



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Superintendent

FROM: Dan Pyan, Director of Finance, 425-6260

DATE: March 8, 2018

TOPIC/PURPOSE OF REPORT: Present a revised 10-year Long Term Facility Maintenance plan for board review and approval prior to submittal to MDE

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 701

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: March 15, 2018

REPORT

During the 2015 legislative session the legislature approve the creation of Long Term Facility Maintenance plan (LTFMP) that combines and replaces what was previously the Health and Safety Management Plan and the Alternative Facilities Plan. In past years the district has been required to submit to MDE a board approved 10-year alternative facilities plan on a bi-annual basis. The board has also approved an annual H&S plan and budget. The LTFMP is a combination of these two items and the school board is now required to approve a 10-year LTFMP that contains the expenditures previously identified in the Alternative Facilities and Health and Safety plans.

District's that were eligible for alternative facilities funding continue to be eligible for revenue based on approved project costs, without the state-imposed per pupil limit that newly qualifying districts have to abide by. Thus we will continue to fund these projects through a combination of bonds and pay as you go annual levies as we have in the past.

Attached with this report is the 10-year maintenance plan in the format required by MDE and also the more detailed year by year project list that combines the past H&S projects with the past Alternative Facility projects. An indoor air quality project had to be added to the plan the Board approved last June. Please approve the revised 10-year LTFM plan.


2018-19 Long Term Facility Maintenance Budget

FY 18/19				
<u>Code</u>	<u>Building</u>	<u>Project Description</u>	<u>Revised budget</u>	
366	OLT	HVAC UPGRADES	\$	6,000,000
368	ROE	Replace Windows and entry doors	\$	400,000
368	PES	Replace Windows and entry doors	\$	400,000
368	DW	Re-caulk & Tuck pointing	\$	50,000
369	WHS	REPLACE DEMOUNTABLE WALLS WITH PERMANENT FIX	\$	410,000
369	CGM	REPLACE STUDENT LOCKERS	\$	225,000
369	ROE	REPLACE STUDENT LOCKERS	\$	70,000
369	ROE	REPLACE CLASSROOM DOORS - SPLIT / CRACKED	\$	50,000
369	PES	REPLACE CLASSROOM DOORS - SPLIT / CRACKED	\$	50,000
369	PES	REPLACE STUDENT LOCKERS	\$	70,000
370	CGMS	replace metal hallide with LED in Gym	\$	60,000
379	CGM	REPLACE TORN & DAMAGED CARPET / TILE	\$	200,000
379	LMS	REPLACE TORN & DAMAGED CARPET / TILE	\$	200,000
379	DPC	PAINT HALLWAYS	\$	25,000
379	NES	Paint Hallways and Commons	\$	15,000
379	NFSI	Paint Hallways and Commons	\$	60,000
379	NFSI	Paint classrooms and Offices	\$	60,000
379	NFSI	Refinish wood/terrazo floors	\$	100,000
379	ERHS	Paint classrooms and Offices	\$	60,000
379	DW	REFINISH SCRATCHED & DAMAGED WOOD FLOORS	\$	50,000
379	VCES	Paint Hallways and Commons	\$	17,500
379	OMS	Replace classroom casework	\$	200,000
379	CGM	REPLACE STARTING BLOCKS - POOL	\$	50,000
379	CGM	PAINT POOL	\$	20,000
380	CGM	REPLACE B.A.S CONTROLS	\$	300,000
380	LMS	REPLACE B.A.S CONTROLS	\$	300,000
380	CGM	REPLACE POOL HEATER	\$	100,000
380	CGM	REPLACE GLYCOL	\$	50,000
381	CGM	REPLACE POOL PACK	\$	300,000
382	CGM	RECOMISSIONING OF BUILDING	\$	150,000
382	LMS	RECOMISSIONING OF BUILDING	\$	150,000
382	CGM	ENGINEERING	\$	100,000
382	DW	LABOR CHARGE BACKS	\$	75,000
383	CES	Partial Roof Replacement	\$	250,000
384	CRV/PHE/PUL	REPLACE PLAYGROUND BOARDER	\$	60,000
384	DPC, HES, PES, LMS	Reclaim/Replace parking lots	\$	3,295,000
384	DSC, AES, BES, CGES, MES, NFSI, ROES	Sealcoat/crackseal Admin/Elementary parking lots	\$	350,000
384		Sealcoat/Crack seal Secondary parking lots	\$	208,000
384	CGMS	REPLACE PARKING LOT LIGHTS WITH LED E.E. LIGHTING	\$	50,000
384	DW 1/2	REPAINT BUS LOTS FROM WINTER WEAR	\$	60,000
384	DW	REPLACE BROKEN / DAMAGED IRRIGATION LINES	\$	75,000
384	DW	Bituminous patching/repair from winter wear	\$	100,000
384	DW	Replace damaged concrete	\$	100,000
384	DW	Repaint parking lot light poles	\$	50,000
384	WHS	replace metal hallide Parking lot lights with LED	\$	50,000
Health and Safety				
		See attached list	\$	800,000
			\$	15,815,500

