



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT*Revised
*Changes marked in **BOLD**

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon
Director of Human Resources
651.425.6255

DATE: March 15, 2018

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: March 15, 2018

REPORT

Agenda Item 6.1 – Retirements, Resignations, and Terminations:

Name	Assignment/Building	Last Day Worked	Type/Reason
Busch, Martin	Teacher/SWAHS	06/08/18	Retirement
Devine, Zachary	Teacher/PHS	03/23/18	Resignation
Dorschner, Matthew	Director of Teaching & Learning/DSC	06/30/18	Resignation
Garcia, Edward	Paraprofessional/GCES	02/21/18	Resignation
Hestwood, Amanda	Teacher/ERHS	06/08/18	Resignation
Huff, Mary Lou	Teacher/WHS	06/08/18	Retirement
Kiltie, Jill	Teacher/PES	06/06/18	Resignation (.2 FTE Only)
Laabs-Foss, Judy	Teacher/BES	06/06/18	Retirement
Lescas, Amanda	Teacher/ERHS	06/08/18	Resignation
Lescas Mendez, Edgar	Teacher/WHS	06/08/18	Resignation
Meyer, Candy	Teacher/SPSVC	06/06/18	Retirement
Moran, Theresa	Teacher/WHS	06/08/18	Retirement
Nicholas, Susan	Teacher/CGMS	06/08/18	Retirement

Agenda Item 6.1 – Retirements, Resignations, and Terminations (Cont'd):

Name	Assignment/Building	Last Day Worked	Type/Reason
Oppong, Mina	Nutrition Service Worker/DSC	01/17/18	Termination
Porter, Bonnie	Teacher/LMS	06/08/18	Retirement
Rahn, William	Teacher/WHS	06/08/18	Retirement
Trapp, Jane	Teacher/VCES	06/06/18	Retirement

Agenda Item 6.2 – Approval of Leave of Absence:

Name	Assignment/Building	Effective Date	Type of Leave
Allen, Bruce	Bus Driver/TRANS	12/18/17-03/08/18	Unpaid- Revised End Date
Allen-Armstrong, Cassie	Teacher/HES	12/06/17-02/21/18	Paid – FML
Anderson, Douglas	Bus Driver/TRANS	01/22/18-02/02/18	Paid
	Bus Driver/TRANS	02/05/18-03/16/18	Unpaid
Bealka, Shelley	Teacher/CES	Wksp 18-Wksp 19	Unpaid
Bellis, Heidi	Teacher/CGMS	Wksp 18-Wksp 19	Unpaid (.5 FTE)
Brandner, Alyssa	Teacher/NFSI	02/08/18-03/09/18	Paid – FML
		03/12/18-03/21/18	Unpaid – FML
Caughron, Erin	Teacher/WMS	02/15/18-06/08/18	Paid – Intermittent – FML
Cocchiarella, Kelsey	Teacher/LOA	Wksp 18-Wksp19	Unpaid (.6 FTE)
Dahlager, Tara	Teacher/AES-FLEX	Wksp 18-Wksp 19	Unpaid (.2 FTE)
Edwards, Emily	Teacher/LOA	Wksp 18-Wksp 19	Unpaid
Engler, Wanda	Bus Assistant/TRANS	03/05/18-03/16/18	Paid – FML
Flavin, John	Teacher/WES	12/13/17-03/02/18	Paid
Geier, Lisa	Teacher/CGMS	Wksp 18-Wksp 19	Unpaid
Grandt, Michael	Teacher/HES-DIST	Wksp 18-Wksp 19	Unpaid (.2 FTE)
Gunderson, Jayna	Teacher/LOA	Wksp 18-Wksp 19	Unpaid
Gwiazdon, Michaela	Teacher/LOA	Wksp 18-Wksp 19	Unpaid
Hagness, Shannon	Teacher/CGES	11/13/17-02/23/18	Paid – FML
		02/27/18-03/02/18	Unpaid
Hofstad, Candace	Principal/BES	02/20/18-03/13/18	Paid
Janiak, Adam	Teacher/LOA	Wksp 18-Wksp 19	Unpaid
Jensen, Sandra	Paraprofessional/WHS	02/16/18-04/13/18	Unpaid – FML
Jungwirth, Erika	Teacher/WHS	Wksp 18-Wksp19	Unpaid
Johnson, John	Custodian/BES	03/07/18-03/23/18	Paid – FML
Kane, Gretchen	Teacher/LOA	Wksp 18-Wksp 19	Unpaid (.8 FTE)
Kazek, Robin	Teacher/LOA	Wksp 18-Wksp 19	Unpaid
Lund, Gregory	Custodian/ROES	02/02/18-03/15/18	Paid – Revised End Date – FML
McBrien, Joni	Teacher/LOA	Wksp 18-Wksp 19	Unpaid
Mengel, Rebecca	Teacher/SPSVC	Wksp 18-Wksp 19	Unpaid (.2 FTE)
Morgan, Moehrle, Colleen	Teacher/PHEs-VCCES	02/17-18-06/06/18	Paid – Intermittent – FML
Nathe, Kristi	Teacher/MES	Wksp 18-Wksp 19	Unpaid
Nelson, Patricia	Custodian/CGMS	02/26/18-02/28/18	Paid
		03/01/18-03/30/18	Unpaid
Olson, Janet	Paraprofessional/HES	03/07/18-04/17/18	Paid – FML
Patnode, Cathleen	Teacher/LOA	Wksp 18-Wskp 19	Unpaid
Pennington, Megan	Teacher/BES	01/31/18-03/02/18	Paid – FML
		03/05/18-04/10/18	Unpaid – FML
Plante, Bridget	Teacher/ERHS	Wksp 18-Wksp 19	Unpaid (.5 FTE)
Reimnitz, Karen	Teacher/DSC	Wksp 18-Wksp 19	Unpaid (.2 FTE)
Retelle, Erin	Teacher/District	Wksp 18-Wksp 19	Unpaid (.5 FTE)

