF TERMINATION OF PROBATIONARY TEACHER CONTRACT BASED ON PERFORMANCE

Name of Teacher _____ Date _____
Address _____

Dear:

You are hereby notified that, at a meeting of the School Board of Independent School District No. 833, Washington County, Minnesota, held on April 6, 2017, a resolution was adopted by a vote of said School Board to terminate your contract effective at the end of the current 2016-2017 school year, due to performance, and not to renew your contract for the 2017-2018 school year. Said action of the Board was taken pursuant to M.S. §122A.40.

Very truly yours,
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 833
CLERK OF SCHOOL BOARD

BE IT FURTHER RESOLVED that before July 1, 2017 the Superintendent of Schools is directed to notify probationary teachers by mailing a copy of the notice prescribed herein to each of them by certified mail or by delivering a copy to each at their place of employment.