



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

7362 E. Point Douglas Rd. S.
Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

ADMINISTRATIVE REPORT*Revised
*Changes marked in **BOLD**

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon
Director of Human Resources
651.425.6255

DATE: February 15, 2018

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: February 15, 2018

REPORT

Agenda Item 6.1 – Retirements, Resignations, and Terminations:

Name	Assignment/Building	Last Day Worked	Type/Reason
Buchanan, Shari	Paraprofessional/VCES	02/16/18	Resignation
Dalbec, Haullidey	Paraprofessional/VCES	02/12/18	Resignation
Hinz, Louise	Teacher/WMS	06/08/18	Retirement
LaPitz, Judy	Teacher/CGMS	06/08/18	Retirement
Lerud, Joanna	Teacher/WHS	06/08/18	Retirement
Olsen, Steve	Paraprofessional/VCES	02/09/18	Resignation
Sikich, Mark	Teacher/PHS	06/08/18	Retirement

Agenda Item 6.2 – Approval of Leave of Absence:

Name	Assignment/Building	Effective Date	Type of Leave
Allen-Armstrong, Cassie	Teacher/HES	12/06/17-01/31/18	Paid (1.0 FTE) – FML
		02/01/18-02/14/18	Paid (.5 FTE) – FML
Anderson, Sarah	Teacher/LMS	04/16/18-05/11/18	Paid – FML

Agenda Item 6.2 – Approval of Leave of Absence (Cont'd):

Name	Assignment/Building	Effective Date	Type of Leave
Boening, Fay	Paraprofessional/LRES	01/23/18-02/11/18	Paid
Clausen, Daniel	Bus Driver/TRANS	01/22/18-02/01/18	Paid
Clausen, Daniel	Bus Driver/TRANS	02/02/18-02/14/18	Unpaid
Gilbert, Donald	Paraprofessional/VCES	12/04/17-12/11/17	Paid
		12/12/17-01/19/18	Unpaid – Revised End Date
Hofmann, Timothy	Assistant Principal/CGMS	11/06/17-06/30/18	Paid – Revised End Date – FML
Holst-Vannelli, Jennifer	Teacher/CP	09/05/17-10/11/17	Paid
		10/12/17-06/06/18	Unpaid – Revised End Date
Krings, Alyssa	Kids Club Supervisor/LRES	02/06/18-02/20/18	Paid – FML
Martin, Ashley	Teacher/LMS	01/15/18-02/23/18	Paid – FML
		02/26/18-06/05/18	Unpaid – FML
Norum, Mary Jo	Bus Driver/TRANS	02/01/18-02/16/18	Paid – Extension – FML
O'Neil, Susan	Paraprofessional/RRES	01/11/18-02/07/18	Paid – FML
		02/08/18-02/23/18	Unpaid – FML
Pederson, Chelsea	Paraprofessional/NES-MES	02/01/18-06/04/18	Paid – Intermittent – FML
Pojanowski, Andy	Custodian/HES	01/08/19-01/24/18	Paid – FML
Reynolds, Stephanie	Teacher/CGES	01/29/18-03/12/18	Paid – FML
		03/13/18-04/23/18	Unpaid – FML
Walton, Linda	Paraprofessional/ERHS	12/08/17-01/09/18	Paid – FML
		01/10/18-01/16/18	Unpaid – Revised End Date – FML

Agenda Item 6.3 – Approval of New Employees / Change of Status:

Name	Assignment/Building	Effective Date	Reason
Barnhart, Ellen	Paraprofessional/LRES	01/22/18	New Hire
Blue, Tara	Bus Driver/TRANS	01/29/18	Part-Time to Part-Time w/Benefits
Branson, Brent	Teacher/OMS	01/29/18	New Hire
Brooksby, Aaron	Bus Driver/TRANS	01/19/18	Part-Time w/Benefits to Full-Time
		01/25/18	Full-Time to Part-Time w/Benefits
Buckhanan-Garcia, Alysia	Paraprofessional/MES	01/29/18	New Hire
Clevenger, Brooke	Teacher/OMS	01/29/18	Sub to Full-Time
Clobes, Kathryn	Paraprofessional/CP	01/29/18	New Hire
Conway, Michelle	Paraprofessional/WHS	01/26/18	Part-Time W/Benefits to Part-Time
Daly, Barbara	Clerk-Media/WHS	01/31/18	New Hire
Estrada, Michelle	Paraprofessional/ERHS	01/22/18	New Hire
Fueling, Tamara	Paraprofessional/ROES	01/31/18	New Hire
Fong, Theresa	Long Term Teacher Sub/CGES	01/29/18-04/23/18	New Hire
Froggatte, Karen	Bus Driver/TRANS	02/05/18	New Hire
Garcia, Edward	Paraprofessional/GCES	01/16/18	New Hire
Gleich, Paul	Paraprofessional/WHS	01/16/18	New Hire
Hammergren, Richard	Bus Driver/TRANS	01/31/18	New Hire
Lee, Goanag	Bus Assistant/TRANS	02/08/18	Sub to Full-Time
Morgan, Heidi	Paraprofessional/OMS	01/29/18	New Hire
Nastich-Usov, Michael	Bus Driver/TRANS	02/05/18	Full-Time to Sub
Phetteplace, Candice	Paraprofessional/VCES	01/08/18	Part-Time to Full-Time
Radunz, Desmond	Paraprofessional/CGMS	01/16/18	New Hire
Rogers, Miriam	Long Term Teacher Sub/LMS	01/17/18-06/05/18	New Hire
Rosheim, Edward	Paraprofessional/NSP	09/01/17	Teacher Sub to Paraprofessional
Schall, Amy	Paraprofessional/OMS	01/29/18	New Hire

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Reason
Scheel, Douglas	Bus Driver/TRANS	02/01/18	New Hire
Schmidt, Valerie	Long Term Teacher Sub/ERHS	11/27/17-03/23/18	New Hire
Siewwright, Chelsea	Paraprofessional/WMS	01/22/18	New Hire
Soderberg, Katy	Paraprofessional/ERHS	01/22/18	Miscellaneous to Full-Time
Stevens, Allison	Teacher/HES	01/31/18	New Hire (.7 FTE)
Timbers, Timothy	Bus Driver/TRANS	01/29/18	New Hire
Weiss, Ann	Teacher/WES	02/05/18	Office Professional to Teacher
Whisler, Andrea	Paraprofessional/VCES	01/08/18	Part-Time No Benefits to Part-Time