Agenda Item 6.2 – Approval of Leave of Absence (Cont'd):

Name	Assignment/Building	Effective Date	Type of Leave
Rohl, Drew	Teacher/LOA	Wksp 18-Wksp 19	Unpaid
Schroeder, Jacqueline	Teacher/SPSVC	Wksp 18-Wksp 19	Unpaid (.1 FTE)
Stein, Laurie	Teacher/LMS	03/21/18-04/11/18	Paid
Stordahl, Lauren	Teacher/SPSVC	Wksp 18-Wksp 19	Unpaid (.2 FTE)
Swanson, Ellen	Teacher/LOA	Wksp 18-Wksp 19	Unpaid
Van Erp, Tina	Teacher/DSC	Wksp 18-Wksp 19	Unpaid
Wegner, John	Bus Assistant/TRANS	02/14/18-03/14/18	Paid – FML
		03/15/18-04/11/18	Unpaid – FML
White, Maria	Teacher/CGMS	03/06/18-04/16/18	Paid
Zachman, Megan	Teacher/MES	Wksp 18-Wksp 19	Unpaid

Agenda Item 6.3 – Approval of New Employees / Change of Status:

Name	Assignment/Building	Effective Date	Reason
Beard, Laura	Costumer/PHS	02/26/18-05/11/18	Extra Curricular
Ball, Emily	Musical Director/PHS	02/26/18-05/11/18	Extra Curricular
Basilio, Jeric	Asst. Speech Coach/ERHS	11/14/17-04/20/18	Extra Curricular
Bernardin, Caitlyn	Admin. Asst.-Guidance/CGMS	03/05/18	New Hire
Blom, Samantha	Long Term Teacher Sub/PHS	03/12/18-06/06/18	New Hire
Boese, Kristen	Long Term Teacher Sub/LRES	01/08/18-04/10/18	Extra Curricular
Born, Carol	Paraprofessional/VCES	02/20/18	New Hire
Bougie, Melissa	Long Term Teacher Sub/CGMS	02/21/18-04/16/18	New Hire
Caponigri, Tracy	Musical Asst. Co-Director/PHS	02/26/18-05/11/18	Extra Curricular
Carlson, Alex	Speech Coach/ERHS	11/14/17-04/20/18	Extra Curricular
Carlson, Katie	Speech Coach/ERHS	11/14/17-04/20/18	Extra Curricular
	Asst. Speech Coach/ERHS	11/14/17-04/20/18	Extra Curricular
Cody, Erin	Long Term Teacher Sub/HES	03/19/18-06/06/18	New Hire
Dahle, Stephen	Musical Carp. & Art Director/PHS	02/26/18-05/11/18	Extra Curricular
Ellevold, Justin	Strength & Conditioning Coach/PHS	03/19/18-06/01/18	Extra Curricular
Glazier, Darin	Weight Room Advisor/PHS	03/19/18-06/01/18	Extra Curricular
Habegger, Ben	Asst. Speech Coach/ERHS	11/14/17-04/20/18	Extra Curricular
Hafer, John	Nutrition Service Worker/DSC	02/19/18	New Hire
