



## South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

**District Service Center**

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### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon  
Director of Human Resources  
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DATE: January 16, 2020

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /  
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: January 23, 2020

### REPORT

#### **Agenda Item 6.1 – Retirements, Resignations, and Terminations:**

<b>Name</b>	<b>Assignment/Building</b>	<b>Last Day Worked</b>	<b>Type/Reason</b>
Aller, Kenneth	Substitute Custodian/DSC	12/02/19	Resignation
Babbitt, Therase	Paraprofessional/CGMS	01/23/20	Resignation
Berry, Hayley	Nutrition Service Worker/WMS	01/14/20	Resignation
Edmundson, Lisa	Bus Driver/TRANS	12/02/19	Termination
Haga, Gary	Bus Driver/TRANS	01/02/20	Termination
Harris, Yvonne	Nutrition Service Worker/DSC	01/02/20	Resignation
Huffmire, Audrina	Paraprofessional/ROES	01/03/20	Resignation
Jehlicka, Miranda	Bus Driver/TRANS	12/02/19	Termination
Jones, Kelly	Paraprofessional/ERHS	01/17/20	Resignation
LaCroix, Daniel	Boys Hockey Asst. Coach/ERHS	01/10/20	Resignation
Lowell, Roxanne	Bus Driver/TRANS	12/02/19	Termination
Michaelis, Kevin	Paraprofessional/MES	01/10/20	Resignation
Miller, Ryan	Bus Driver/TRANS	12/02/19	Termination

**Agenda Item 6.1 – Retirements, Resignations, and Terminations (Cont'd):**

Olson, Cynthia	Admin. Specialist-Health Asst./SWAHS	03/27/20	Retirement
Rickard-Fruetel, Kaitlyn	Bus Driver/TRANS	01/07/20	Resignation
Silver, Gerald	Bus Driver/TRANS	12/02/19	Termination
Storbeck, Sarah	Paraprofessional/WMS	01/24/20	Resignation
Swenson, Krista	Teacher/LMS	01/17/20	Resignation
Ward, Sheila	Attendance Secretary/PHS	01/17/20	Resignation

**Agenda Item 6.2 – Approval of Leave of Absence:**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Type of Leave</b>
Ballard, Poncella	Paraprofessional/BES	02/17/20-03/13/20	Unpaid
Bambenek, Jackie	Nutrition Service Worker/WMS	01/02/20-06/05/20	Unpaid
Coyne, Mary	Teacher/WES	11/12/19-12/19-19	Paid - FML
		12/20/19-01/24/20	Unpaid - FML
Crawford, Lynda	Bus Driver/TRANS	12/09/19-01/13/20	Paid - FML
Ferguson, Lindsay	Teacher/LRES	01/02/20-02/07/20	Paid - FML
		02/10/20-03/27/20	Unpaid -FML
Gockowski, Michael	Building Foreman/AES	08/28/19-01/15/20	Paid- Revised End Date – FML thru 11/19/19
		01/16/20-06/30/20	Unpaid
Hart, Kimberly	Bus Assistant/TRANS	11/26/19-01/03/20	Paid- Revised End Date - FML
Hidalgo, Laura	Paraprofessional/VCES	02/10/20-02/28/20	Unpaid
Knudson, Cassondra	Video-Communications Specialist/DSC	01/15/20-02/25/20	Paid - FML
		02/26/20-04/09/20	Unpaid - FML
Lewis, Carmen	Teacher/BES	11/13/19-06/05/20	Paid – FML thru 2/18/2020
Magers, Stephanie	Teacher/CGMS/GCES	12/11/19-01/10/20	Paid (Revised End Date) - FML
Norton, Kathleen	Teacher/BES	08/20/19-06/05/20	Unpaid – Revised End Date
Pines, Theresa	Teacher/WMS	01/06/20-02/14/20	Paid - FML
Renswick, James	Bus Driver/TRANS	12/18/19-06/30/20	Paid- Intermittent- FML
Shaver, Kaitlyn	Paraprofessional/GCES/ROES	01/13/20-05/13/20	Unpaid Partial
Sterling, Gwender	Sec. Sp. Ed. Multi Student Spec/PHS	09/03/19-09/26/19	Paid
		09/27/19-06/11/20	Unpaid – Revised End Date
Wolf, Ashley	Teacher/WMS	04/16/20-05/15/20	Paid - FML
Zittel, Patrick	Custodian/ERHS	11/15/19-12/11/19	Paid
		12/21/19-02/28/20	Unpaid – Revised End Date – FML thru 2/6/20