Health and Safety July 1, 2018 to June 30, 2019

Code	Building	Project	Budget \$	
347	See list	Playground - Correct hazards	\$129,935.00	
347	DW	Personal Protective Equipment - Custodial and Maintenance	\$15,000.00	
347	DW	Personal Protective Equipment - Science/ Tech Ed - Mechanic - Engine/ Art	\$8,000.00	
347	PHS/ WHS	Machine Safety - ongoing hazard corr.#MG1211	\$25,000.00	
347	See list	OSHA Hazard Control	\$14,200.00	
		TOTAL 347		\$192,135.00
349	DW	Hazardous Waste disposal	\$33,000.00	
349	DW	Backflow preventers testing & rebuilding	\$20,000.00	
349	DW	Radon - testing at facilities with below grade classrooms	\$2,000.00	
		TOTAL 349		\$55,000.00
352	DSC	Revit software - user fee/updates	\$30,000.00	
352	Facilities	Mgmt. Charge backs	\$158,187.00	
352	DSC	Hlth Safety and Env. - CONTRACTED	\$31,660.00	
352	DSC	Safety Committee - all facilities	\$4,000.00	
352	DSC	Bloodborne Pathogen compliance - On-line training, supplies, vaccines	\$16,490.00	
352	Sec.Blds	Science Lab Safety - ERHS, WHS, PHS, WHS, CGMS, LMS, OMS, WMS, DPC Alt Lea	\$18,000.00	
352	All playgro	Playground Inspections - Julie Q. Peterson inspections, 17 playgrounds	\$8,500.00	
352	DW	Lead Inspection and Management Services	\$8,000.00	
352	DSC	Hearing/Respiratory Protection & Testing	\$4,500.00	
352	DSC	Management Assistance (ECSU) - annual fee	\$2,750.00	
352	DW	Automated External Defibrillator (AED) - Supplies/ batteries/ pad/ replacement	\$43,000.00	
		Total 352		\$325,087.00
358	DW	6 month periodical asbestos inspection	\$15,000.00	
358	DSC	Training Physicals	\$7,000.00	
		Total 358		\$22,000.00
363	See list	Fire Alarm Monitoring	\$54,000.00	
363	See list	Fire Alarm annual testing and repair	\$98,000.00	
363	Various	Replace fire alarm control panel and devices	\$40,000.00	
363	DW	Fire Marshall Inspections	\$13,778.00	
		Total 363		\$205,778.00

