



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon
Director of Human Resources
651.425.6255

DATE: February 14, 2019

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: February 21, 2019

REPORT

Agenda Item 6.1 – Retirements, Resignations, and Terminations:

Name	Assignment/Building	Last Day Worked	Type/Reason
Anderson, Yvonne	Paraprofessional/GCES	03/01/19	Resignation
Aune, Cindy	Paraprofessional/GCES	10/02/18	Termination
Chelmo, Lori	Paraprofessional/RRES	01/25/19	Resignation
Clausen, Dan	Bus Driver/TRANS	01/25/19	Resignation
Gingold, Brittany	Paraprofessional/MISC	01/09/19	Resignation
Hanson, Bailey	Paraprofessional/PHS	02/01/19	Resignation
Heinen, Gretchen	Teacher/WES-CES	02/14/19	Resignation
Jacobs, Abram	Mgr. Technology Services/DSC	02/08/19	Resignation
Jensen, Sandy	Paraprofessional/WHS	02/15/18	Termination
Johnson, Christopher	Paraprofessional/OMS	01/15/19	Resignation
Kortus, Sharon	Paraprofessional/PHS	02/01/19	Resignation
Luna, Teresa	Paraprofessional/BES	01/24/19	Resignation
Mackiel, Debra	Health Care Specialist/WMS	02/28/19	Resignation
McCarthy, Maureen	Paraprofessional/WMS	03/08/19	Resignation

Agenda Item 6.1 – Retirements, Resignations, and Terminations (Cont'd):

Name	Assignment/Building	Last Day Worked	Type/Reason
McMahon, Mark	Bus Driver/TRANS	12/19/18	Retirement
Moua, Janny	Teacher/CP	02/15/19	Resignation
Nistler, Erin	Paraprofessional/ROES	01/25/19	Resignation
Nordquist, Glenda	Office Coordinator ECSE/DPC	03/31/19	Retirement
Parker, Michelle	Paraprofessional/VCES	02/14/19	Resignation
Richert, Judith	Nutrition Service Worker/GCES	01/25/19	Resignation
Simpson, James	Bus Driver/TRANS	01/10/19	Resignation
Sletten, Kelsey	Paraprofessional/CP	01/31/19	Resignation

Agenda Item 6.2 – Approval of Leave of Absence:

Name	Assignment/Building	Effective Date	Type of Leave
Anacker, Pamela	Office Coordinator/HES	01/02/19-01/29/19	Paid – FML
Avery, Heidi	Admin. Asst.-Guidance/WMS	01/02/19-01/29/19	Paid – FML
		01/30/19-03/07/19	Unpaid
Barholow, Olivia	Teacher/MES	01/15/19-02/25/19	Paid
		02/26/19-03/01/19	Unpaid
Beard, Laura	Teacher/PHS	02/04/19-03/08/19	Paid/Unpaid – Intermittent
Behrend, Katherine	Teacher/VCES	01/28/19-06/07/19	Unpaid (.2 FTE)
Blue, Krystine	Teacher/CES	01/28/19-03/08/19	Paid
Bromen, Christine	Teacher/GCES	01/22/19-02/12/19	Paid
		02/13/19-04/23/19	Unpaid
Brown, Stacie	Teacher/CES	01/02/19-02/14/19	Paid
Carrero, Robert	Teacher/ERHS	01/04/19-03/08/19	Paid – FML
Danielson, Ava	Health Care Specialist/LRES	12/13/18-06/06/19	Paid – Intermittent – FML
Engler, Wanda	Bus Assistant/TRANS	01/22/19-02/08/19	Paid – FML
Flores-Gomez, Leticia	Para & Nutrition Services/WES-MES	09/04/18-09/11/18	Paid
		09/12/18-03/05/19	Unpaid - Revised End Date
Gahimer, Alyssa	Paraprofessional/OMS	12/12/18-03/01/19	Unpaid
Gaspard, Kelly	Asst. Cook Manager/NES	12/14/18-02/01/19	Unpaid – FML
Gaughan, Alea	Bus Driver/TRANS	01/17/19-02/22/19	Paid – Revised End Date - FML
		02/25/19-03/18/19	Unpaid – Revised End Date-FML
Glazier, Darin	Teacher/PHS	01/23/19-03/06/19	Paid – FML
Helgeson, Andrea	Human Resource Specialist/DSC	01/14/19-03/08/19	Paid – FML
Herlick, Jennifer	Kids Club Coord. Site Spec/DPC	10/13/18-06/30/19	Paid/Unpaid – Intermittent – FML
Hostager, Gretchen	Teacher/ERHS	12/13/18-01/10/19	Paid – FML
Jeffers, Karen	Nutrition Service Worker/LMS	11/14/18-02/13/19	Unpaid – Revised End Date
Kieser, Kayla	Teacher/CES	01/14/19-02/22/19	Paid
		02/25/19-03/08/19	Unpaid
Lucht, Gary	Bus Driver/TRANS	01/04/19-01/23/19	Paid – FML
Mach, Mandy	Teacher/PES	01/28/19-03/06/19	Paid
		03/07/19-05/13/19	Unpaid
Mattson, Ann	Paraprofessional/ERHS	01/02/19-06/07/19	Paid/Unpaid – Intermittent
Meduna, Karen	Custodian/OMS	10/01/18-10/30/18	Paid
		10/31/18-03/04/19	Unpaid – Revised End Date
Meier, Mary	Admin. Asst.-Community Ed./DPC	01/08/19-02/01/19	Paid – Intermittent – FML
Meier, Joshua	Bus Driver/TRANS	02/11/19-06/30/22	Paid/Unpaid – Military
Michlig, Laura	Communication Specialist/DSC	11/26/18-01/21/19	Paid