**Agenda Item 6.3 – Approval of New Employees / Change of Status:**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Reason</b>
Bell, Jill	Paraprofessional/BES	12/16/19	Increase Hours
Bender, Kayla	KC Supervisor/Float	01/21/20	Sub to KC Supervisor
Bowden, Ursula	One Act Play Tech Director/WHS	12/10/19-02/09/20	Extracurricular
Brave, Melanie	Teacher/SPSVC	01/06/20	0.50 FTE to 1.0 FTE
Buchholz, Vanessa	Assistant Cook Manager/WES	01/06/20	Change in Position
Chouinard, Michael	Speech Assistant Coach/WHS	01/03/20-04/21/20	Extracurricular
Driscoll, Patrick	Bus Driver/TRANS	01/15/20	Full-Time to Part-Time w/Benefits
Gandhi, Rajesh	Robotics Advisor/WHS	12/10/19-05/20/20	Extracurricular
Gilbertson, Britta	Choir Director/CGMS	09/04/19-06/05/20	Extracurricular
	Select Ensemble/CGMS	09/04/19-06/05/20	Extracurricular
	One Act Play Director/CGMS	09/04/19-06/05/20	Extracurricular

**Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):**

Gilbertson, Britta	Musical Director/CGMS	09/04/19-06/05/20	Extracurricular
Franke, Philip	Custodian/VCES	01/07/20	New Hire
Goers, Jane	Intergenerational Activities Spec./DPC	12/03/19	Change in Position
Griesgraber, Joseph	Boys Hockey Asst. Coach/PHS	11/11/19-03/07/20	Extracurricular
Harris, Yvonne	Nutrition Services/DSC	12/16/19	New Hire
Hill, Bruce	Boys Hockey Asst. Coach/PHS	11/11/19-03/07/20	Extracurricular
Hilton, Elizabeth	Bus Driver/TRANS	01/02/20	Part-Time to Part-Time w/Benefits
Indie, Lily	Speech Assistant Coach/WHS	01/03/20-04/21/20	Extracurricular
Jorgenson, Ryan	Building Foreman/LRES	12/23/19	Change in Position
Kaczmarek, Stephanie	Admin. Asst. Athletics Accts./ERHS	01/06/20	New Hire
Kielsa, Michael	Boys Hockey Asst. Coach/PHS	11/11/19-03/07/20	Extracurricular
Kohls, Ashley	Robotics Assistant Advisor/WHS	12/10/19-05/20/20	Extracurricular
Kuyper, Chad	Speech Assistant Coach/WHS	01/03/20-04/21/20	Extracurricular
Landeen-Shea, Joy	Paraprofessional/ROES	12/16/19	New Hire
Moonen, Kristin	Teacher/CGES-PES	01/06/20	New Hire
Nollan, Sharon	Paraprofessional/CP/RRES	01/02/20	No Benefits to Part Time
Olson, Nicole	Health Care Specialist/LMS	01/06/20	New Hire
Panian, Marcia	One Act Play Director/WHS	12/10/19-02/09/20	Extracurricular
Quinn, Anna	Nutrition Service Worker/DSC	01/06/20	New Hire
Rekow, Alyssa	Speech Assistant Coach/WHS	01/03/20-04/21/20	Extracurricular
Rickel, Robert	Night Engineer/BES	01/09/2020	Change in Position
Robinson, James	Boys Hockey Asst. Coach/PHS	11/11/19-03/07/20	Extracurricular
Rosemark, Amanda	Speech Assistant Coach/WHS	01/03/20-04/21/20	Extracurricular
Sinnott, Michael	Nutrition Service Worker/DSC	01/13/20	New Hire
Stokes, Bonnie	Assistant Cook Manager/NES	01/15/20	Change in Position
Urbanski, Mandi	Assistant Cook Manager/NFSI	01/07/20	Change in Position
Valdes, Ivette	Paraprofessional/HES	12/13/19	Part-Time w/Benefits to Part Time
Walek, Lynn	Admin. Asst. Acct. Activities/CGMS	12/17/19	New Hire
Weir, Lenore	One Act Play Asst. Director/WHS	12/10/19-02/09/20	Extracurricular
White, Dillon	Speech Assistant Coach/WHS	01/03/20-04/21/20	Extracurricular
White, Suzanne	Speech Head Coach/WHS	01/03/20-04/21/20	Extracurricular
Yaritz, Jeffrey	Bus Driver/TRANS	01/03/20	Part-Time to Part-Time w/Benefits
Young, Sheree	Paraprofessional/GCES	01/14/20	New Hire