\$800,000.00

 DEPARTMENT OF EDUCATION Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		<h2 style="text-align: center;">Long-Term Facility Maintenance Revenue Application – Ten-Year Expenditure</h2>										ED - 02478-02	
INSTRUCTIONS: Enter estimated expenditures that are allowable uses of Long-term Facilities Maintenance Revenue under MS 123B.595, Subd. 10, by UFARS Finance Code by fiscal year in the space provided.													
					District Name: South Washington County Schools					District # 833			
										Date:			
					District Contact for Questions on this Spreadsheet:					E-mail: dpyan0@sowashco.org			
					Name: Dan Pyan					Phone #: (651) 425-6260			
Fiscal Year, Ending June 30th -->			2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
ESTIMATED EXPENDITURES:													
Health and Safety, Excluding Projects in Finance codes 358, 363 and 366 Costing > \$100,000 per Site													
Finance	Category												
347	Physical Hazards	\$179,935	\$192,135	\$192,135	\$192,135	\$192,135	\$192,135	\$192,135	\$192,135	\$192,135	\$192,135	\$192,135	\$192,135
349	Other Hazardous Materials	\$53,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000
352	Environmental Health & Safety Management	\$332,287	\$325,087	\$325,087	\$325,087	\$325,087	\$425,087	\$425,087	\$425,087	\$425,087	\$425,087	\$425,087	\$425,087
358	Asbestos Removal and Encapsulation	\$29,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000
363	Fire Safety	\$205,778	\$205,778	\$205,778	\$205,778	\$205,778	\$305,778	\$305,778	\$305,778	\$305,778	\$305,778	\$305,778	\$305,778
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Health and Safety, Projects Costing > \$100,000 per Site													
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$11,461,841	\$0	\$6,000,000	\$0	\$2,000,000	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects \$100,000 or More	\$11,461,841	\$0	\$6,000,000	\$0	\$2,000,000	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Pre-K instruction approved under M.S. 124D.151													
Finance	Category												
355	Remodeling for Pre-K instruction approved by the commissioner	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility													
Finance	Category												
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects													
Finance	Category												
368	Building Envelope	\$150,000	\$845,000	\$1,020,000	\$850,000	\$450,000	\$50,000	\$0	\$575,000	\$575,000	\$1,225,000	\$1,300,000	\$1,300,000
369	Building Hardware and Equipment	\$0	\$550,000	\$965,000	\$560,000	\$70,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$375,000
370	Electrical	\$205,000	\$45,565	\$60,000		\$0	\$15,000	\$15,000	\$15,000	\$100,000	\$100,000	\$100,000	\$0
379	Interior Surfaces	\$240,000	\$465,000	\$837,500	\$2,045,000	\$3,140,000	\$2,875,000	\$2,092,500	\$1,965,000	\$1,125,000	\$655,000	\$1,323,000	\$1,323,000
380	Mechanical Systems	\$0	\$420,000	\$450,000	\$3,115,000	\$0		\$1,000,000	\$185,000	\$150,000	\$110,000	\$185,000	\$185,000
381	Plumbing	\$305,000	\$60,000	\$300,000	\$500,000	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
382	Professional Services and Salary	\$283,000	\$355,000	\$325,000	\$175,000	\$400,000	\$465,000	\$345,000	\$205,000	\$205,000	\$205,000	\$205,000	\$205,000
383	Roof Systems	\$0	\$3,350,000	\$250,000	\$5,000,000	\$6,500,000	\$3,200,000	\$3,100,000	\$2,750,000	\$3,775,000	\$3,650,000	\$400,000	\$400,000
384	Site Projects	\$264,193	\$734,435	\$4,398,000	\$5,190,000	\$2,874,000	\$3,037,500	\$5,111,000	\$4,543,500	\$3,431,000	\$3,491,500	\$4,959,000	\$4,959,000
	Total Deferred Capital Expense and Maintenance	\$1,447,193	\$6,825,000	\$8,605,500	\$17,435,000	\$13,434,000	\$9,742,500	\$11,863,500	\$10,338,500	\$9,461,000	\$9,536,500	\$8,847,000	\$8,847,000
Total Annual 10 Year Plan Expenditures		\$13,709,034	\$7,625,000	\$15,405,500	\$18,235,000	\$16,234,000	\$12,742,500	\$12,863,500	\$11,338,500	\$10,461,000	\$10,536,500	\$9,847,000	\$9,847,000