Agenda Item 6.2 – Approval of Leave of Absence (Cont'd):

Name	Assignment/Building	Effective Date	Type of Leave
Michlig, Laura	Communication Specialist/DSC	01/22/19-02/15/19	Unpaid – Revised End Date -FML
Monson, Jessica	Nutrition Service Worker/WMS	12/10/18-12/12/18	Paid
Monson, Jessica	Nutrition Service Worker/WMS	12/13/18-03/25/19	Unpaid
Moyer, Kelsey	Paraprofessional/PHEs	01/03/18-01/07/19	Paid
		01/08/19-02/14/19	Unpaid
Moszer, Paul	Custodian/WHS	11/06/18-12/03/18	Paid – FML
		12/04/18-03/11/19	Unpaid – Revised End Date -FML
Rahn, Melissa	Teacher/PHEs	01/02/19-02/11/19	Paid
Sheplee, Robert	Bus Driver/TRANS	12/30/18-01/18/19	Paid – Intermittent – FML
		01/22/19-01/25/19	Paid
		01/28/19-02/08/19	Unpaid
Starken, Jessie	Teacher/PHS	08/27/18-09/19/18	Paid – Revised End Date
		09/20/18-06/11/19	Unpaid – Revised End Date
Thomas, Jennifer	Office Coordinator/DSC	01/02/19-01/25/19	Paid – Revised End Date – FML
		01/28/19-02/13/19	Paid (.5 FTE)
Trebesch, Felicia	Bus Driver/TRANS	05/05/19-05/29/19	Paid
		05/30/19-06/16/19	Unpaid
Tulgren, Mary	Kids Club Supervisor/ROES	02/26/19-03/19/19	Paid
		03/20/19-04/08/19	Unpaid
Vaske, Karin	Paraprofessional/WHS	01/14/19-06/07/19	Unpaid – Intermittent
Whisler, Andrea	Paraprofessional/VCES	01/22/19-01/29/19	Paid
		01/30/19-02/05/19	Unpaid
Wohnoutka, Kari	Paraprofessional/GCES-HES	01/03/19-06/05/19	Paid/Unpaid – Intermittent -FML
Wolf, Ashley	Teacher/WMS	11/30/18-06/11/19	Paid – Intermittent – FML
Zittel, Patrick	Custodian/ERHS	12/20/18-01/30/19	Paid – FML
		01/31/19-02/14/19	Unpaid – FML

Agenda Item 6.3 – Approval of New Employees / Change of Status:

Name	Assignment/Building	Effective Date	Reason
Alam, Irin	Paraprofessional/BES/MES	01/08/19	New Hire
Arbisi French, Hannah	Kids Club Supervisor/MISC	02/04/19	New Hire
Basilio, Jeric	Asst. Speech Coach/ERHS	11/14/18-04/20/19	Extra Curricular
Beard, Stacey	Paraprofessional/WES	01/07/19	Part-Time w/Benefits to Full-Time
Berhe, Mekdes	Nutrition Service Worker/DSC	01/22/19	New Hire
Carlson, Alex	Speech Coach/ERHS	11/14/18-04/20/19	Extra Curricular
Carlson, Katie	Speech Coach/ERHS	11/14/18-04/20/19	Extra Curricular
Crouse, Christine	Teacher/CGMS	02/06/19	New Hire
Cummins, Brittani	Teacher/PHEs	01/17/19	New Hire
Day, Debra	Exec. Asst. HR & Bus. Services/DSC	02/11/19	New Hire
Demarco-Sundsmo, Alyssa	Teacher/ERHS	01/28/19	New Hire
Draheim, Vance	Bus Driver/TRANS	01/16/19	Sub to Part-Time w/Benefits
Duncan, Bobbie	Long Term Teacher Sub/PHEs	02/11/19-06/07/19	Sub to Long Term Sub
Fukuda, Erin	Long Term Teacher Sub/CES	01/14/19-03/08/19	New Hire
Garcia, Gina	Paraprofessional/PHEs-MES	01/15/19	New Hire
Guertin, Scott	Custodian/GCES	01/23/19	Rehire
Habegger, Ben	Asst. Speech Coach/ERHS	11/14/18-04/20/19	Extra Curricular
Heideman, Suzie	Long Term Teacher Sub/MES	01/16/19-03/01/19	Sub to Long Term Sub
Hemmesch, Debra	Assistant Cook Manager/ERHS	01/31/19	Change in Position