Hanson, Marilyn	Substitute Teacher/WES	02/26/18-06/06/18	New Hire
Homan, Ashley	Asst. Softball Coach/PHS	03/12/18-06/08/18	Extra Curricular
Huback, Brittany	Asst. Softball Coach/PHS	03/12/18-06/08/18	Extra Curricular
Johns, Lisa	Paraprofessional/MES	02/26/18	Part-Time to Full-Time
Jones, Kajsa	Asst. Speech Coach/ERHS	11/14/17-04/20/18	Extra Curricular
Lambert, Jack	Asst. Speech Coach/ERHS	11/14/17-04/20/18	Extra Curricular
Long, Savannah	Asst. Dance Coach/PHS	10/23/17-02/17/18	Extra Curricular
Loshek, Bob	Softball Coach/PHS	03/12/18-06/08/18	Extra Curricular
Mena, Diana	Para & Nutrition Services/VCES	01/16/18	ACA Eligible
O'Connor, Ben	Musical Vocal Director/PHS	02/26/18-05/11/18	Extra Curricular
Oster, Adam	Musical Carp.& Art Director/PHS	02/26/18-05/11/18	Extra Curricular
Ouverson, Julie	Substitute Teacher/WES	12/12/17-03/02/18	Revised End Date
Parsons, Caitlyn	Asst. Speech Coach/ERHS	11/14/17-04/20/18	Extra Curricular
Pust, Lauren	Costumer/PHS	02/26/18-05/11/18	Extra Curricular
Rumpca-Hoffman, Michelle	Bus Assistant/TRANS	02/26/18	New Hire
Scholz, Katherine	Asst. Speech Coach/ERHS	11/14/17-04/20/18	Extra Curricular
Seaton, Peggy	Paraprofessional/WES	02/12/18	Part-Time to Full-Time
Simpkins, Sherry	Paraprofessional/BES-DPC	02/20/18	New Hire

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
Storm, Tom	Musical Orchestra Director/PHS	02/26/18-05/11/18	Extra Curricular
Straka, Jessica	Health Care Specialist/CGMS	02/26/18	New Hire
Tosteson, Kate	Asst. Speech Coach/ERHS	11/14/17-04/20/18	Extra Curricular
Verdick, Jim	Musical Carp.& Art Director/PHS	02/26/18-05/11/18	Extra Curricular
Walton, Tim	9 th Grade Softball Coach/PHS	03/12/18-06/08/18	Extra Curricular
Westphal, James	Substitute Custodian/DSC	02/19/18	Part-Time to Full-Time
Whitmore, Brittany	Paraprofessional/WES	02/20/18	New Hire
Woodworth, Emily	Paraprofessional/ROES	02/16/18	Full-Time to Part-Time
Young, Tony	Asst. Softball Coach/PHS	03/12/18-06/08/18	Extra Curricular
Youngren, Lewis	Musical Asst. Co-Director & Choreographer/PHS	02/26/18-05/11/18	Extra Curricular