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
Hodne, Jill	Long Term Teacher Sub/BES	10/08/18-03/22/19	Revised End Date
Humphrey, Andrew	Bus Driver/TRANS	01/17/19	Full-Time to Part-Time w/Benefits
Jenkins, Nisa	Paraprofessional/OMS	02/04/19	New Hire
Jennissen, Clayton	Wrestling Coach/WHS	11/19/18-03/02/19	Extra Curricular
Johns, Maggie	Kids Club Supervisor/MISC	01/07/19	New Hire
Johnson, Anne	Out-of-School Time Support Specialist/CE	01/14/19	Sub to Tier III
Johnson, Jerome	Bus Driver/TRANS	01/15/19	New Hire
Johnson, Sheila	Teacher/LMS-SWAHS	02/11/19	.5 FTE to .7 FTE
Jones, Kajsa	Asst. Speech Coach/ERHS	11/14/18-04/20/19	Extra Curricular
Kalli, Gail	Paraprofessional/OMS	01/10/19	Sub to Part-Time
Kangas, Jeanne	Bus Assistant/TRANS	01/28/19	Part-Time w/Benefits to Full-Time
Karlisch, Reilly	Out-of-School Time Support Specialist/CE	01/14/19	Rehire
Kluegel, Kelly	Long Term Teacher Sub/GCES	01/23/19-04/23/19	New Hire
Komro, Kimberly	Lead Cashier/MES	01/28/19	Change in Position
Lambert, Jack	Asst. Speech Coach/ERHS	11/14/18-04/20/19	Extra Curricular
Larson, Tracy	Tech Support Specialist/DSC	01/07/19	New Hire
Laternus, Rita	Paraprofessional/NFSI	02/01/19	Sub to Part-Time
Lundquist, Cheryl	Paraprofessional/MES-RRES	01/15/19	New Hire
Lindsay, Lisa	Bus Assistant/TRANS	01/14/19	New Hire
Mason, Esther	Long Term Teacher Sub/HES	01/02/19-03/11/19	New Hire
McHattie, Kristin	Paraprofessional/LMS	01/23/19	Sub to Full-Time
Nelson, Ashlee	Paraprofessional/CGES-MES	01/15/19	New Hire
O'Driscoll, Lynn	BPA Advisor/ERHS	09/05/18-06/07/19	Extra Curricular
Parsons, Caitlyn	Asst. Speech Coach/ERHS	11/14/18-04/20/19	Extra Curricular
Penney, Lauren	Long Term Teacher Sub/PES	01/28/19-05/13/19	Sub to Long Term Sub
Peroza, Maryorit	Clerk-Media/NFSI	01/10/19	Change in Position
	Clerk/Office Support/NFSI	01/10/19	Change in Position
Petroske, Michelle	Bus Assistant/TRANS	01/11/19	New Hire
Phelps, Julie	Teacher/HES	01/24/19-06/05/19	New Hire
Poole, Ann	Paraprofessional/DPC-BES	01/22/19	Rehire
Quirk, Vanessa	Paraprofessional/BES	01/07/19	Part-Time to Temp. Full-Time
Rumpca, Kathleen	Paraprofessional/BES	02/01/19	New Hire
Scholtz, Katie	Asst. Speech Coach/ERHS	11/14/18-04/20/19	Extra Curricular
Shokunbi, Michael	Paraprofessional/MES	02/04/19	New Hire
Sikich, Mark	Long Term Teacher Sub/PHS	01/22/19-03/06/19	Sub to Long Term Sub
Sorlie, Kevin	Kids Club Supervisor/NFSI	01/22/19	New Hire
Stafford, Pam	Paraprofessional/WHS	01/31/18	Full-Time to <10 Hrs/Wk
Steigauf, Joshua	Long Term Teacher Sub/ERHS	01/14/19-03/08/19	New Hire
Stokes, Tamara	Asst. Cook Manager/LRES	01/09/19	Change in Position
Tosteson, Kate	Asst. Speech Coach/ERHS	11/14/18-04/20/19	Extra Curricular
Treadway, Robert	Bus Driver/TRANS	01/09/19	New Hire
Tschida, Mickayla	Bus Driver/TRANS	01/15/19	New Hire
Vorhies, Quinton	Bus Driver/TRANS	01/07/19	New Hire
Ward, Sheila	Secretary-Attendance/PHS	01/14/19	Change in Position
Welsh, Elizabeth	Lead Cashier/ERHS	01/24/19	Change in Position
Wu, Yi	Paraprofessional/CP-DPC	02/04/19	New Hire
Yang, Lee	Tech Support Specialist/DSC	01/07/19	New Hire
Yates, Carrie	Teacher/VCES	01/22/19-06/05/19	New Hire
Yusuf, Hassan	Community Cultural Liaison/DSC	01/14/19	New Hire